

AURORA FOX ARTS CENTER ADVISORY BOARD

Monday August 8th, 6:30-8:00pm

Aurora Fox Arts Center

9900 E. Colfax Ave., Aurora, CO 80010

I. CALL TO ORDER

- a. Introductions and Attendance – Jessica Johnson- Chairwoman
 - i. PRESENT: Judy Jasso, Dawn Garibaldi, Jessica Johnson, Evan Brigham, Lissa Hutchinson, Wendy Bullock,
 - ii. ABSENT: Matthew McCormick

II. UNFINISHED BUSINESS

- a. Volunteer Hours
 - i. Members were directed to email volunteer hours to Beau
- b. July Minutes
 - i. Motion to Approve: Dawn Garibaldi
 - ii. Second: Wendy Bullock

III. ITEMS FROM THE EXECUTIVE PRODUCER

- a. Helen was out the past three weeks on vacation and this is her first day back
- b. Still working casting, as we've lost some positions
- c. The Fox marketing position is still open, and we still do not know whether the position will stay with the Fox, or be taken away
- d. No further updates on when the executive producer position will be posted
- e. Our season brochures were held up with by a mailing permit issue with USPS, but we believe that this is all resolved now

IV. FUNDRAISING

- a. Gala updates
 - i. Lissa is working on some décor options for the Gala and setting up a meeting with the event manager at the venue
 - ii. Gala postcards have also been held up by the non-profits permit issue with USPS, but we think we have it resolved

V. NEW BUSINESS


- a. Leave of absence
 - i. Hetty Pazos and Sasha Stevenson have formally requested a short leave of absence for personal reasons and has been approved by the board
- b. Resignations
 - i. Rob Utesch has resigned from the board, but has donated a silent auction stay at his mountain property
- c. New members
 - i. Working on getting Patricia Johnson back on the board

VI. ITEMS FROM THE MEMBERS

- a. 501(c)3 Update (Dawn)
 - i. Post office non-profit bulk mailing permit should be resolved now
 - ii. Amazon and King Soopers shopping accounts are active
 - iii. Donor portal/paypal is up and running on the Friends of the Fox website
- b. Cultural Affairs (Matt)
 - i. Matt was not present
- c. EDI committee
 - i. We are reaching out to DEI office at City of Aurora for some guidance
- d. Other business
 - i. None

VII. NEXT MEETING – September 12th 6:30pm

VIII. ADJOURNMENT



Jessica Johnson, Chair



Beau Bisson, Staff Liaison