



**AURORA COMMISSION FOR OLDER ADULTS (ACFOA)**

**Monday, July 11, 2022**

**1:00 p.m.**

Hybrid- WebEx Virtual Meeting  
And In-person at  
Aurora Center for Active Adults  
30 Del Mar Circle, Aurora, CO 80011

**MINUTES**

**CALL TO ORDER:** By Chair at 1:02 PM

**ACFOA MEMBERS PRESENT:** Jeannie Davis, Chair; Sandy Thomas, Vice-Chair; Juanita Audre, Frances Dollard, Delfina Ashley-Baisden; Barbara Schneller, Commissioners.

**ACFOA MEMBERS ABSENT:** Frankiemae Perry, George Bain, Commissioners.

**OTHERS PRESENT:** Brooke Bell, PROS Director; Ronald Roulhac, Facility Program Supervisor ACAA, ACFOA Liaison; Lori Sanchez, Recreation Program Supervisor; Beth Yacono, Acting Recreation Program Supervisor; Adriana Valles Morales, Admin Specialist and Secretary for ACFOA.

**ADOPTION OF MINUTES:** Upon motion, second, and unanimous vote, the minutes were approved.

**SPEAKER 1:** Steve Wolter, Director of Eppley Institute for Parks and Public Lands; Layne Elliot, Project Manager for Eppley and Carrie Latimer, Planner and Project Manager with Sasaki all spoke about their knowledge, experience and what Eppley can bring to this Needs Assessment project. Eppley Institute is a consultant that will be creating and discussing the Scope of Work (SOW) only. Eppley's goal and objective are to help advance communities' quality of life around parks and recreation. Eppley Institute has done work around the nation including national and state parks. Layne Elliot is the project manager for the City of Aurora Parks, Recreation and Open Space (PROS) Master Plan. The City of Aurora is a facilitative support, and Sasaki is the provider who will convey the work and information through the City as the local contact for Eppley. Both Sasaki and Eppley will benefit from the Needs Assessment to help with the separate PROS Master Plan.

Eppley Institute works to create a needs analysis from the standpoint of what works best for the community, including focusing on older Americans and the quality of recreational facilities. Eppley became aware of the unique demands and needs of older adults in Aurora while visiting the Aurora Center for Active Adults (ACAA),



and wants to identify needs, assets and gaps in order to better serve the older adult community. Eppley is aware that there might be some behavioral, social, cultural and wellness needs. The goal is to make sure that the RFP identifies these needs and the resources that can meet them, identify where there are gaps and what the largest priorities are. There might be some crossover into disabilities, caregivers and other city services such as transportation and libraries. The RFP process would start with a sit down to talk with key informants about understanding all the diverse needs for older adults in Aurora. Eppley will speak to staff, Commissioners, federal government and other agencies, including nonprofits, that deal with the older community such as veterans organizations and healthcare professionals to determine key informants. When meeting with key informants, the ACFOA will be asked to introduce them by email, although a hybrid approach is more than likely. When doing research, Eppley has seen better results when letting informants know about confidentiality, therefore, the ACFOA might only receive the condensed report from these interviews. There will be challenges overall, but Eppley will work with the Commission to ensure they have the most accurate information and create a Plan B if necessary. The needs can be determined by looking at who the individuals and agencies are that provide help to the older community. A methodology will need to be done on how to assess the capacity and quality of services of those providers. Research can be conducted on programs outside of Aurora when determining gap development, food security and transportation. When a gap is identified, a policy or program might be developed based on the research. The Commission will also be part of the PROS master plan process as this will be a rigorous research and gap analysis focused on parks, recreation, public lands and open space. Questions were asked and answered throughout the presentation. The Commissioners thanked the speakers for their presentation.

