

## George Friend Collection

### Collection Summary

**Dates:** 1909, 1949-2014

**Location:** Archives D: DB 1, Boxes 1-6; DC 2, Box 7  
Archives C: Drawer MD 21, Folder 1

**Quantity:** 7 Boxes, 1 Large Folder

**Abstract:** George Friend was born in 1920 in South Dakota and before he was ten had moved to Aurora where he lived until his death in 2014. His father was a *Denver Post* distributor; in the 1930's his mother began the family business, a used furniture store at 9605 E. Colfax called Aurora Furniture, according to a 1985 interview with George Friend (Box 6, Folder 7). Friend Furniture Company was established in 1975; Friend's handwritten note gives 1925-1986 as dates for the company, and a photo of the store is dated 1947 (Box 1, Folder 2).

As an active member of the Aurora Kiwanis Club for more than fifty years, George Friend collected and saved that organization's items of historical interest, which make up most of this collection.

**Arrangement:** The collection begins with George Friend's memories of his life and his business - Friend Furniture - including hand-written notes, greeting cards, and miscellaneous personal items. The largest part of the collection consists of documents from the Kiwanis Club, starting with the Aurora club and ending with Kiwanis International.

Other subjects include The American Red Cross, Aurora city government, local businesses, schools, military, and religious documents. Denver area documents and miscellaneous items are at the end of Box 6. Box 7, a flat 14.5x18.5-inch box, contains large newspapers and magazines. Throughout the collection may be found George Friend's handwritten notes and lists, some of which are on the back of his daughter's schoolwork.

## Contents

### Box 1 of 7

#### Series I: George Friend Personal and Business Documents

**Folder 1:** 1960-2000. Greeting cards, documents on Friend's life in Aurora, a 1985 interview with G. Friend in Rocky Mountain edition of *Business Trend*, Legion of Honor 35-Year Kiwanian Award, handwritten notes on Aurora and Kiwanis memories

**Folder 2:** 1961, 1991 and undated. Application for liquor license, miscellaneous notes, name tags, health fair documents, address stickers, and daughter Nancy Friend's school papers. Obituary from Horan & McConaty Mortuary, 2014

#### Series II: Aurora Kiwanis Club

##### Subseries A: Minutes, Correspondence, Financial and Other Reports

**Folder 3:** 1951-1953. Administrative Committee Bulletin, Aurora Kiwanis Bulletin, Official Club Minutes, directions to Penn cabin, blank stationery and envelopes

**Folder 4:** 1953. Handwritten board meeting and regular meeting minutes, attendance lists,

monthly reports

**Folder 5:** 1953. Correspondence January – June tied together, member lists, miscellaneous correspondence

**Folder 6:** 1954 and undated. Correspondence, notes, list of committees, miscellaneous

**Folder 7:** 1955. Aurora club roster, bank statement, Aurora Chamber of Commerce banquet program, Kiwanis Ladies Night cards, correspondence, newspaper articles, notes for speeches, notebook of board members lists

**Folder 8:** 1956-1961 and undated. Marion Hutchinson flyers, lists of committee members, correspondence, minutes, committee reports

**Folder 9:** 1962-1965. Correspondence, club achievements, treasurer reports, committee members and officers

**Folder 10:** June 1966. Photos of Aurora Kiwanis members George Friend, Marion Hutchinson, Dr. Byron Pollock, Dr. Robert Cluff, Asa L. Heflin, George Strecker, Ted Johnson, and John E. Gorsuch (many identified in 2017 by Dave Heflin, Museum volunteer and Kiwanis member)

**Folder 11:** 1966. Board meeting minutes (Feb. – Dec. 1966), financial statements, member reports, correspondence

**Folder 12:** 1966. Member rosters; achievement reports; 25<sup>th</sup> anniversary meeting and programs; member preference lists; legal pad of past officers, members, committee chairmen, expenditures, estimated taxes. Correspondence, notes, songs

