

Citizens Advisory Committee on Housing and Community Development

Date | time May 9, 2023 | 6:30 p.m. | *Meeting called to order by* Teri Marquantte

Attendance

Members: Rose Armstrong, Richard Berge, Lynn Bittel, Christopher Boyd, Vince Chowdhury, Judy Donovan, Mohammad Faisal, Teri Marquantte, Erica Ponder, Jason Schneider, Joshua Thaete, Charlene Wisner-Howard

Absent: Jaime Carolina

Staff: Bianey Castro, Jeff Hancock, Connor Taub, Billye Williams

Approval of Agenda

Mr. Bittel motioned to approve the agenda as presented. Ms. Armstrong asked for an additional agenda item to discuss foreclosures. Judy Donovan seconded the added motion. The motion passed unanimously.

Approval of Minutes

Mr. Thaete motioned to approve the minutes as presented. Mr. Boyd seconded the motion. The motion passed unanimously.

Public Comment

None.

Public Hearing

Mr. Thaete motioned to open the public hearing. Mr. Bittel seconded the motion.

- The HOME-ARP Allocation Plan outlined the courses of action the city took to utilize U.S. Department of Housing and Urban Development (HUD) funding during the 2022 program year and is required by HUD. The city is still gathering data and many pieces of information are still being entered currently for the DRAFT. Due to HUD requirements, the notice for this public hearing had to be reposted to meet additional criteria.
 - No comments were received from the public.

Mr. Schneider motioned to close the public hearing. Mr. Boyd. seconded the motion.

Action Items

- ✓ Staff will explore expansion options when publishing public notice information.
 - ✓ Staff will report back when HUD makes a decision and share how the city intends to use the funding if approved.
-

Communications from Housing and Community Development Division

- Division Updates

- Hiring Updates
 - Interviews in progress for the Housing Compliance Officer position.
 - Position has been filled for the Housing Counselor.
- Council Updates
 - Spring supplemental budget review completed. Program income from 2022 that was above budgeted amounts for CDBG and HOME grants were officially added to the budget.
- Grand Openings
 - Liberty View held its grand opening on May 3, 2023.
 - Eagle Meadow Homes groundbreaking ceremony on May 17, 2023.

Action Items

- ✓ Zoning legislation updates moved to June.
- ✓ Staff will email groundbreaking location information.
- Finance and Compliance Monitoring Updates
 - Loan Write-Offs (April 2023)
 - Write-off total \$0.00
 - Program income \$88,559.00
 - Program gain \$88,559.00
 - Program income breakdown: HOME \$80,330.78; CDBG \$8,228.22; NSP1 \$0.00; NSP3 \$0.00
 - Year to date 2023 program income breakdown: HOME \$288,100.43; CDBG \$27,759.48; NSP1 \$0.00; NSP3 \$0.00
 - 2023 vs. 2022 Foreclosure Comparison
 - 2023 County foreclosures
 - Adams: Jan. – 60, Feb. – 49, Mar. – 67, Apr. – 54, YTD – 230
 - Arapahoe: Jan. – 42, Feb. – 56, Mar. – 56, Apr. – 51, YTD – 191
 - 2022 County foreclosures
 - Adams: Jan. – 63, Feb. – 63, Mar. – 64, Apr. – 91, YTD – 281
 - Arapahoe: Jan. – 19, Feb. – 42, Mar. – 69, Apr. – 112, YTD – 242
 - Foreclosure notifications
 - The city is tracking two loans, one for down payment assistance and the other for rehabilitation. One foreclosure has been withdrawn, the second foreclosure sale date has been extended and is showing as scheduled to be withdrawn.
- Housing Development Updates
 - Community Investment Financing (CIF)
 - First CIF round complete. On May 4, 2023, recommendations were presented to the internal policy committee. Recommendations were

approved to move forward to full City Council study session on June 5, 2023.

- Housing Rehabilitation Programs
 - The application process is reopening.
 - The C.A.P.E.R was submitted to HUD last month.
 - The 2023 draft for the annual action plan is in progress.

Action Items

- ✓ Housing rehabilitation plan updates moved to June.
- Housing Programs Update
 - Emergency Mortgage Assistance Program (EMAP)
 - 76 applications pulled for review.
 - Foreclosure counseling increasing. The city offers free services.
 - EMAP pays lot rent, HOA fees, and utility bills. Qualified individuals (limit \$40,000) will receive assistance with outstanding balances and two perspective months.
 - Communications and Marketing
 - Working in partnership with the Housing Programs team to update public-facing information in brochures and on the city's website.

Action Items

- ✓ Provide statistical data regarding trends in specific areas of Aurora that are experiencing an uptick in services provided by the city.
- ✓ What type of outreach is or can be provided in those areas?

Communications from Citizens Advisory Committee on Housing and Community Development

- Committee Member Briefing
 - Mr. Berge gave a brief presentation about his professional career, community involvement, volunteer services and personal interests.
 - June's volunteer will be Mr. Bittel.
- Committee Engagement Liaison Updates
 - Recognized CHD accomplishments from 2022 through current year.
 - Members suggested educational and learning opportunities for remainder of the year.
 - Aurora Civic Engagement Academy
 - Volunteer opportunity to speak about how city boards and commissions can influence policy. Vice Chair, Mr. Schneider, volunteered. Mr. Bittel also expressed interest if help is needed.

Action Items

- ✓ Staff will provide concrete details about the Aurora Civic Engagement Academy and the specific role or information needed to present.

Action Items

- ✓ Ms. Armstrong will send real estate foreclosure information. Staff will review to determine city resources available.
- ✓ Homeless Services team will address Mr. Berge's inquiry regarding the city's expectations from unhoused individuals living in city supported facilities?

Calendar Information

- Next Meeting
 - June 13, 2023
 - 6:30 – 8:00 PM
 - Aurora Municipal Center

Adjournment

Lynn Bittel motioned to adjourn the meeting at 8:00 p.m. Jason Schneider seconded the motion. The motion passed unanimously.

Minutes taken by:

Billye Williams
Billye Williams
Administrative Specialist
Housing and Community Services Department

06-13-2023
Date

Minutes reviewed by:

Martha Alicia Montoya
Martha Alicia Montoya
Housing and Community Development Manager
Housing and Community Services Department

Jun 16, 2023
Date

Minutes approved by:

Teri Marquante
Teri Marquante (Jun 15, 2023 15:45 MDT)
Teri Marquante
Committee Chairperson
Citizens Advisory Committee on Housing and Community Development

Jun 15, 2023
Date










05 - CHD Minutes 05.09.23 (approved) - signed

Final Audit Report

2023-06-16

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