**SPEAKER 2:** Michelle Teller, Senior Planner in Planning, Design and Construction with the PROS Department spoke of the PROS Master Plan. The goal for this plan is to identify current and future needs for the City. The project started in May and can last up to 12 months. On July 19<sup>th</sup>, a website will be available to the public to look at where events will be held. In the first phase, from now to the end of September, many pop-ups, open houses, the website, surveys and emails will be provided throughout the city. Throughout the process, PROS will keep going back to their findings and make sure all is included in the Master Plan. An email address will be active throughout the process where anyone who can't attend specific events can send an email and get a response. Strategies are implemented to help with the language barrier. An agency will help with that and the focus is on the top six most spoken languages. Flyers and posters will be created in these languages. Phase 2 will be about who PROS is speaking to, including having a table at ACAA, focus groups and at Silver Sneakers classes in recreation centers. Michelle emphasized the importance of involvement such as spreading the word, website, email and upcoming events throughout the City. There is an older adult organization that specializes with refugees that will help PROS identify any other organizations that can be looked into.

**BUDGET REPORT:** No report.

**LIAISON REPORTS:**

***Aurora Center for Active Adults*** – Ronald Roulhac, Supervisor

- No report.



***Arapahoe County Council on Aging (ACCoA)*** – Barbara Schneller, Commissioner

- No report.

***Aurora Senior Circle*** – Jeannie Davis, Commissioner

- Jeannie attended the meeting on June 18<sup>th</sup> and sent the monthly newsletter to all Commissioners. The next meeting is September 14<sup>th</sup>.

***Ward Meetings*** – All Commissioners

- Juanita will attend her Ward IV meeting on July 11<sup>th</sup>.
- Juanita will be leaving copies of the doorknocker and the Guidelines for Age Inclusive Communication.

**COMMITTEE REPORTS:**

***Legislative*** – Sandy Thomas, Commissioner

- Sandy passed out a draft doorknocker to Commissioners attending in person and will email it to the Commissioners attending virtually for their review and comment.

***Transportation Solutions*** – Jeannie Davis, Interim Chairperson

- Jeannie reported there were three (3) presentations about volunteer driver programs at the June meeting.

***Public Relations*** – Juanita Audre, Commissioner

- The Library Project program with the Aurora History Museum will be held on October 1<sup>st</sup>.

***Intergenerational Support*** – Juanita Audre, Commissioner

- No report.

***Fraud and Abuse Prevention Committee*** - George Bain, Commissioner

- No report.

**OLD BUSINESS:**

***Speaker Calendar Update*** – Jeannie Davis, Commissioner

- John Culver, a plaintiff employment attorney, will be speaking on age discrimination in employment at the August 1st meeting.

***Emergency Card Funding and Distribution*** – Ronald Roulhac, Liaison



- No report.

**Aurora Older Adult Forum Update – Barbara Schneller, Commissioner**

- No report.

**NEW BUSINESS:**

- Jeannie notified the Commission of Deborah Bowditch’s resignation.
- Commissioners discussed whether to use Eppley to create the Scope of Work. Sandy stated Eppley spoke knowledgeably about the Scope of Work for the older adults Needs Assessment. One concern is who will be doing the Needs Assessment after the Scope of Work is finalized. Juanita agreed with Sandy and added that they have worked with the older population before. Juanita is concerned with Aurora being such a diverse community, will Eppley include all of it. Jeannie asked Commissioners if they are comfortable with having Eppley do the Scope of Work.
- Sandy made a motion to approve Eppley to create the Scope of Work for the Needs Assessment. Upon motion, second, and unanimous vote, the motion was approved.

**NEXT MEETING**

Date: August 1, 2022

Time: 1:00 p.m.

Location: Aurora Center for Active Adults and virtually through WebEx.

**ADJOURNMENT**

Upon motion, second, and consensus of the Commission, the meeting was adjourned at 3:00 PM.

Jeannie Davis, Chairperson  
Aurora Commission for Older Adults

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Date \_\_\_\_\_

Adriana Valles Morales  
Recording Secretary and Admin Specialist

\_\_\_\_\_

Date \_\_\_\_\_

ADOPTED \_\_\_\_\_