

CITIZENS' ADVISORY BUDGET COMMITTEE (CABC)

Meeting Minutes

Meeting Date: April 5, 2022 Time: 6:30PM Location: AMC Aurora Room with Teams virtual option
 Next Meeting: May 3, 2022 Time: 6:30PM Location: To be confirmed

MISSION STATEMENT: *The mission of the Citizens' Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.*

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

ATTENDANCE

| Name | | Name | | Name | | Name |
|-----------------------|----|-----------------|---|-----------------------------|----|------------------|
| Mustafa Abdullah | A | Max Gimelshteyn | E | Michael Senich | P | COA Staff |
| Candice Bailey | A | Debra Johnson | E | JulieMarie Shepherd Macklin | P | Gregg Hays |
| Sunny Banka | P | Danielle Lammon | P | Janet Marlow | P | |
| Tikneshia L. Beauford | P+ | Jim Mattson | P | Katrice Traylor | E | Guests |
| Andris Berzins | A | Omar Montgomery | E | Michael Westerberg | P+ | |
| Marsha Berzins | P | George Peck | P | Katrina Zerilli* | P | |
| Reno Carollo | P | David Rich | P | | | |
| Gretchen Dirks | P | Jonathan Scott | P | | | |

Key: P=Present; P+ Present after roll call; E=Excused; A=Absent; R=Resigned; *New Member

HANDOUTS

(Emailed to committee)

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| February Meeting Minutes <i>(Sent March 28, 2022, via email)</i> |
| March Meeting Agenda <i>(Sent March 28, 2022, via email)</i> |
| Due-Outs and Action Items from the April Meeting: <ul style="list-style-type: none"> • Chair Scott/Greg: invite the retail specialist to the next CABC meeting to provide more information and answer questions. Consider following this presentation with Planning for an overview of the direction of what's happening. • Sub Committees: determine chair person and any speaking/information requests to Greg and Exec Team |

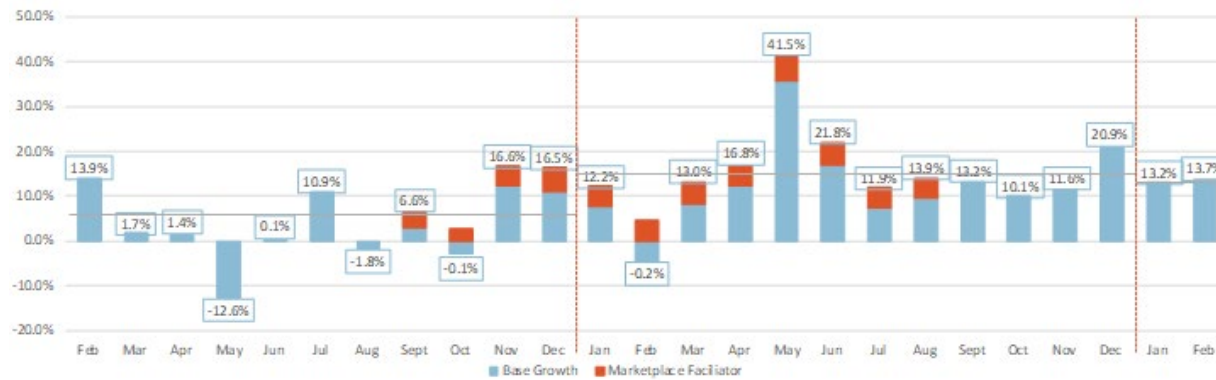
MEETING MINUTES

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| 1. Call to Order | Chair Jono Scott called the meeting to order at 6:37pm | |
| 2. Roll Call/ Establishment of Quorum | <p>Roll call was taken by Secretary JulieMarie Shepherd Macklin and a quorum was established with 13 members present (12 in person and 1 virtually).</p> <p>Chair Scott welcomed new CABC member Katrina Zerilli (CM Marcano’s newest appointee) and she introduced herself to the group.</p> | |
| 3. Approval of April Agenda | <p>Chair Scott entertained a motion to approve the April agenda as presented.</p> <ul style="list-style-type: none"> • George Peck moved to approve the agenda as presented. The motion carried unanimously. | <p>Motion Carried Yes: 13 No: 0 Abstain: 0</p> |
| 4. Approval of March Minutes | <p>Chair Scott introduced the March minutes.</p> <ul style="list-style-type: none"> • With no changes brought forward from the floor, the March minutes stand approved as presented. | |
| 5. Revenue and Budget Updates | <p>Greg provided the monthly budget update:</p> <ul style="list-style-type: none"> • February is typically the smallest revenue month of the year. Even with that expectation, 13.7% is a strong performance. • A new addition the city is tracking/sharing is inflation as this will have revenue impacts for the city budget <ul style="list-style-type: none"> ○ For example: 23% inflation for building materials since last February 2021 • Sales in clothing, grocery stores, beer/wine/liquor, computers/electronics, and cellular devices all are trending downward • Question from the floor: with more mainstream distributors being able to sell beer/wine and expanding to more liquor, what will the impact be on local liquor stores? <ul style="list-style-type: none"> ○ Response: the revenue will still be generated, just a shift. Greg doesn’t anticipate that liquor stores will all-out close, but it remains to be seen. • Question from the floor: what does the city’s marijuana tax revenue look like? <ul style="list-style-type: none"> ○ Response: approx. \$14m with \$10m already allocated to projects and even more set aside for specific programming (for example 1% for youth violence prevention). Roughly just under \$3m available • Question from the floor: what is the projected budget size for the upcoming year? <ul style="list-style-type: none"> ○ Response: at least \$440m (likely to be higher this year) | |

