

CIVIL SERVICE COMMISSION MEETING AGENDA		
1:00 PM	SEPTEMBER 13, 2022	FITZSIMONS ROOM
1) 1:00 PM CALL TO ORDER OF REGULAR MEETING		
A. Adoption of Agenda		
B. Approval of Minutes for August 9, 2022		
2) AGENDA ITEMS FOR VOTE		
A. None		
3) AGENDA ITEMS FOR DISCUSSION		
A. Explorer Program Automatic Seats In Police Academy	Agt. Singleton	
B. Police Lateral Qualifications	Cain	
4) REPORTS		
A. COMMISSIONER REPORTS		
<ul style="list-style-type: none"> • Police Sergeant Exam-Commissioner Cleland and Shannon-Banister • Fire Entry Level Interviews 		
B. LEGAL COUNSEL REPORTS		
5) COMMENTS		
A. FIRE DEPARTMENT		
1.Chief or Designee		
2.Union Designee		
B. POLICE DEPARTMENT		
1.Chief or Designee		
2.Association Designee		
<ul style="list-style-type: none"> ➤ APA ➤ FOP 		
C. CITY MANAGER DEPARTMENT		
D. PUBLIC COMMENT – Limited to 3 minutes, no discussion *Please note: The Commission cannot consider or respond to any comments that relate in any manner to disciplinary appeals currently pending before the Commission.		
6) ADJOURNMENT		

CIVIL SERVICE COMMISSION AGENDA ITEM REQUEST FORM



To request that an item be on the Civil Service Commission agenda, please complete this form and include required supporting documents. Civil Service Staff will notify you if and when the item will appear on the agenda.

Date Submitted:

Completed requests can be sent to civilservice@auroragov.org or faxed to 303-326-8944

Item Topic:

Submitted by:

Department/Organization:

Contact Phone:

Email Address:

Name, title, and contact info. of individual who will present the item:

Estimated time needed to present the item:

Select the type of agenda item:

Agenda Item (Requires a vote)

Discussion (No vote required)

Rule Change

Report/Request

For CSC Staff Use only
Approved for meeting on:

Returned to requester for the following reason(s):

Not approved

State how the item title is to appear on the agenda:

Briefly summarize the topic and/or point of view:

List attachments (*supporting documents) to be distributed with the agenda:

Indicate if there will be need for audio/visual equipment, change of venue, and/or anticipated attendance by special interest groups:

Lateral Rule Change Draft For September 2022 CSC Meeting

SECTION V. REQUIREMENTS FOR LATERAL-ENTRY APPOINTMENT.

32. GENERAL.

In accordance with the City Charter, Article III, Section 3-16, paragraph (10), the Civil Service Commission establishes the following conditions and regulations which shall apply to Lateral-entry appointment. The Civil Service Commission strongly encourages each Department to adhere to this following stipulation from Ordinance Number 89-88, "WHEREAS, lateral entry will also assist the Police and Fire Departments in implementing their affirmative action programs."

Applicants for lateral-entry appointment to Civil Service positions of the Fire or Police departments shall be subject to the application, qualification and examination procedures stated in the following paragraphs. The application process shall be open to all applicants who possess the following minimum qualifications established by City Charter:

33. MINIMUM QUALIFICATIONS FOR LATERAL-ENTRY APPLICANTS.

At the time of application, unless otherwise noted, applicants for lateral-entry appointment to Civil Service fire and police positions shall: (Note: copies of original documents must be provided by a deadline announced when testing begins).

a. Be at least twenty-one (21) years old by time of Training Academy start date. Proof will be either a copy of state or municipality-issued original Birth Certificate, Passport of the United States of America, or evidence of Naturalization.

b. Be a citizen of the United States of America or a person who is lawfully admitted for permanent residence in accordance with the Immigration and Nationality Act. Proof of citizenship will be either a copy of a state or municipality-issued original Birth Certificate, Passport of the United States of America, or evidence of Naturalization.

c. Have completed a minimum education of high school completion, or GED equivalency. Proof will be a copy of the High School Diploma, copy of the GED Certificate, or successful completion letter from an accredited school's Principal or District Superintendent, or other documentation approved by the Commission.

d. For Police Applicants only: Have three (3) years previous related experience in good standing within the four (4) year period immediately preceding the application. ~~Related experience shall consist of full-time paid employment as a Police Officer in a full service Police department.~~ (This qualification is suspended until July 25, 2025). For Fire Applicants only: Have three (3) years paid related experience in good standing within the four (4) year period at the time of application.

e. For Police Applicants only: Have not been sustained for any violations relating to Use of Force, Sexual Harrassment, or Racial Bias by their current employer, any prior employer, or in a court of law.

e- f. Be able to perform the essential functions of the position.