

MF POLICY COMMITTEE MEETING

April 25, 2023

Members Present: Council Member Zvonek – Chair, Council Member Jurinsky

Members Absent: Council Member Bergan – Vice Chair

Others present: Council Member Lawson, R. Venegas, T. Velasquez, M. Crawford, G. Hays, C. Dancy, W. Levine, T. Sedmak, K. Rodriguez, S. Newman, J. Patterson, B. Filling, A. Jamison, C. Waldron, S. Van Buren, L. Saqib, R. Lantz, D. Hudson, G. Koumatakis, H. Hernandez, J. Lrenzen, D. Greher, M. Waldschmidt, D. Brotzman, B. Rulia, K. Skaggs, R. Goggins, T. Hoyle, and D. Sisneros

INTRODUCTIONS AND MINUTES

March 28, 2023 Minutes were approved.

MARCH 2023 SALES TAX CHART

Summary of Issue and Discussion

March of 2023 was 15.2% higher than March of 2022.

Committee Discussion

Committee had no questions.

PUBLICATION ON LEGAL NOTICES

Summary of Issue and Discussion

Council Member Jurinsky introduced the Publication on Legal Notices. The request for proposal (RFP) is to select the newspaper of record for publication of legal notices.

Committee Discussion

Terri Velasquez mentioned they have drafted an RFP for release based on the Council request and city staff have utilized the Aurora Sentinel for many years through a policy exception.

CM Zvonek asked if it was still a requirement for notices to be physically printed?

K. Rodriguez replied that they must be published in a newspaper of general circulation.

CM Zvonek agreed to move the RFP process forward to the Study Session.

Outcome

The Committee recommended the item move forward to Study Session.

Follow-up Action

Staff will move forward the item to Study Session.

CITY OF AURORA INTERSHIP RESOLUTION

Summary of Issue and Discussion

Council Member Lawson presented a resolution supporting city staff's efforts to create internship opportunities for high school and college students, as well as entry-level individuals interested in working for the city. The program aims to address the increasing demand for internships and provide a pathway for the youth to potentially secure employment in various city departments.

The resolution proposes two tracks for the internship program, one being a formal partnership with educational institutions like Aurora Public Schools and Pickens University, and the other being available to any high school student throughout the year. The Committee members expressed their support for the program and planned to move it forward for further discussion and approval.

Committee Discussion

CM Zvonek asked Ryan Lantz about the hurdles that previously prevented the program from moving forward.

R. Lantz replied that it was mainly a lack of coordination between departments, and the new resolution would centralize the process through HR.

CM Lawson added that labor law considerations also played a part.

CM Jurinsky asked if the internship program for diesel mechanics he was working on would be included in this resolution?

R. Lantz replied that it would.

With no further questions, the Committee agreed to move the resolution forward, and CM Lawson expressed gratitude for their support.

Outcome

The Committee recommended the item move forward to Study Session.

Follow-up Action

Staff will move forward the item to Study Session.

AURORA CROSSROADS METRO DISTRICTS NOS. 1 & 2 FIRST AMENDMENT TO AMENDED AND RESTATED SERVICE PLAN AND IGA**Summary of Issue and Discussion**

The Aurora Crossroads Metropolitan Districts Nos. 1-2 are requesting to increase the total debt issuance limitation, which is currently \$45,000,000 to \$70,000,000. The debt capacity of the Districts has increased for a variety of reasons. An estimated cost of Public Improvements has been provided and is estimated to be approximately \$59,614,897.78. Approved of this amendment will allow the Districts to provide continued financing for Public Improvements through the issuance of a future series of bonds.

Committee Discussion

There were no questions.

Outcome

The Committee recommended the item move forward to Study Session.

Follow-up Action

Staff will move forward the item to Study Session.

WHITE BUFFALO METROPOLITAN DISTRICT NOS. 1-3 AMENDED AND REINSTATED SERVICE PLAN**Summary of Issue and Discussion**

The White Buffalo Metropolitan Districts Nos. 1-3 are requesting a service plan amendment in order to add additional land to the boundaries of the district, and in turn increase the debt limit to accommodate the new parcel. The parcel of land is located at the southwest corner of E. 56th Avenue and N Haymount Road and is 165 acres in size.

Community Discussion

There were no questions.

Outcome

The Committee recommended the item move forward to Study Session.

Follow-up Action

Staff will move forward the item to Study Session.