**Folder 13:** 1966. Newspaper clippings of local Kiwanis activities

**Folder 14:** 1967-1968. Board meeting minutes, financial statements, bound set of *Kiwanis Bulletins*

**Folder 15:** 1969-1973. Financial statements, correspondence, lists of officers and committee members, board of directors and meeting minutes, G. Friend handwritten letters, and Centennial Kiwanis Club of Aurora event invitation

**Folder 16:** 1974-1974. Board meeting minutes, handwritten speech notes, committees, financial statement, Blessed Sacrament documents with notes for a speech on the backs of pages 26-31

**Folder 17:** 1976-1979. Financial statements (Jan. 1976 – Mar. 1979), treasurer's reports (Nov. 1977 – Nov. 1978), committee and member lists, letter to David Heflin about a borrowed Police Department engraver, miscellaneous events, notes, events, invitations and songs

**Folder 18:** 1980-1981. Treasurer's reports, Board meeting minutes, correspondence, photos of George and Patsy Friend, notes, and event programs

**Folder 19:** 1981. Board meeting minutes, treasurer's reports, agenda for installation of officers, notes, songs

**Folder 20:** 1981-1992. Attendance records

**Folder 21:** 1982. Board meeting minutes, Aurora Kiwanis bylaws, installation of officers, notes, and membership dinner program

**Folder 22:** 1983-1984. Board meeting minutes, notes, member lists, committee chairmen reports, miscellaneous items

**Folder 23:** 1984-1985. Handwritten committee reports, miscellaneous cards

**Folder 24:** 1985. Board meeting minutes, treasurer's reports, review of financial statements, spaghetti dinner folder, correspondence, notes, club ranking report for RM District, membership lists

**Folder 25:** 1986. Lists of members and officers, letter urging women as members, other correspondence, financial documents, Salvation Army event, miscellaneous items

**Folder 26:** 1986. Board meeting minutes, committee reports, treasurer's reports, member list, correspondence, spaghetti dinner items

**Folder 27:** 1987. Committee chairman reports, documents from Broncos Youth Foundation and Easter Seal Society, Aurora City Council agenda, handwritten notes, correspondence, officer nominations, miscellaneous notes

**Folder 28:** 1987. Treasurer's reports, board meeting minutes (Jan.-Dec.)

**Folder 29:** 1988. Board of Directors and committee chairmen list (1988-89), board meeting minutes (Jan.-Dec.)

**Folder 30:** 1989. Board meeting minutes, treasurer's report (April), prayer breakfast program

**Folder 31:** 1990. Board meeting minutes, treasurer's reports (Aug.-Sept.), agenda and notes for Governor's visit, bylaws, installation banquet program, membership list, 1990-1991 list of officers, notes

**Folder 32:** 1989-1991. *The South Aurora Roarer* (newsletter of the Kiwanis Club of South Aurora), board meeting minutes and installation banquet program of South Aurora club

**Folder 33:** 1991. List of Aurora Kiwanis presidents 1941-1991. 50<sup>th</sup> anniversary programs and list of accomplishments, congratulatory letters, board meeting minutes, reports from treasurer and certificate of deposit committee, correspondence and list of goals for club, Children's Ranch fund plea and notes

**Folder 34:** 1992. Board meeting Minutes

## **Box 2 of 7**

### **(Series II: Aurora Kiwanis Club)**

#### **(Subseries A: Minutes, Correspondence, Financial and Other Reports)**

**Folder 1:** 1993. Board meeting minutes

**Folder 2:** 1994-1995. Board meeting minutes

**Folder 3:** 1996-1997. Board meeting minutes, treasurer's reports, events announcements and programs

**Folder 4:** 1998. Correspondence, board meeting minutes, treasurer's (and financial) reports, event announcements and programs

**Folder 5:** 1999. Board meeting minutes, financial reports, event announcements and programs

**Folder 6:** 2000. Board meeting minutes, financial reports, event announcements and programs

**Folder 7:** 2001. Board meeting minutes, financial reports, event announcements and programs

**Folder 8:** 2001. 60<sup>th</sup> Anniversary planning documents (letter from Bob Eide, other correspondence and notes) 60th Anniversary *Kiwanews* birthday edition, June 14 banquet programs, September 27 Anniversary Installation Banquet programs, and misc.

