### CITIZENS' ADVISORY BUDGET COMMITTEE (CABC)

#### **Meeting Minutes**

Meeting Date: November 1, 2022 Time: 6:30PM Location: Teams Virtual Meeting

Next Meeting: December 6, 2022 Time: 6:30PM Location: To be confirmed

**MISSION STATEMENT:** The mission of the Citizens' Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

#### **ATTENDANCE**

Name		Name		Name		Name
Mustafa Abdullah	A	Max Gimelshteyn	P	Michael Senich	Е	COA Staff
Candice Bailey	Α	Debra Johnson	A	JulieMarie Shepherd Macklin	P	Jackie Ehmann
Sunny Banka	P	Danielle Lammon	P	Janet Marlow	P	Kerstin Claspell
Tikneshia L. Beauford	Е	Jim Mattson	P	Katrice Traylor	Α	
Andris Berzins	P	Omar Montgomery	$\mathbf{P}^{+}$	Michael Westerberg	Α	
Marsha Berzins	P	George Peck	P	Katrina Zerilli	P	
Reno Carollo	A	David Rich	P			
Gretchen Dirks	$\mathbf{P}^{+}$	Jonathan Scott	P			

Key: P=Present; P+ Present after roll call; E=Excused; A=Absent; R=Resigned; \*New Member

### **HANDOUTS**

## (Emailed to committee)

August, September, and October Meeting Minutes (Sent October 25, 2022, via email)

November Meeting Agenda (Sent October 25, 2022, via email)

# **MEETING MINUTES**

1. Call to Order	Chair Jono Scott called the meeting to order at 6:34pm	
2. Roll Call/	Roll call was taken by Secretary JulieMarie Shepherd Macklin and a quorum was established with 12 members	
Establishment of	present virtually.	
Quorum	present virtually.	
3. Approval of	Chair Scott introduced the November agenda for consideration.	Motion
November Agenda	<ul> <li>Chair Scott moved to approve the agenda as presented. The motion carried unanimously.</li> </ul>	Carried
1 to veinoer rigenau	Chair Scott moved to approve the agenca as presented. The motion earlied unanimously.	Yes: 12
		No: 0
		Abstain: 0
4. Approval of	Chair Scott introduced the August, September, and October minutes.	Motion
August,	Janet Marlow moved to adopt the minutes.	Carried
September, and	• A correction was raised during discussion to add Mr. Rich's last name on page 2, agenda item 9 of the	Yes: 12
October Minutes	October.	No: 0
		Abstain: 0
	The motion maker and member seconding the original motion agreed to the friendly amendment.    The motion maker and member seconding the original motion agreed to the friendly amendment.	
	With no further discussion, the August and September minutes stand approved as presented and the	
	October minutes are approved as amended.	
	•	
5. Revenue and	Kerstin Claspell provided the monthly budget update:	
Budget Updates	• 12.1% growth in September – second month in a row with double-digit growth	
8 F	<ul> <li>Sales tax is positive overall with positive trends across most industries</li> </ul>	
	• Economists are warning of a near-term recession	
	• Question from the floor:	
	A member asked for a breakdown of the type of sales tax revenue (e.g. household necessities)	
	versus luxury goods)	
	■ Most are up: revenue for car sales is up significantly, earning and drinking establishments	
	are strong as well. Growth was strong across the board in September. But household	
	savings are beginning to wane – how long can households continue to spend at this level	
	given other economic factors happening.	
	• City Staff noted that a report is prepared for budget staff and this can be shared with	
	CABC membership.	
	o How many Bed, Bath, and Beyond locations are closing within city limits and will this impact city	
	tax revenues?	
	<ul><li>Unknown at this time.</li></ul>	



Jackie Ehmann provided an overview of the recent Council Budget Workshop, highlighting discussion and proposed changes:

