

## Citizens Advisory Committee on Housing and Community Development

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*Date | time September 12, 2023 | 6:31 p.m. | Meeting called to order by Teri Marquante*

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### In Attendance

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**Members:** Richard Berge, Lynn Bittel, Christopher Boyd, Jaime Carolina, Vince Chowdhury, Judy Donovan, Teri Marquante, Jason Schneider, Joshua Thaete,

**Absent:** Rose Armstrong, Mohammad Faisal, Erica Ponder, Charlene Wisner-Howard

**Staff:** Sarah Carroll, Bianey Castro, Magaly Marioni, Alicia Montoya, Connor Taub, Billye Williams

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### Approval of Agenda

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Mr. Schneider motioned to approve the agenda as presented. Mr. Bittel seconded the motion. The motion passed unanimously.

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### Approval of Minutes

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Mr. Bittel motioned to approve the minutes from August 8, 2023, as presented. Mr. Thaete seconded the motion. The motion passed unanimously.

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### Public Comment

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None.

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### Communications from Housing and Community Development Division

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- Division Updates presented by Mrs. Montoya
  - Hiring, Recruitment, and Introductions - Announced Financial Supervisor, Jeff Hancock, has accepted another position outside of the City of Aurora. Announced Senior Compliance Program Specialist, Omar Lyle, has accepted another position with the City of Aurora. Introduced Community Program Specialist, Magaly Marioni, joining the Housing Programs team.
  - City Council - The Department of Labor Affairs (DOLA) approved the city's commitment submission for Proposition 123. The city negotiated the baseline down to 18,332 units and committed to 550 units per year. Recommendations for the housing needs assessment study will be provided to the committee after further internal discussions.
- Finance and Compliance Monitoring Updates presented by Mrs. Montoya
  - Loan write-off report - reviewed August program income.
  - Budget Presentation - presented to City Council on September 19, 2023.
- Action Items
  - Mrs. Montoya will send the final budget presentation to the committee on September 14, 2023.
- Housing Development Updates presented by Ms. Carroll
  - Community Investment Financing (CIF) - The summer CIF round review committee met on August 30, 2023, and recommended a couple of projects.

- Housing Rehabilitation Programs - Presented statistical data from May 2023 to September 2023. PivotTables captured the following information: cases, case status, area median income (AMI) levels, veteran status, and disabled status.
  - Community Housing Development Organization (CHDO) - on September 6, 2023, the city awarded a CHDO to the Community Housing Development Association (CHDA). CHDA has been rebranded as Grovewood Community Development.
  - **Action Items**
    - Ms. Carroll will provide preliminary updates for the parcels RFP in October.
    - CHDO presentation at November meeting.
  - Housing Programs Update (Bianey Castro)
    - Emergency Mortgage Assistance Program (EMAP) - processed 118 payments for a total of \$397,276.00 year-to-date.
    - First Time Homebuyer Education Seminars - Spanish class on September 23 and English class on October 14.
    - Home Equity Conversion Mortgages (HECM) - HECM is reverse mortgage counseling. Mr. Taub is the city's only certified counselor. He has provided 64 counseling sessions year-to-date.
    - Aurora Foreclosures - Staff are making connections to provide this report specific to Aurora. Currently, staff can only provide data for the counties.
    - **Action Items**
      - Ms. Castro will provide a breakdown of EMAP payment types: HOA, utilities, and mortgage payments in October.
      - Aurora Foreclosures and counseling efforts
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#### Communications from Citizens Advisory Committee on Housing and Community Development

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- Committee Member Briefing
    - Mr. Schneider gave a brief presentation about his professional career, volunteer services, community involvement and personal interests. Mr. Carolina volunteered for October.
    - **Action Items**
      - In 2024, HCD staff and external partners will be presenting.
      - Mr. Bittel requested more assistance for veterans. Mrs. Montoya mentioned initiating conversations with the Colorado Veterans Project.
      - Mr. Berge requested information about resources offered when abating homeless encampments. Mrs. Knight will address this in November.
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#### Calendar Information

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- Next Meeting
    - October 10, 2023
    - 6:30 - 8:00 PM
    - Aurora Municipal Center
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Adjournment

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Mr. Carolina motioned to adjourn the meeting at 7:40 p.m. Ms. Donovan seconded the motion. The motion passed unanimously.

Minutes taken by:

*Billye Williams*  
Billye Williams  
Administrative Specialist  
Housing and Community Services Department

10/10/2023  
Date

Minutes reviewed by:

*Martha Alicia Montoya*  
Martha Alicia Montoya  
Housing and Community Development Manager  
Housing and Community Services Department

Oct 11, 2023  
Date

Minutes approved by:

*Teri Marquantte*  
Teri Marquantte (Oct 11, 2023 08:19 MDT)  
Teri Marquantte  
Committee Chairperson  
Citizens Advisory Committee on Housing and Community Development

Oct 11, 2023  
Date










# 09 - CHD Minutes 09.13.23 (approved)

Final Audit Report

2023-10-11

Created:	2023-10-11
By:	Billye Williams (bdwillia@auroragov.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAWFuEGg4_wZWjlybt4XY-4YFIGhIG_gDo

## "09 - CHD Minutes 09.13.23 (approved)" History

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2023-10-11 - 0:49:44 AM GMT
-  Document emailed to [teri@swanexperience.com](mailto:teri@swanexperience.com) for signature  
2023-10-11 - 0:51:43 AM GMT
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2023-10-11 - 2:19:08 PM GMT
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2023-10-11 - 2:19:49 PM GMT
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Signature Date: 2023-10-11 - 2:19:51 PM GMT - Time Source: server
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2023-10-11 - 2:19:52 PM GMT
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2023-10-11 - 3:21:45 PM GMT
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