**Folder 9:** 2002-2003. Board meeting minutes, financial reports, thank you notes, event announcements and programs

**Folder 10:** 1996-2003 & undated. Aurora Kiwanis Club rosters and committee lists

#### **Subseries B: Aurora Kiwanis Club Community Activities**

**Folder 11:** 1978-1998 & undated. ASALT (Aurora Scholarship & Loan Trust) Bike-a-Thon volunteers, correspondence, awards information

**Folder 12:** 1954-1963. Boy Scouts: Gold Rush Daze Carnival, Turn Day for Goodwill, Eagle Scout Class, Explorer Scouts documents, bowling tourney, request for funds

**Folder 13:** 1963-1964 & undated. Boy Scouts: Explorer Scouts correspondence; rifle match, merit badge, community service, and recognition dinner documents; booklet on scouting

**Folder 14:** 1954. Boys and Girls Work Committee reports including Boy Scouts, Boys' State, Girls' State, Stars of Tomorrow, underprivileged children, Campfire Girls, and school athletics

**Folder 15:** 1954. Boys and Girls Work Committee reports including public library book purchases, city park playground, swimming programs, sports coaching sessions, Boys' State, Boy

Scouts, Girls' State, college scholarships, and school lunches

**Folder 16:** 1957-1964 & undated. Boys and Girls Work correspondence on Girls and Boys club activities and "You and the Law" program, five-page summary of 1964 committee activities.

**Folder 17:** 1966-2001. Kiwanis Golf Tournaments. Correspondence, schedules, entry applications, and announcements for tournaments held at Adams County and Aurora golf courses. (See Archives C Drawer MD 21 – golf tournament document)

**Folder 18:** 1957-1970. Key Club. Programs, notes, manuals, and list of projects

**Folder 19:** 1973-1977. Key Club. Correspondence, Rocky Mountain Key Club bulletin, by-laws, Key Club booklet

**Folder 20:** 1978-79. Key Club. Petition for charter, booklets and Key Club information

**Folder 21:** 1979-2005 & undated. Convention form (1979), information on local clubs, notes, undated publications, miscellaneous biographies found with Key Club documents

**Folder 22:** 1955-1966. Kid's Day. Program, Air Force Kid's Day activity report, correspondence on 1966 Kid's Day plans

**Folder 23:** 1956-1961. Stars of Tomorrow. Programs and contest application.

**Folder 24:** 1962-1964. Stars of Tomorrow. Programs.

**Folder 25:** 1965-1966. Stars of Tomorrow. Programs, notes, newspaper articles with photos

**Folder 26:** 1967-1970. Stars of Tomorrow. Programs, notes, committee assignments, newspaper article

**Folder 27:** 1955-1982. Miscellaneous activities. Correspondence, Beaver Ranch information

**Folder 28:** 2009 & undated. Salvation Army appreciation, bylaws, award to Harold Dunning, songs

**Folder 29:** Undated. Miscellaneous notes, handwritten notes for speeches

**Subseries C: Aurora Kiwanews Weekly Bulletin** (Mostly one-page casual reports on events and members; lists of members with address, wives, and phone numbers on backs of issues through 1981)