City Council Adjustments to City Manager's 2023 Proposed Budget    Fund   Department			Schedul	e B: Cour	ncil Budget A	Adjustment R	econciliation
Find   Department   Adjustments   Fit   Revenue   Transfers in Budget   Budget   Budget   Change   Transfers in Budget   Budget   Budget   Council Adjustments   Cury Council   Speed Gum in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$		City C				•	
General Fund  Council Adjustments  City Conscal  Court Administration  Council Adjustments  Council Administration  Council Ad					Sources	Uses	
Council Adjustments   Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   S   \$ (300,000) \$   Court Administration   Court Administration   Court Administration   Probation Diversion Pilot   Court Administration   Probation Diversion Pilot   Court Administration   Probation Diversion Pilot   Court Administration   Court Administration   Probation Diversion Pilot   Court Administration   Court Administration   Probation   Court Administration   Court Administration   Probation   Court Administration   Probation   Court Administration   Court Adminis		Fund / Department	Adjustments				0 0
Cary Council   Speed Couns in Police Care (Uses \$300,000 of \$3.0 million set-aside)   - \$   \$ (300,000) \$   \$		General Fund					
Court Administration   Court Administration   Court Administration   Pobston Diversion Pilot   Court Administration   Pobston Diversion Pilot   Court Administration   Pobston Diversion Pilot   Court Administration   Pobston Diversion   Court Administration   Pobston Diversion   Court Administration   Pobston Diversion   Court Administration   Court Administration   Pobston Diversion   Court Administration   Court   Pobston   Pobst		Council Adjustments					
Court Administration   Probation Diversion Pilot   -   75,000   -   (157,900)   General Management   Eliminate Vacant Oil and Gas Inspector Position   (1,00)   -   (167,900)   General Management   Eliminate Vacant Oil and Gas Inspector Position   (1,00)   -   (145,960)   General Management   Eliminate Vacant Oil and Gas Inspector Position   (1,00)   -   (149,568)   (149,568)   Information Technology   Case Management System   -     (250,000   75,000   167,000		City Council	Speed Guns in Police Cars (Uses \$300,000 of \$3.0 million set-aside)	-	\$ -	\$ (300,000)	\$ -
General Management Eliminate Vacant Deversity, Equity, and Inclusion Manager (1,00) - (157900) General Management Eliminate Vacant Old and San Inspected Positions (1,00) - (40.514) General Management Eliminate Vacant Police Monator Program (3,00) - (410.558) Information Technology Case Management System (3,00) - (20.000) Information Technology Eliminate Budget for Case Management System (3,00) - (30.000) Non-Departmental Transfer Funds to CFF for Generalows Repair (3,00) - (30.000) - (30.000) Non-Departmental Transfer Funds to CFF for Generalows Repair (3,00) - (30.000) - (30.		Court Administration	Court Assessment	-	-	150,000	-
General Management   Eliminate Vacant Oil and Gan Impector Position   (1.00)   - (0.45.14)					-	75,000	
General Management   Eliminate Vacam Police Montor Program   (3.00)   - (419.568)   Information Technology   Case Management System   - (100.000)   75,000						-	, ,
Information Technology   Case Management System   -   -   250,000   75,000   Information Technology   Eliminate Budget for Case Management System   -   (100,000)   75,000   Information Technology   Eliminate Budget for Case Management System   -   (100,000)   -   (100,000)   Non-Departmental   Transfer Funds to CPF for Garren Avenue   -   400,000   -   150,000   -   150,000   -     150,000   -						-	
Information Technology   Eliminate Budget for Case Management System   -   (100,000) -							
Non-Departmental   Transfer Funds to CPF for Greenhouse Repair   -   350,000   -							
