

<b>MINUTES</b>		
<b>1:00 PM</b>	<b>JANUARY 11, 2022</b>	<b>Tele-Conference</b>
	Harold Johnson	Chair
	Jim Weeks	Commissioner
	Desmond McNeal	Commissioner
	Barbara Shannon-Banister, Ph.D	Commissioner
<b>STAFF PRESENT</b>	Matt Cain	Administrator
	Michelle Haines	Civil Service Analyst
	Heather Dearman	Civil Service Analyst
	Emily Shuman	Senior Analyst
<b>OTHERS PRESENT</b>	Julie Heckman, Isabelle Evans, Megan Platt, Peter Schulte	City Attorney's Office
	Jason Batchelor	City Manager's Office
	Chief Wilson, John Schneebeck, Danelle Carrel, Josh Nicholas	Aurora Police Department
	Chief Gray, Cmdr. Robnett, Cmdr. Hays, Sherri Jo Stowell	Aurora Fire Department
	Tech. Pulliam, Charlie Richardson	Local 1290
<b>1) Chair Johnson called the Civil Service Commission meeting to order at 1:00 PM</b>		
<b>A.</b> All who were present introduced themselves.		
<b>B.</b> On a motion by Commissioner Shannon-Banister, seconded by Commissioner Johnson, the agenda was adopted as written.		
<b>C.</b> On a motion by Commissioner Shannon-Banister, seconded by Commissioner Johnson, the minutes for December 14 <sup>th</sup> , 2021 were unanimously approved.		
<b>2) AGENDA ITEMS (Requires a vote)</b>		
<b>A. None</b>		
<b>3) ITEMS FOR DISCUSSION (No vote required)</b>		
<b>A. February Academy Staffing for Police and Fire</b>		<b>Staff</b>
<b>DISCUSSION</b>	<p>Dearman summarized the status of the Fire Entry-Level process: We are currently working through the 2022 Fire Entry Level PEL to fill 17 spots for the academy that begins on February 22nd. 15 applicants received conditional job offers and are going through post offer testing. The commission and Cmdr. Robnett reviewed 9 background files today. 7 additional backgrounds are assigned to investigators and will be reviewed by the Commission and Cmdr. Robnett on January 19<sup>th</sup>. Those passing the review will be invited to virtual interviews in February.</p> <p>Dearman summarized the status of the Police Entry-Level process: We are currently working through the 2022-1 Police Entry Level PEL to fill 20 spots</p>	

for academy that starts on February 28. There are 3 deferrals from the October academy. The Commission and Lt. Rathbun have been reviewing background files today, and we will see how many of those will be invited to our virtual Police entry level interviews on the 19th. 20 additional backgrounds are assigned to investigators and 11 backgrounds are waiting to be assigned.

We have 60 candidates on the 2022-2 PEL that the Commission is certifying today that will be used to fill the projected April 25th Academy. They will be given a deadline of January 20th to turn in their personal history statements and those who turn it in, will start the background process.

We currently have police applications open until February 18<sup>th</sup> to fill the June 20th Academy. We have had 116 applications and 98 people have passed minimum qualifications and are being invited to, um. Complete the frontline exam by February 25.

#### 4) REPORTS

##### A. COMMISSIONER REPORTS-

- Commissioner Shannon-Banister proctored the Police Agent written exam and stated that it went well.
- Commissioner McNeal stated that the Police Academy graduation was well done and that he was happy with it.
- Chair Johnson expressed that 15 Police Entry-Level candidates participated in the Police Entry-Level interviews and 13 will move on with the process. He stated that it was the first time they have done this, and things will get smoother as they go along, but it was very helpful to see the individuals to and to speak with him in person about what they felt about being a firefighter.

##### B. STAFF REPORTS- None

##### C. LEGAL COUNSEL REPORTS-

#### 5) COMMENTS

##### A. FIRE DEPARTMENT

1.Chief or Designee –.

2.Union Designee –

##### B. POLICE DEPARTMENT

1.Chief or Designee – Chief Wilson expressed appreciation for how hard Civil Service is working to fill the Academy. She added that they are glad that the department is going to have representation in the interviews.

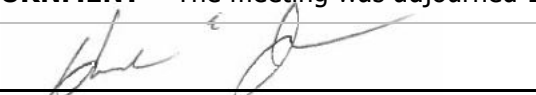
2.Association Designee  
 > APA – None Present  
 > FOP – None Present

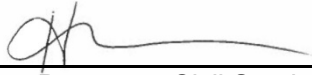
**C. CITY MANAGER DEPARTMENT** – Dpty. City Manager Batchelor wished the Commission and staff happy New Year. He noted gratitude for their efforts in the promotion and hiring processes.

**D. PUBLIC COMMENT-** None Present

**7) ADJOURNMENT** – The meeting was adjourned 1:26 PM.

ATTEST:

  
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 Harold Johnson, Chair



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Heather Dearman, Civil Service Analyst