

LIBRARY BOARD OF TRUSTEES

May 6, 2021

Virtual Meeting hosted through WebEx

Meeting Link:

<https://auroragov.webex.com/auroragov/j.php?MTID=m0c09c58f6d8ce88511a1404c52c7fa8f>

Meeting Number: 187 380 1494

Password: LIB_BOARD

I. CALL TO ORDER

Joanna Hudson called the meeting to order at 5:06 PM. Those in attendance were: Joanna Hudson, Brenda Perea, Danette Baltzer, Shameka Alford, and Matt Isom

Staff members present: Midori Clark, Alia Gonzales (recording secretary)

Absent: Shannon Day and Nora MacIntyre

II. APPROVAL OF MINUTES

Brenda moved to approve the minutes from March 4, 2021, and April 1, 2021. This was seconded by Danette. The motion was approved unanimously.

III. ANNOUNCEMENTS

1. Joanna welcomed Shameka Alford and Nora MacIntyre as new board members. Shameka introduced herself to the board members present.
2. Danette announced that she will be resigning from the Board of Trustees effective a of July 31, 2021. Brenda moved to accept the resignation. Matt seconded. The resignation was accepted unanimously.

IV. PUBLIC INVITED TO BE HEARD

No members of the public present at this time.

V. OLD BUSINESS

1. Brenda attended the Ward VI meeting. Danette attended the ward IV meeting. Joanna attended the Ward V meeting.
2. Joanna shared a draft of new interview questions for board member interviews. All Board members are asked to review these questions to consider the proposed changes. These changes will be voted on during the June meeting after all review has taken place.
3. Brenda shared that she is continuing to review the current Board Member Orientation handbook and welcomes assistance in this project over the next three months.
4. Brenda shared she is interested in working to ensure that the Library Board Messages to Council are done in a coordinated effort. Shameka and Joanna volunteered to assist in this effort.

VI. NEW BUSINESS

None at this time.

VII. ITEMS FROM THE CHAIR

Joanna will draft the message to council for the month of June. July and future months will be determined at a later date.

VIII. ITEMS FROM THE DIRECTOR

- A. Ron Harris shared a presentation introducing himself as the Circulation Supervisor. He also shared a video detailing how the new Automated Materials Handling machine works and explained how this machine allows staff to dedicate more time to assisting patrons and other interactive customer service duties while the machine auto-sorts the materials upon return. This machine also automatically checks the books in and provides a receipt to the patron.

- B. COVID operations at APL facilities will remain in place for now with one major change coming in early July. As of July 17, all APL facilities will be open on Saturdays from 10:00am – 6:00pm

IX. ITEMS FROM THE MEMBERS

No items from the members at this time.

X. MISCELLANEOUS MATTERS

- A. Customer Comments
The comments were reviewed by the Board.
- B. Statistics
The Library statistics were included in the Board packets.
- C. Volunteer Hours
The Board members submitted their volunteer hours for March and April.

XI. NEXT MEETING AND AGENDA ITEMS

The next meeting will take place June 3 and will be hosted virtually through WebEx.

XII. ADJOURNMENT

The meeting adjourned at 6:25 PM.



Paula Vargas (Jul 20, 2022 12:02 MDT)

Chair

Karen Erdman
Administration
Library & Cultural Services


05-06-2021 Library Bd Minutes


Final Audit Report


2022-07-20


Created:	2022-07-20
By:	Karen Erdman (kerdman@auroragov.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAACHCJu_z2BvbBbQZE3KUnYzawsOvahBk0


"05-06-2021 Library Bd Minutes" History

 Document created by Karen Erdman (kerdman@auroragov.org)
2022-07-20 - 5:48:45 PM GMT

 Document emailed to paulaxvargas@gmail.com for signature
2022-07-20 - 5:49:05 PM GMT

 Email viewed by paulaxvargas@gmail.com
2022-07-20 - 6:00:51 PM GMT

 Document e-signed by Paula Vargas (paulaxvargas@gmail.com)
Signature Date: 2022-07-20 - 6:02:33 PM GMT - Time Source: server

 Agreement completed.
2022-07-20 - 6:02:33 PM GMT