Non-Departmental   Transfer Funds to CPF for Warren Avenue   -   400,000   -   5,940   316,815   Non-Departmental   Transfer from Marijusus Fund for Funding One-Time adds   -   584,916   -   -   -   400,000   -   5,940   316,815   Non-Departmental   Transfer from Marijusus Fund for Funding One-Time adds   -   584,916   -   -   -   500,000   Police   Ellisaniost Popored Amendment odd 12.0 FTE Police Officers   (12.00)   -     -   500,000   -   500,000   Police   Add Civilian Police Positions   Police   Speed Guius in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -   -   300,000   -     -   700   -   -   -   700,000   -   700   -   -   700   -   -   700   -   -   700				_			
Non-Departmental   Transfer Public Defense Adds to Non-Departmental Pending Study   3.00   -   5.94.0   316.815     Non-Departmental   Transfer for Defending One-Time adds   -   584.916   -   -   5.84.916     Police   Eliminate Proposed Amendment to add 12.0 FTE Police Officers   (12.00)   -   (540.084)   (678.832)     Police   Add Cirvilian Police Positions   7.00   -   -   500.000     Police   Speed Guns in Police Cars (Uses \$500.000 of \$3.0 million set-aside)   -   -   300.000   -   7.00   -     Police   Add 4.0 FTE Police Officers for 14 of year (from 10.24 Furs Reading)   4.00   -   180.000   13.0000     Policic Defender   Add 4.0 FTE Police Officers for 14 of year (from 10.24 Furs Reading)   4.00   -   180.000   13.0000     Policic Defender   Add to PTE Police Officers for 14 of year (from 10.24 Furs Reading)   4.00   -   180.000   13.0000     Policic Defender   Add to PTE Police Officers for 14 of year (from 10.24 Furs Reading)   4.00   -   180.000   13.0000   -   (5.944)   (3.16.815)     Total General Fund Council Adjustments   (6.00)   \$ 584.916   \$ 764.916   \$ (602.814)     Capital Projects Fund   2023 General Fund Bottom Line Funds, Available Adjustment   -   \$ 350.000   \$ 350.000   \$ -       Capital Projects Fund   Council Adjustments   -   \$ 350.000   \$ 350.000   \$ -       Public Works							
Non-Departmental   Transfer from Marijuana Fund for Funding One-Tune adds   -   584,916   -   -   7   7   7   7   7   7   7   7					-		
Police   Eliminate Proposed Amendment to add 12 0 FTE Police Officers   (12.00)   - (\$40,084)   (678,832)   Police   Add Civilian Police Positions   70.00   -     S00,000   Police   Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -         Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -         Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -           Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -           Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -           Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -           Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -           Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -             Speed Gams in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -					594.016		
Police Speed Guine in Police 2 Care (Uses \$300,000 of \$30 million set-aside) 300,000 - 1 Police Speed Guine in Police 2 Care (Uses \$300,000 of \$30 million set-aside) 300,000 - 1 Police Add 4 of FTE Police Officers for 1/4 of year (from 10/24 First Reading) 4.00 - 180,000 113,000 Police Defender Transfer Public Defender Adds to Non-Departmental Pending Study (3.00) - (5.940) (316,815) Total Ceneral Fund Council Adjustments 2023 General Fund Bottom Line Funds Available Adjustment (6.00) \$ \$84,916 \$ 764,915 \$ (62,814) Capital Projects Fund Council Adjustments Non-Departmental Greenhouse Set-Aside Police Works Traffic Signal Projects Public Works Traffic Signal Projects Public Works Warren Avenus Repair - \$350,000 \$ 350,000 \$ - 200,000 \$ 200,000 \$ 200,000					384,910		
Police   Speed Gruss in Police Cars (Uses \$300,000 of \$3.0 million set-aside)   -   300,000   -   180,000   113,000   Police   Add 4.0 FTE Police Officers for 1/4 of year (from 10.24 First Reading)   4.00   -   180,000   113,000   113,000   Total General Fund Council Adjustments   (6.00)   5.84,916   5.764,916   6.062,814   2023 General Fund Bottom Line Funds Available Adjustment   (8.00)   5.84,916   5.764,916   6.062,814   (8.00)   5.84,916   5.764,916   6.062,814   (8.00)   5.84,916   5.764,916   6.062,814   (8.00)   5.84,916   5.764,916   6.062,814   (8.00)   5.84,916   5.764,916   6.062,814   (8.00)   6.00,814   (			•		-	(340,084)	