SOUTHSHORE METROPOLITAN DISTRICT NO. 1 REQUEST TO DISSOLUTION**Summary of Issue and Discussion**

Southshore Metropolitan District No. 1 is requesting the City approve dissolution of the District. The Boards of Directors of both Districts 1 and 2 have approved the dissolution and have

executed a conveyance agreement (attached), which states that District No. 2 will assume any and all ongoing obligations of District No.1.

Committee Discussion

There were no questions.

Outcome

The Committee recommended the item move forward to Study Session.

Follow-up Action

Staff will move forward the item to Study Session.

TROLLEY STATION METROPOLITAN DISTRICT REQUEST FOR CONSENT TO DISOLUTION

Summary of Issue and Discussion

Since the time the original Service Plan was approved, the property within the District has been sold to a new owner, and the new owner will not be utilizing the District to provide public improvements or services to the Station 60 project. The District has not provided, nor is planned to provide any services, has no existing financial obligations, and does not currently own or operate any improvements. In order to avoid ongoing administrative costs, the District is requesting the City consent to Dissolution of the District.

Committee Discussion

There were no questions.

Outcome

The Committee recommended the item move forward to Study Session.

Follow-up Action

Staff will move forward the item to Study Session.

DAM EAST SPECIAL IMPROVEMENT DISTRICT-REFUND OF EXCESS PROCEEDS

Summary of Issue and Discussion

A special improvement district (SID) was formed in 2010 by homeowners to finance and construct a masonry fence. The project was completed under budget, leaving approximately \$82,000 in unused proceeds. Representatives from the homeowners' association (HOA) requested a refund of these excess proceeds. After discussions with the city's bond counsel, it was determined that refunds could be provided without violating tax laws. The draft notice of refund, if approved by the council, will be mailed to the homeowners within the SID, giving them the option to receive a personal check for their share of the refund or transfer their share to the HOA.

Committee Discussion

The committee had no questions or concerns and recommended the item move forward to Study Session.

Outcome

The Committee recommended the item move forward to Study Session.

Follow-up Action

Staff will move forward the item to Study Session.

2023 FLEET LEASE PURCHASESummary of Issue and Discussion

The issue discussed is the city's historical use of lease purchase financing for acquiring heavy fleet vehicles. The advantages of financing these vehicles include locking in prices to avoid future cost inflation, smoothing the budget over the life of the assets, and ownership of the vehicles at the end of the lease term. The ordinance authorizes the city to utilize lease purchase financing to acquire various vehicles and equipment with a maximum borrowing amount of 7.5 million, a maximum interest rate of 5.75%, and a maximum term of 11 years.

Does the Committee approve moving this item forward to Study Session?

Committee Discussion

CM Zvonek and CM Jurinsky had no questions and approved moving the item forward. T. Sedmak thanked them for their approval.

Outcome

The Committee recommended the item move forward to Study Session.

Follow-up Action

Staff will move forward the item to Study Session.

INTERNAL AUDIT QUARTERLY UPDATESummary of Issue and Discussion

Michelle Crawford, City Auditor provided an overview of the internal audit's progress, completed engagements, audit plan updates, engagement recommendation updates, and highlights of completed engagements.

Completed in the 1st Audits Quarter and Highlights

Mayor and City Council Expenses 4th review 2022

Firearm Process Review – Presented to Public Safety in April and scheduled to be presented to the Unified Forensic Lab Board April 26th.

Audits in Progress

- IT Operational Assessment – Laiba Saqib, Lead Auditor
- Governance Practices – Sheree Van Buren, Lead Auditor
- APD Calls for Service Response – Michelle Crawford, Lead Auditor

Plan Updates

- Moving the Mayor and City Council Expense review to every other year; the next review will be in 2024.
- Added two new engagements in 2nd quarter
- Facilities Management
- Public Works Scrap Recycling

Projects Underway

- Finalizing our software migration to the new version.
- Police Auditor recruitment in progress.

Committee Discussion

CM Zvonek asked about the supervisor role in the Mayor and City Council's Expense 4th Review.

M. Crawford clarified that it referred to the administrative supervisor.

The committee had no further questions or concerns.

Outcome

Information only.

Follow-up Action

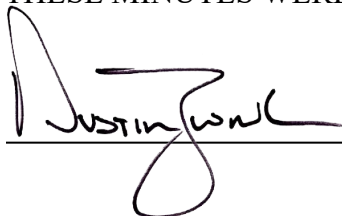
No follow-up needed.

MISCELLANEOUS MATTERS FOR CONSIDERATION

Summary of Issue and Discussion

The next meeting is tentatively scheduled for Tuesday, May 23, 2023 at 1:00 PM (WebEx)

THESE MINUTES WERE APPROVED AS SUBMITTED



07/10/2023

Date