

Aurora Immigrant & Refugee Commission

Tuesday, January 11,
2022 5:30pm Zoom
Meeting

Commissioners Present: Linda Skelley; Jakie Zvejniecks; Kevin Vargas; Salvador Cazun;
Lizzy Beachland; Karen Colato; Sabe Kemer
Commissioners Excused: Julie Ressalam; Mark Wideman
Commissioners Absent: Samuel Gebremichael
Other present: None
Staff Present: Ricardo Gambetta and Minsoo Song

- 1) Meeting was called to order at 5:39pm by Chair Kevin Vargas
- 2) OIIA Update:
 - OIIA will be offering GED classes in Spanish in collaboration with Friends of Mexico
 - African Chamber of Commerce
 - OIIA will be hosting meet and greet newly appointed Consul of El Salvador
 - OIIA has been selected to do a presentation during 2022 CML annual conference
Chair Vargas suggested to meet & greet CMs and Mr. Gambetta will work with CMs.
- 3) City Code and Charter:
Ms. Song shared city's code and charter for boards and commissions. (See attached)
Chair Vargas proposed to add term limitation to AIRC by laws and Commissioner Zvejniecks seconded.
- 4) Leadership Selection:
Chair Vargas proposed leadership selection to next meeting and seconded by
Commissioner Colato and Zvejniecks.
- 5) Chair Vargas encouraged Commissioners continue go out support small business owned by
Immigrant & Refugee community. Chair Vargas encouraged AIRC members to be out there
representing Immigrant and refugee community.
- 6) Chair Vargas adjourned the meeting at 6:08pm.

Kevin Vargas

Vargas, Kevin

Chair

Resalam, Julie

Vice-Chair

Terms and Term Limits

Terms

- All terms are for a period of three years, except for those provided for by the Charter.
- All terms commence on the same day and month of each year.
- Terms of office for members of each board or commission shall be staggered.
- Current terms shall be extended as necessary in order to create consistent term commencement dates, except as otherwise prohibited by Charter.

Term Limits

Except as provided by Charter or by authorizing ordinance, all members appointed to boards and commissions are subject to the following term limits:

Term	Term Limit
2 years	4 terms
3 years	3 terms
4 years	2 terms
5 years	2 terms

Members who are term-limited may reapply for appointment to the same board or commission on which they had served as long as they wait one full-term before reapplying.

Notwithstanding anything herein to the contrary, boards and commissions which require members to possess specific educational and/or professional qualifications are exempt from term limits.

Resignations and Vacancies

A person selected to fill an unexpired term of **more than** one-half the length of time of a full term of office shall be considered to have completed one term of office.

A person selected to fill an unexpired term of **less than** one-half the length of time of a full term of office shall **not** be considered to have completed one term of office.

A former member who has been term-limited may apply to fill an unexpired term on the same board, prior to waiting one full-term before reapplying and if they are determined to be the most qualified candidate, they may serve the remainder of the unexpired term. Such person shall wait one full term following the end of the unexpired term in order to reapply. A former member may only fill an unexpired term one time on the same board.

9-1 General provisions.

Unless otherwise provided by this Charter, all boards and commissions shall be appointed by the council, shall be advisory in character, shall serve without compensation but shall be paid their necessary expenses actually incurred in the discharge of their official duties, and shall have such powers and perform such duties as are provided by this Charter or by ordinance. Initial appointments by the council shall specify the term of office of each individual in order to achieve overlapping tenure and thereafter all appointments shall be for the full term specified. All members shall be subject to removal by the council at its pleasure and at any time without cause. The council shall make appointments to fill vacancies. Each board and commission shall choose its own chairperson and vice-chairperson from its citizens-at-large members and shall adopt its own rules of procedure for the proper conduct of its business. (Ord. No. 87-202, § 33, 11-3-1987)

The Aurora Charter is current through Ordinance 2018-24, passed July 7, 2018.

Disclaimer: The city clerk's office has the official version of the Aurora Charter. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

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[City Website: www.auroragov.org](http://www.auroragov.org)

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9-2 Board of adjustment and appeals.

There is hereby created and established a Board of Adjustment and Appeals. The composition and terms of service for the board shall be established by city ordinance.

The Board shall have power to hear and determine appeals from refusals of building permits; to make special exceptions to the terms of the zoning regulations in harmony with their general purpose and intent; and to authorize variances from the strict application of the zoning regulations in such situations and subject to such limitations as may be set by ordinance. The findings and decisions of the Board shall be final, subject only to judicial review.

The Board shall keep minutes of its proceedings, show the vote taken, keep records of its business and other official action. Every order, requirement, decision or determination of the Board shall be filed and retained for three (3) years with the office of the city attorney.