Police Add 40 FTE Police Officers for 1/4 of year (from 10/24 First Reading) 4.00 - 180,000 113,000 113,000 113,000 110,000 110,000 110,000 113,000 110,000 110,000 110,000 110,000 110,000 110,000 110,000 110,000 110,000 110,000 110,000 110,000 110,000 10,000 110				7.00		300,000	
Public Defender Transfer Public Defender Adds to Non-Departmental Pending Study  Total General Fund Council Adjustments  2023 General Fund Bottom Line Funds Available Adjustment  Capital Projects Fund  Council Adjustments  Non-Departmental  Non-Departmental  Public Works  Traffic Signal Projects  Public Works  Traffic Signal Projects  Public Works  Total Capital Projects Fund Council Adjustments  Non-Departmental  Total Capital Projects Fund Council Adjustments  Total Capital Projects Fund Bottom Line Funds Available Adjustment  Total Capital Projects Fund Council Adjustments  Chair Scott brought this agenda item forward for discussion as a preview to the December meeting. Chair Scott at the December meeting.  Chair Scott brought this agenda item forward for discussion as a preview to the December meeting. Chair Scott at the December meeting.  Chair Scott opened the floor for discussion on the bylaws, beginning with a review section-by-section:  Discussion was raised from the floor as to whether the circulated version of the bylaws and rules were most current version.  David Rich moved to make the formatting changes (font size, footnote 4, missing date, and consistent bolding). The motion was seconded. With no further discussion, Chair Scott called vote. The motion carried unanimously.				4.00			
Total General Fund Council Adjustments    2023 General Fund Bottom Line Funds Available Adjustment							
Capital Projects Fund   S (180,000) \$ 662,814							
Council Adjustments   Non-Departmental   Greenhouse Set-Aside   -   \$ 350,000 \$ 350,000 \$ -		Total Scheral Land Council		(0.00)	304,510		
Council Adjustments   Non-Departmental   Greenhouse Set-Aside   -   \$ 350,000 \$ 350,000 \$ -			•				
Non-Departmental   Greenhouse Set-Aside   -   \$ 350,000   \$ 350,000   \$ -     Public Works   Traffic Signal Projects   -   2,000,000   2,000,000   -     Public Works   Waren Avenue Repair   -   400,000   40,000   -     Total Capital Projects Fund Council Adjustments   -   \$ 2,750,000   \$ 2,750,000   \$ -     2023 Capital Projects Fund Bottom Line Funds Available Adjustment   -   \$ 2,750,000   \$ 2,750,000   \$ -     2023 Capital Projects Fund Bottom Line Funds Available Adjustment   -   \$ 2,750,000   \$ 2,750,000   \$ -     Total Capital Projects Fund Council Adjustments   -   \$ 2,750,000   \$ 2,750,000   \$ -     2023 Capital Projects Fund Bottom Line Funds Available Adjustment   -   \$ 2,750,000   \$ 2,750,000   \$ -     2023 Capital Projects Fund Bottom Line Funds Available Adjustment   -   \$ 2,750,000   \$ 2,750,000   \$ -     Total Capital Projects Fund Council Adjustments   -   \$ 2,750,000   \$ 2,750,000   \$ -     2023 Capital Projects Fund Bottom Line Funds Available Adjustment   -   \$ 2,750,000   \$ 2,750,000   \$ -     2023 Capital Projects Fund Bottom Line Funds Available Adjustment   -   \$ 2,750,000   \$ 2,750,000   \$ -     Total Capital Projects Fund Council Adjustments   -   \$ 2,750,000   \$ 2,750,000   \$ -     2023 Capital Projects Fund Bottom Line Funds Available Adjustment   -   \$ 2,750,000   \$ 2,750,000   \$ -     Total Capital Projects Fund Council Adjustments   -   \$ 2,750,000   \$ 2,750,000   \$ -     Total Capital Projects Fund Bottom Line Funds Available Adjustment   -   \$ 2,750,000   \$ 2,750,000   \$ -     Total Capital Projects Fund Council Adjustments   -   \$ 2,750,000   \$ 2,750,		-					
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	<ul> <li>There were no substantive changes to the bylaws – some general, contextual questions were asked by members.</li> </ul>	Abstain: 0
8. Housekeeping	Future meeting: December 7, 2022 7:00pm start.	
9. Meeting	With no further business, Chair Scott adjourned the meeting at 8:22pm	
Adjourned		