

**LIBRARY BOARD OF TRUSTEES**

August 5, 2021

Virtual Meeting hosted through WebEx

Meeting Link:

<https://auroragov.webex.com/auroragov/j.php?MTID=m954b492b7c7cb387f39879f32fae261f>

Meeting Number: 146 453 7294

Password: LIB\_BOARD

**I. CALL TO ORDER**

Joanna Hudson called the meeting to order at 5:04 PM. Those in attendance were: Joanna Hudson, Brenda Perea, Shameka Alford, Shannon Day, Nora MacIntyre and Matt Isom  
Staff members present: Midori Clark, Sara Van Holbeck, Alia Gonzales (recording secretary)

**II. APPROVAL OF MINUTES**

Nora moved to approve the minutes from June 3, 2021. This was seconded by Shameka. The motion was approved unanimously. Joanna moved to approve the minutes from July 8, 2021. This was seconded by Nora. The motion was approved unanimously. Brenda moved to approve the minutes from both the July 22, 2021 and July 27, 2021. This was seconded by Joanna. The motion was approved unanimously.

**III. ANNOUNCEMENTS**

None at this time

**IV. PUBLIC INVITED TO BE HEARD**

No members of the public present at this time.

**V. OLD BUSINESS**

1. Brenda and Joanna recommended to move Shannon Day forward for reappointment as well as recommending Paula Vargas to a new position on the board. Brenda motioned to move these individuals forward for recommendation. Nora seconded this motion. The motion approved unanimously. Staff will move the motion forward to City Council.
2. The board reviewed a tentative communications plan to ensure a comprehensive plan is in place. This includes messages to council, upcoming events, and advocacy efforts.
3. The board reviewed the completed orientation handbook. This handbook will remain available for all board members digitally and in-print by request.

**VI. NEW BUSINESS**

- A. Joanna shared that she may need to resign in the coming months due to physical limitations. This is not her resignation notice but is meant to let the board know it will be on the horizon.

**VII. ITEMS FROM THE CHAIR**

Joanna will draft the message to council for the month of August. Shameka will draft the message to council for the month of September. Future months will be determined at the September meeting.

**VIII. ITEMS FROM THE DIRECTOR**

- A. Sara Van Holbeck with the Programming and Outreach Team shared information regarding the efforts of her team. Highlights included:
  - a. Summer of imagination has wrapped up. Prizes are available for pickup until August 8, There were approximately 2182 participants which is nearly double the previous year. As of this meeting 565 participants had completed the program in full.
  - b. The Aurora Mini-Con will be taking place virtually this year on August 28 and 29. This will be the 4<sup>th</sup> year for the annual program and the 2<sup>nd</sup> year of virtual programming.
  - c. There are recurring virtual game nights for a variety of ages every Friday night

- d. Monthly book clubs are continuing with some considering coming back to in-person participation in September.
- B. APL is continuing to follow guidelines and recommendations from Tri-County Health Department and will continue to do so.

**IX. ITEMS FROM THE MEMBERS**

No items from the members at this time.

**X. MISCELLANEOUS MATTERS**


- A. Customer Comments  
The comments were reviewed by the Board.
- B. Statistics  
The Library statistics were included in the Board packets.
- C. Volunteer Hours  
The Board members submitted their volunteer hours for June and July.

**XI. NEXT MEETING AND AGENDA ITEMS**

The next meeting will take place September 2 and will be hosted virtually through WebEx.

**XII. ADJOURNMENT**

The meeting adjourned at 6:09 PM.



[PaulaVargas \(Jul 20, 2022 12:06 MDT\)](#)

Chair

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Karen Erdman  
Administration  
Library & Cultural Services


# 08-05-2021 Library Bd Minutes


Final Audit Report


2022-07-20


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