**Folder 30:** 1953?-1960

**Folder 31:** 1962, 1964

**Folder 32:** 1965

**Folder 33:** 1966

**Folder 34:** 1967

**Folder 35:** 1968

**Folder 36:** 1969-1970

## **BOX 3 of 7**

**(Series II: Aurora Kiwanis Club)**

**(Subseries C: Aurora Kiwanews Weekly Bulletin)**

**Folder 1:** 1974, 1975

**Folder 2:** 1976

**Folder 3:** 1977

**Folder 4:** 1978

**Folder 5:** 1979

**Folder 6:** 1980

**Folder 7:** 1981

**Folder 8:** 1982

**Folder 9:** 1983

**Folder 10:** 1984

**Folder 11:** 1985-1986

- Folder 12:** 1987-1988
- Folder 13:** 1989
- Folder 14:** 1990-1991
- Folder 15:** 1992-1994
- Folder 16:** 1995-1999
- Folder 17:** 2000-2002
- Folder 18:** 1964-1969 Duplicates
- Folder 19:** 1974-1976 Duplicates
- Folder 20:** 1977-1978 Duplicates
- Folder 21:** 1979-1981 Duplicates
- Folder 22:** 1982-1984 Duplicates
- Folder 23:** 1985-1987 Duplicates
- Folder 24:** 1988-2001 Duplicates
- Folder 25:** 1965-1987 Triplicates

**Series III: Rocky Mountain District Kiwanis**

**Subseries A: Correspondence, Committee Reports, Programs, Convention Documents, Notes**

- Folder 26:** 1952. Correspondence to and from George Friend, International Committee reports, notes for speech
- Folder 27:** January-March 1953. Budget report, club ranking plan, correspondence to and from George Friend
- Folder 28:** April-August 1953. Correspondence to and from G. Friend
- Folder 29:** September-December 1953. Convention program, notes, correspondence to and from G. Friend, committee reports, notes
- Folder 30:** 1954-July 1955. Officers, committees, club rankings, correspondence
- Folder 31:** September-December 1955. Correspondence, 36<sup>th</sup> convention delegate lists and memorabilia (Casper, WY)
- Folder 32:** 1962. Colorado Springs convention, George Friend as candidate for Lt.-Governor of Division III, lists of delegates, credentials committee documents

**Box 4**

**(Series III: Rocky Mountain District Kiwanis)**

**(Subseries A: Correspondence, Committee Reports, Programs, Convention Documents)**

- Folder 1:** January-May 1963. Monthly financial reports, expense accounts, membership numbers, RM District Office newsletters, correspondence
- Folder 2:** June-November 1963. List of district Kiwanis clubs, RM District Office newsletters,
- Folder 3:** June-August 1963. District Convention in Grand Junction, CO. Pre-convention correspondence and District Office newsletters, list of delegates
- Folder 4:** September 1963. District Convention in Grand Junction. Convention documents, certificates of elected delegates
- Folder 5:** 1964. Correspondence, RM District newsletters, miscellaneous
- Folder 6:** 1965. Program and other items from 46<sup>th</sup> convention in Denver
- Folder 7:** 1966. Correspondence, program from Jackson, WY convention items, calendar, RM District directory
- Folder 8:** 1968-1973. Conventions in Durango and Cheyenne, Kiwanis Club of Montbello report, Rocky Mountain Round Up 1918-1973 booklet
- Folder 9:** 1974-1979. Convention in Denver, list of district officers (1977-78), program for visit of Kiwanis International president

**Folder 10:** 1980-1983. RM District reports, programs for district governor's visit, Aurora Spring Affair program, Casper and Jackson, WY, convention documents

**Folder 11:** 1984-1986. District events calendar, club president list, conventions inn Greeley, Steamboat Springs, RM District reports

**Folder 12:** 1987-1998 & undated. DTC roster, District reports, events programs, list of clubs – 1990? Rocky Mountain Big Horns reports, Kiwanis Club of Cherry Creek documents, blank paper, correspondence

#### **Subseries B: Newsletters**

**Folder 13:** 1952-1957. *Rocky Mountain District Kiwanis Messenger*, April 1952 through April 1957. *Thornton Kiwanis Club KiwaNews*, mostly one-page typed newsletters on colored paper, June-November 1955

**Folder 14:** 1962-1963. *Rocky Mountain District Kiwanian*, four-page monthly newsletters with photos and convention articles.