February 2022 Sales Tax Performance



Percent Change from Prior Year By Month



2020
5.3%

2021
15.3%

2022
13.4%

February 2022 Sales Tax Performance



| 2022 | | | | | | | | | | | | |
|-------------------|------------|------------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
| Monthly Sales Tax | 29,967,263 | 18,575,070 | | | | | | | | | | |
| Increase (\$) | 3,496,907 | 2,239,154 | | | | | | | | | | |
| Increase (%) | 13.2% | 13.7% | | | | | | | | | | |
| YoY Inflation | 7.5% | 7.9% | | | | | | | | | | |

| 2021 | | | | | | | | | | | | |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
| Monthly Sales Tax | 26,470,356 | 16,335,916 | 15,744,292 | 21,803,394 | 18,994,248 | 19,105,339 | 24,284,022 | 19,619,225 | 20,002,933 | 22,520,104 | 19,665,387 | 21,948,396 |
| Increase (\$) | 2,879,135 | (39,049) | 1,812,207 | 3,130,042 | 5,569,566 | 3,415,214 | 2,584,338 | 2,389,143 | 2,338,188 | 2,062,637 | 2,043,950 | 4,527,809 |
| Increase (%) | 12.2% | -0.2% | 13.0% | 16.8% | 41.5% | 21.8% | 11.9% | 13.9% | 13.2% | 10.1% | 11.6% | 26.0% |
| YoY Inflation | 1.4% | 1.7% | 2.6% | 4.2% | 5.0% | 5.4% | 5.4% | 5.3% | 5.4% | 6.2% | 6.8% | 7.0% |

| 2020 | | | | | | | | | | | | |
|-------------------|------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|------------|------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
| Monthly Sales Tax | 23,591,222 | 16,374,965 | 13,932,085 | 18,673,352 | 13,424,681 | 15,690,126 | 21,699,684 | 17,230,082 | 17,664,745 | 20,457,466 | 17,621,437 | 17,420,587 |
| Increase (\$) | 2,329,680 | 1,993,374 | 237,150 | 261,822 | (1,942,622) | 11,550 | 2,132,639 | (316,295) | 1,094,676 | (25,201) | 2,510,726 | 2,465,610 |
| Increase (%) | 11.0% | 13.9% | 1.7% | 1.4% | -12.6% | 0.1% | 10.9% | -1.8% | 6.6% | -0.1% | 16.6% | 16.5% |
| YoY Inflation | 2.5% | 2.3% | 1.5% | 0.3% | 0.1% | 0.6% | 1.0% | 1.3% | 1.4% | 1.2% | 1.2% | 1.4% |

6. Housekeeping

Chair Scott outlined the upcoming meeting dates

- Our next meeting will be Tuesday May 3rd and it will likely be offered again as hybrid with an in-person option at the AMC along with a virtual option
- July 5, 2022 meeting will likely be held for subcommittee work in lieu of a full CABC meeting. It doesn't have to be on the 5th given the holiday, but subcommittees should plan to convene sometime early in the month.
- Tentative dates for budget workshop are 7/26 and 7/27. Greg will keep us updated as this is finalized.
- Chair Scott provided an overview of the subcommittee process and typical timeline for the work of subcommittees (including their work, reports, etc.) to help explain the workflow for the next several months. Those CABC members who have been involved in multiple years' processes provided additional context and insights:
 - Keep the focus on budget issues as opposed to policy or politics
 - Be concise and realistic
 - Keep the perspective that these are recommendations to council, not directives

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| <p>7. Subcommittee Breakout and Discussion</p> | <p>Chair Scott opened this agenda item by reviewing the draft committees. These were directly informed by CABC member requests and then finalized by the Exec Committee</p> <ul style="list-style-type: none"> • Capital Needs/Infrastructure Master Plan/Public Works <ul style="list-style-type: none"> ○ Max Gimelshteyn ○ Mike Senich ○ Gretchen Dirks ○ Jono Scott • Public Safety (will likely split into two working groups: fire and police) <i>suggestion from the floor: include dispatch in this subcommittee</i> <ul style="list-style-type: none"> ○ Marsha Berzins ○ Andris Berzins (Police or Fire) ○ Candace Bailey ○ David Rich (Fire only) ○ Janet Marlow ○ Sunny Banka ○ JulieMarie Shepherd Macklin ○ Jim Mattson • Revenue Generation <ul style="list-style-type: none"> ○ Reno Carollo ○ Danielle Lammon ○ George Peck ○ Debra Johnson • Affordability <ul style="list-style-type: none"> ○ Chesca Smotherman (new member Katrina Zerilli will replace Chesca here) ○ Jim Mattson (would like to be on this along with public safety) ○ Tish Beauford ○ Omar Montgomery ○ Michael Westerberg <p>Subcommittees should prioritize determining focus areas, scope, and any speakers/information needed and communicate this to Greg and the Exec Committee.</p> | |
| <p>8. Meeting Adjourned</p> | <p>Chair Scott adjourned the meeting at 7:51 and then the subcommittees met for their initial planning meeting.</p> | |



Jonathan Scott, Chair



JulieMarie Shepherd Macklin, Secretary

April 5, 2022

Date of Approval