

AURORA FOX ARTS CENTER ADVISORY BOARD
Monday September 12th, 6:30-8:00pm
Aurora Fox Arts Center
9900 E. Colfax Ave., Aurora, CO 80010

I. CALL TO ORDER

- a. Introductions and Attendance – Jessica Johnson- Chairwoman
PRESENT: Jessica Johnson, Lissa Hutchinson, Dawn Garibaldi, Wendy Bullock
ABSENT (excused): Judy Jasso, Matthew McCormick

II. UNFINISHED BUSINESS

- a. Volunteer Hours
i. Members were directed to submit hours to Beau Bisson
- b. August Minutes
i. Motion to Approve: Lissa Hutchinson
ii. Second: Dawn Garibaldi
iii. Unanimously approved

III. OPEN POSITIONS

- a. Executive Producer
i. Jessica has been in touch with city management, and they mentioned they were hoping to get the job posted week of 9/12/22
- b. Marketing
i. Marketing & Communications Strategist has been posted and has a few applications already submitted

IV. GALA PLANNING AND PREPARATION

- a. Day of Schedule
i. Members talked through and finalized day of schedule, and event schedule
- b. Board discussed tables and guest seating
- c. Decorations / Silent Auction Set-up
i. Members divided up into two teams for the day – morning decorations and silent auction/final prep
- d. Remainder of meeting was spent building silent auction baskets and crafting decorations for Gala

V. NEXT MEETING – October 10th, 6:30pm

VI. ADJOURNMENT 9:00pm



Jessica Johnson, Chair



Beau Bisson, Staff Liaison