**Folder 15:** 1964-1966. *Rocky Mountain District Kiwanian*

**Folder 16:** 1967-1978. *Rocky Mountain District Kiwanian*

**Folder 17:** 1979-1981. *Rocky Mountain District Kiwanian*

**Folder 18:** 1982-1984. *Rocky Mountain District Kiwanian* (1984-1991 *RM Kiwanian* issues are continued in Box 7, folders 2 and 3)

#### **Series IV: Kiwanis International**

##### **Subseries A: Correspondence, Conventions, Officers Bulletins**

**Folder 19:** 1953-June 1963. Correspondence to non-specific club officers as well as to George Friend

**Folder 20:** August 1963-1990. Correspondence to non-specific club officers and to George Friend

**Folder 21:** June 1955. Cleveland convention bulletins and articles

**Folder 22:** 1956, 1957. San Francisco and Atlantic City convention documents

**Folder 23:** 1963. Atlantic City convention correspondence and memos

**Folder 24:** 1963. Atlantic City convention program, brochures, election items, information

**Folder 25:** 1963. Atlantic City convention correspondence, speeches, news releases

**Folder 26:** 1955-1985. Kiwanis International Officers Bulletins

##### **Subseries B: Miscellaneous**

**Folder 27:** 1951-1957. Booklets and brochures

**Folder 28:** 1960-1963. Forms, report blanks, news releases, etc.

**Folder 29:** 1964-1967. Brochures, calendar

**Folder 30:** 1971-1991. Brochures, blank forms

**Folder 31:** 1986 & undated. Miscellaneous booklets

**Folder 32:** Undated. Miscellaneous forms, brochures, news releases, songs

**Folder 33:** Undated. Miscellaneous brochures, order blanks

#### **Box 5**

##### **(Series IV: Kiwanis International)**

##### **Subseries C: Publications**

**Folder 1:** 1955-1984 *Kiwanis Magazine*

**Folder 2:** 1985-1986 *Kiwanis Magazine*

**Folder 3:** 1987 *Kiwanis Magazine*

**Folder 4:** 1990-1991 *Kiwanis Magazine*

**Folder 5:** 1995. 40<sup>th</sup> Anniversary Year Directory, 40<sup>th</sup> Anniversary Convention program, Folders of Administration, Youth Services, and Community Services documents

**Folder 6:** 1963, 1966. Miscellaneous brochures, 1963 supplies catalog, leadership manual

**Folder 7:** 1960s. Packet of booklets on constitution and by-laws, financing activities, secretary's manual, and other subjects

**Folder 8:** 1963-1991 & undated. Newsletters, *The Growth Picture* monthly, *Songs of Kiwanis* songbook (1951)

#### **Series V: American Red Cross**

**Folder 9:** 1949-1953. Pamphlets and mimeographed documents on Red Cross programs such as veterans' services, first aid, and blood donors at Lowry and midwestern areas

**Folder 10:** January-March 1953. Correspondence, memos, schedules, and news releases on Red Cross activities

**Folder 11:** January-April 1953. Folder of 1953 fund campaign material for local chapters

**Folder 12:** June-November 1953 and undated. Correspondence, brochures, news releases

**Folder 13:** January-June 1954. Correspondence, news releases

**Folder 14:** August-December 1954. Correspondence, news releases, brochures, mostly empty spiral notebook

**Folder 15:** 1955. Correspondence, fund campaign items, brochures

**Folder 16:** January-May 1956. Aurora and Denver chapter documents, brochures

**Folder 17:** June-December 1956. Annual Report, Aurora chapter items

**Folder 18:** 1956. Denver Metropolitan Fund Campaign

**Folder 19:** 1957-1961. Correspondence, brochures, Aurora chapter items

**Folder 20:** 1952-1953. *The Red Cross Newsletter*, monthly national publication

**Folder 21:** 1954-1956. *The Red Cross Newsletter*, monthly national publication

**Folder 22:** 1953. *1953 Fund Letter, Midwestern Area*

**Folder 23:** 1954. *Chapter News* (Denver Chapter); *the call* (Midwestern Area)

**Folder 24:** 1954-1957, 1955. *Midwestern Memo; Answer the Call* (Midwestern Area)

#### **Box 6**

##### **Series VI: Aurora Businesses, Government, Schools, etc.**

**Folder 1:** 1957-1998 & undated. Aurora City Council agendas and minutes, Sand Creek flood control project with map, other miscellaneous items

