

Citizens Advisory Committee on Housing and Community Development

January 10, 2024

6:30 PM

Aurora Municipal Center

Called to order by: Teri Marquantte

Called to order at: 6:30 PM

Member Attendance: Lynn Bittel, Christopher Boyd, Jaime Carolina, Vince Chowdhury, Judy Donovan, Mohammad Faisal, Teri Marquantte, Jason Schneider, Joshua Thaete, Charlene Wisher-Howard

Staff Attendance: Sarah Carroll, Bianey Castro, Emily Fuller, Alicia Montoya, Andrew Rael-Trujillo, Joe Tai, Connor Taub

Minutes

Agenda Approval: Teri Marquantte requested to add an agenda item under number 9 (Communications from Citizens Advisory Committee) to discuss 2024 meeting hours. Jason Schneider motioned to approve the amended agenda. Charlene Wisher-Howard seconded the motion. The motion passed unanimously.

Minutes Approval: Lynn Bittel motioned to approve the agenda as presented. Joshua Thaete seconded the motion. The motion passed unanimously.

Public Comment: No public comment.

CHD Board Vote: Members voted for the new Chairperson, 1st Vice Chair and 2nd Vice Chair through Mentimeter. The elected executive subcommittee for 2024 are as follows: Jason Schneider for Chairperson, 1st Vice Chairperson for Jaime Carolina, and 2nd Vice Chairperson for Charlene Wisher-Howard.

Communications: Homelessness Division

Point In Time Count (PIT):

Homeless Outreach Coordinator, Emily Fuller, discussed what PIT is and why PIT is important. The PIT is January 23, 2024, and begins at 6:00 AM.

Action items

	Staff responsible	Deadline
✓ PIT volunteer opportunity	Emily Fuller	January 20, 2024

Communications: Housing and Community Development Division

Division Updates:

Provided hiring updates for current vacancies. New committee member recommendations will be presented to the City Council on January 22nd. Shared new policy committee assignments for City Council.

Finance & Compliance Monitoring:

Presented loan write-off report. Program gain (\$16,177.23) and year-to-date program income (HOME \$510,748.21 & CDBG \$167,079.90). Mentioned the team created a 3-phase annual process for environmental reviews in 2023.

Housing Development:

Provided an update on the Minor Home Repair Program. The purchase order must be reissued in 2024 and taken through the policy committee and City Council. Announced interviews will be held on January 25th for the land-banking

request for proposals. The team is in the process of updating the Community Investment Financing application styles to make them more universal. Briefly mentioned Proposition 123 and waiting for programs and funding to be released.

Housing Programs:

Provided Emergency Mortgage Assistance Program information for December (funding \$149,933 and payments 45) and year-to-date (spent \$1,052,435 and remaining \$688,000). Stated that 390 individuals attended the First Time Homebuyer education classes in 2023. Announced that the team is restructuring programs and will do an internal audit. Explained that the city most likely will not apply for emergency rental assistance funding because the State of Colorado is already providing resources and the small team may not have the capacity to efficiently run this program. Advised the housing choice vouchers are provided through the Housing Authority.

Action items	Staff responsible	Deadline
✓ Housing, Neighborhood Services & Redevelopment Policy Committee (HoRNS) – member distribution list	Andrew Rael-Trujillo	January 31, 2024
✓ Vision Presentation from CM Coombs	Connor Taub	To Be Determined

Communications: Citizens Advisory Committee

Board Discussion:

Discussed ideas for what members would like to accomplish in 2024.

Meeting Hours:

Teri Marquante motioned to change the meeting hours to 6:00-7:30 PM and amending the bylaws. Judy Donovan seconded the motion. The motion passed unanimously. A formal vote was conducted, 7 out of 10 members voted for the time change. The bylaws will be updated and submitted to the City Clerk's Office.

Action items	Staff responsible	Deadline
✓ Engagement and education opportunities for 2024	Connor Taub	February 13, 2024
✓ Email invitation to developers to present at CHD meetings	Sarah Carroll	Ongoing
✓ Email Non-Profit Organizations about volunteering	To Be Determined	February 13, 2024
✓ Housing & Community Development Division Goals 2024	Alicia Montoya	February 13, 2024
✓ Notify CHD members when time change goes into effect	Connor Taub	January 31, 2024

Adjournment: Jason Schneider motioned to adjourn at 7:56 PM. Teri Marquante seconded the motion. The motioned passed unanimously.

Other Information

Calendar Update:

Next meeting is on February 13, 2024, at the Aurora Municipal Center.

Resources:

https://www.auroragov.org/news/whats_new/annual_point-in-time_count

Signature Page

Minutes taken by:

Billye Williams

Billye Williams

Administrative Specialist

Housing and Community Services Department

02-16-2024

Date

Minutes reviewed by:

Martha Alicia Arkulary-Montoya

Martha Alicia Arkulary-Montoya

Housing and Community Development Manager

Housing and Community Services Department

23/02/2024

Date

Minutes approved by:

JS

Jason Schneider (Feb 21, 2024 15:54 MST)

Jason Schneider

Committee Chairperson

Citizens Advisory Committee on Housing and Community Development

21/02/2024

Date










01 - CHD Minutes 01.09.24 (Action Items) - Approved

Final Audit Report

2024-02-23

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