



# NOTICE OF BOARD OF ADJUSTMENTS AND APPEALS MEETING

July 18, 2023

---

Members of the public are invited to attend remotely or in person through the options listed below. Public comment is welcome for items appearing on the agenda or on any matter of BOA concern. Each speaker is allotted a maximum of five minutes to speak.

Individuals wishing to comment on an agenda item must register in advance by contacting [boaplanning@auroragov.org](mailto:boaplanning@auroragov.org).

## View or Listen Live

Click to join:

<https://auroragov.webex.com/auroragov/j.php?MTID=m7b07020b2f5f26c70b5ec6cc95852002>

Event Password: Aurora2020

## Call-in Participation

Call 720.650.7664

Access Code: 2487 710 8624

Event Password: 28767220

## In-person Participation

Aurora Municipal Center  
Aspen Room, 2<sup>nd</sup> Floor  
15151 E Alameda Parkway  
Aurora, CO 80012

*Knock to be granted access to the building by security.*

## **Translation/Accessibility**

If you are in need of an interpreter, please contact the Office of International and Immigrant Affairs at 303-739-7521. Si necesita un intérprete, comuníquese con la oficina de asuntos internacionales e inmigrantes al numero 303.739.7521.



## AGENDA

Board of Adjustment and Appeals

Tuesday, July 18, 2023

6:00 p.m.

Hybrid Meeting

Aurora Municipal Center

15151 E Alameda Pkwy, 2nd Floor

Aurora, CO 80012

---

Pages

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
  - 3.a Draft BOA Meeting Minutes for June 20, 2023 2
4. ADOPTION OF AGENDA
5. GENERAL BUSINESS
  - 5.a 09-23 - 2050 N Kingston St 7  

A request by the property owner, David Tucker, for the following Single-Family Dwelling Variance: To allow expanded front yard parking in addition to the proposed rear yard parking area.
6. OTHER BUSINESS
  - 6.a BOA Suggestions for Process Improvements 45
7. ADJOURNMENT



Aurora Municipal Building  
15151 E. Alameda parkway, Ste. 2300  
Aurora, Colorado 80012

*AuroraGov.org*

## MEMORANDUM

**TO:** Board of Adjustment Members  
**FROM:** Brandon Cammarata, Planning Manager  
**DATE:** July 13, 2023  
**SUBJECT:** “Ideas for discussion for BOA”

---

Greetings, Board Members,

I look forward to our discussion on July 18, 2023, relating to the attached.

I recently had the benefit of reaching out to both Chairman Bittel and Vice Chair Berzins and meeting with each individually.

Both discussions were of value to get each member’s thoughts on the proceedings of the Board.

I am pleased that vice chair Berzins took the time to organize some of his thoughts for the Board to discuss as a body. Some of these were also brought up in our discussions at a high level.

Attached are vice chair Berzin’s discussion items for July 18, 2023.

The staff looks forward to this discussion.



# Ideas for discussion for BOA

Memorandum must Include (in no specific order):

- 1) Name of applicant
- 2) Address of location
- 3) Request of waiver or variant
- 4) Code that pertains to that waiver or variant request
- 5) City staff explanation and recommendations
- 6) Board requirements for making a decision (including a mention to majority vote of quorum)

Exhibits must include (in no specific order):

- 1) Original application from applicant
- 2) Notice to all adjoining neighbors
- 3) Original plot plan as was platted with the city and/or all plot changes while the plot has been in the city
- 4) History of deed transactions since the property was recognized with the city
- 5) 10+ high quality photos of the location of the variance/waiver location or project
- 6) Any ticket from Code Enforcement (if applicable)
- 7) Drawings and/or building plans for the project and the property
- 8) Drawings including easements of water/wastewater and power (electricity & gas)
- 9) Description of the materials being used in the project
- 10) Any permit issued or applied for from the city
- 11) GIS from the past 3 editions
- 12) Google Street View from the past 3 editions
- 13) Image of the "Yellow Sign" of notification to neighbors

Time Frame for Application (except special applications):

- 1) Cutoff for applications at the 1<sup>st</sup> of the month
- 2) Call for quorum on 1<sup>st</sup> of the month if applications have been submitted
- 3) Applicant can work to get all exhibits together that might be missing
- 4) Packet out on the Friday 12 days before the meeting
- 5) Meeting on third Tuesday at 6PM