

CIVIL SERVICE COMMISSION MEETING		
MINUTES		
1:00 PM	NOVEMBER 8, 2022	FITZSIMONS ROOM
	Harold Johnson	Chair
	Desmond McNeal	Vice-Chair
	Barb Cleland	Commissioner
	Barbara Shannon-Banister, Ph. D	Commissioner
	Matt Snider	Commissioner
STAFF PRESENT	Matt Cain	Administrator
	Emily Shuman	Senior Civil Service Analyst
OTHERS PRESENT	Michelle Haines	Civil Service Analyst
	Kim Skaggs, Pete Schulte	City Attorney's Office
	Jason Batchelor	City Manager's Office
	Interim Chief Oates	Aurora Police Department
	Interim Chief Robnett, Cmdr. Hays, FF Barnes, Sherri Jo Stowell	Aurora Fire Department
	Charlie Richardson	IAFF Counsel
	Ryan Lantz	Human Resources
1) Chair Johnson called the Civil Service Commission meeting to order at 1:00 PM		
A. On a motion by Vice-Chair McNeal, seconded by Commissioner Cleland, the agenda was adopted as written.		
B. On a motion by Commissioner Snider, seconded by Commissioner Shannon-Banister, the minutes for October 11, 2022, were unanimously approved.		
2) AGENDA ITEMS (Requires a vote)		
1. Fire Promotion Eligibility Requirement Proposal		Commission
DISCUSSION	Cmdr. Hays revisited the presentation he gave at the October meeting regarding the CMCB Fire Officer 1 and Fire Officer 2 certification requirements. The requirements were put in place at that time to make them effective for the current Fire Lieutenant exam series. Commissioner Cleland noted that this agenda item was to put it to official vote.	
PROPOSALS/ CONCLUSIONS	Commissioner Cleland made a motion to add the CMCB Fire officer 1 required to test for Fire Lieutenant and the CMCB Fire officer 2 required to test for Fire Captain. Vice-Chair McNeal seconded the motion. The motion passed unanimously.	
3) ITEMS FOR DISCUSSION (No vote required)		
A. Fire Promotion Eligibility Language Update		Cmdr. Hays
DISCUSSION	<p>Cmdr. Hays stated that the language in the Civil Service Commission Rules and Regulations and exam notices pertaining to Fire promotion eligibility need to be updated to match the current language of Aurora Fire Rescue. He noted the following:</p> <ul style="list-style-type: none"> • "Rescue Technician" is no longer a Civil Service promoted position • "Rescue -Technician" is now referred to as "Fire-Medic" • "Engineer-Driver" is now "Engineer" 	

	<ul style="list-style-type: none"> There is no longer a rank of "Investigator Technician"
PROPOSALS/ CONCLUSIONS	The Commission agreed to update the language in the Civil Service Rules and Regulations as well as all future promotional notices.
4) REPORTS	
A. COMMISSIONER REPORTS-	
<ul style="list-style-type: none"> Commissioner Snider stated that the class was small but powerful and it was nice to see the end result of all we do. Commissioner Cleland complimented Chief Oates heartfelt speech. 	
B. LEGAL COUNSEL REPORTS-None	
5) COMMENTS	
A. FIRE DEPARTMENT	
1.Chief or Designee – None	
2.Union Designee – Union representative Richardson stated that the local has a grievance about actin pay for captains serving as Battalion Chiefs. He added that they will continue their fight on Councilmember Zvonek’s “illegal and counterproductive” resolution pertaining to the role of the Civil Service Commission. He also acknowledged the ceremony for former Aurora Fire Chief Ray Barnes.	
B. POLICE DEPARTMENT	
1.Chief or Designee – No comment	
2.Association Designee	
<ul style="list-style-type: none"> ➢ APA – None Present ➢ FOP – None Present 	
C. CITY MANAGER DEPARTMENT –None Present	
D. PUBLIC COMMENT- None	
7) ADJOURNMENT – The meeting was adjourned 1:13 PM.	

ATTEST:



 Harold Johnson, Chair



 Heather Dearman, Civil Service Analyst