The Board shall exercise the functions and powers and perform the duties assigned to it by this Charter and the ordinances of the city; and where not otherwise provided by ordinance or Charter, the board shall have the powers, perform the functions, and follow the procedures set forth in the statutes of the State of Colorado. (Ord. No. 87-202, § 34, 11-3-1987; Ord. No. 91-47, §§ 1, 7, 11-13-1991; Ord. No. 93-75, § 1, 11-2-1993)

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EFFECTIVE DATE: 1-28-13

RESOLUTION NO. R2013 -03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO,
CONCERNING APPOINTMENT AND SERVICE ON BOARDS AND COMMISSIONS

WHEREAS, Charter Section 9-1 authorizes the City Council to appoint citizens to City boards and commissions; and

WHEREAS, the City Council desires that boards and commissions operate in an effective and efficient manner using the talents and knowledge of a broad cross-section of the members of the community; and

WHEREAS, the City Council intends to set uniform guidelines for the appointment and reappointment of members to boards and commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AURORA, COLORADO, THAT:

Section 1. All board and commission members shall be registered electors in the City, unless specifically stated otherwise in the Charter or City Code.

Section 2. Each member of a board or commission shall sign a "Volunteer Agreement" form upon first being appointed and at the time of reappointment.

Section 3. A board or commission member may serve on multiple boards or commissions, subject to membership qualifications and attendance requirements of each board or commission.

Section 4. No board or commission may hold an executive session or closed meeting, except as authorized by the Colorado Open Meetings Law 24-6-401 *et seq.*, C.R.S.

Section 5. Openings on boards and commissions shall be advertised when a member resigns, is removed from service by the City Council, ceases to meet the qualifications set forth for the board or commission for which he or she was appointed, or reaches the end of his or her term of office.

Section 6. Openings on boards and commissions shall be advertised on the City website, on Channels 8 and 55, and through other generally accepted means of communication. Openings shall be advertised for a minimum of thirty (30) days prior to the end of a member's term. In the case of openings resulting from a member's resignation, removal from service, or

failure to meet the qualifications for service, such opening shall be advertised for a minimum of thirty (30) days from notification of such opening. Advertising shall continue until the opening is filled.

Section 7. Interviews shall be conducted by the members of the board or commission for which the applicant has submitted an application, except that the City Council shall establish a procedure for interviewing applicants to the following boards and commissions: Board of Adjustment and Appeals; building Code and Contractors Appeals & Standards Board; Career Service Commission; Civil Service commission; Local Licensing Authority; and, Planning and Zoning Commission. The City Council has sole discretion and final approval concerning the appointment of any candidates to any board and commission.

Section 8. Except as provided by city charter or by authorizing ordinance, all members appointed to boards and commissions after the adoption of the resolution shall be subject to the following term limits:

- For boards with 2-year terms: four terms
- For boards with 3-year terms: three terms
- For boards with 4-year terms: two terms
- For boards with 5-year terms: two terms

Members who are term-limited may reapply for appointment to the same board or commission on which they had served so long as they wait one full-term before reapplying. Notwithstanding anything herein to the contrary, boards and commissions which require members to possess specific educational and/or professional qualifications are exempt from term limits.

Section 9. Terms of office for members of each board or commission shall commence on the same day and month of each year. Terms of office for members of each board or commission shall be staggered. Current terms shall be extended as necessary in order to create consistent term commencement dates, except as otherwise prohibited by Charter.


Section 10. Vacancies occurring for any reason during a term of office of a board or commission member shall be filled in the manner described above. A person selected to fill an unexpired term of more than one-half the length of time of a full term of office shall be considered to have completed one term of office. A person selected to fill an unexpired term of less than one-half the length of time of a full term of office shall not be considered to have completed one term of office. A former member who has been term-limited may apply to fill an unexpired term on the same board, prior to waiting one full-term before reapplying. If the former member is determined to be the most qualified candidate among all applicants, he or she may serve the remainder of the unexpired term. Such person shall wait one full term following

the end of the unexpired term in order to reapply. A former member may only fill an unexpired term one time on the same board.

Section 11. A majority of the City Council, at their sole discretion, can choose to initiate an interview regimen with respect to any vacancy on a City board or commission. A majority of City Council may decide, at study session, to direct the City Clerk's office to schedule such interviews. The City Clerk's office shall use its best efforts to schedule an interview for the candidate(s) at a time that is reasonably convenient for a majority of City Council.

Section 12. It is the intent of the City Council that this resolution shall supercede all prior resolutions regarding appointment to boards and commissions.

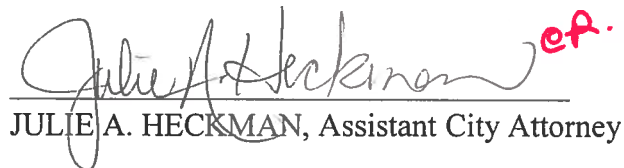
RESOLVED AND PASSED this 28th day of JANUARY, 2013.


STEPHEN D. HOGAN, Mayor

ATTEST:


JANICE NAPPER, City Clerk

APPROVED AS TO FORM:

 *ef.*
JULIE A. HECKMAN, Assistant City Attorney