**Folder 2:** 1964-1979 & undated. Aurora Safety Council correspondence, etc.

**Folder 3:** 1956-1966 & undated. Aurora Chamber of Commerce. G. Friend Board of Directors binder of minutes, correspondence, expenditures, etc.; envelope of P.U. C. documents; other miscellaneous documents

**Folder 4:** 1969-1976 & undated. Downtown Aurora Business Association. Correspondence, newsletters, membership lists, photo

**Folder 5:** 1992-1994. DABA newsletters (*Original Aurora*)

**Folder 6:** 1996-1998. DABA newsletters (*Original Aurora*)

**Folder 7:** 1909, 1955 -1985. Typed note from John McMillen titled *The Aurora Gazette*, Thursday, June 3, 1909 (McMillen was mayor of Aurora twice. *The Aurora Gazette* was sold in 1910 to *The Aurora Democrat*); Bank of Aurora statements; city of Aurora furniture sale; *Business Trend* Journal, 1985 (pp. 11-13 "I Remember When..." by George Friend, an article on Aurora's early days); job application

**Folder 8:** 1990-1995. Aurora Historical Society newsletters, Aurora Museum Foundation

## Documents

**Folder 9:** 1984-1991 & undated. Children. National Child Identification, Junior Achievement of Metropolitan Denver brochure, The Advocates' Voice, handbook of Child Safety

**Folder 10:** 1976-1986 & undated. Aurora Schools. Program, correspondence, social studies booklet on Aurora, students' thank-you notes to G. Friend, Community College of Aurora schedule

**Folder 11:** 1987-1991 & undated. Adult learning

**Folder 12:** 1984-1997 & undated. Cancer. American Cancer Society and other documents

**Folder 13:** 1996. Fitzsimons. "Fitzsimons History & Development, 1891-1990," pp. 32-97; Fitzsimons Army Medical Center Restoration Advisory Board documents; newsletters of Fitz Re-development Authority

**Folder 14:** 1952-1965 & undated. Lowry. *Lowry Airmen* newspapers, events at Lowry including Kiwanis Kids' Day

**Folder 15:** 1952-1956. Religious Documents. Newspaper articles, programs, correspondence, Knights of Columbus newsletter, one-cent stamps and postcards

**Folder 16:** 1963-1997. Religious documents. Correspondence, church program, newspaper articles

## Series VII: Denver & Metropolitan Area

**Folder 17:** 1963-1964. Area Safety Council. Information folder, traffic digest, minutes, fatality reports, member list, Traffic Safety Publications

**Folder 18:** 1957-1958 & undated. Mile High United Fund president's reports, minutes, brochures; Wise Giving bulletin

**Folder 19:** 1954-2001. Questionnaire on mental health, business review, Adams County career search, Denver Annual Report 1983, 1984; obituaries for Mary Ciancio and Donald Chase; Sand Creek brochure and miscellaneous flyers

## Series VIII: Colorado & Miscellaneous

**Folder 20:** 1958-1966 & undated. League of Women Voters state constitution amendments information, documents from Public Service Co. of Colorado, Union Rural Electric, Great Western Sugar Co., Central City, and Office of Consumer Affairs

**Folder 21:** 1958-2003 & undated. Colorado and miscellaneous printed and handwritten documents

**Folder 22:** 1970-1995 & undated. American and foreign pamphlets and brochures

## Box 7

### Series IX: Large Publications

**Folder 1:** 1966. *Traffic Management, Mart Magazine*

**Folder 2:** 1984-1986. *The Rocky Mountain District Kiwanian* (See Box 4, folders 14-18 – *Rocky Mountain District Kiwanian 1962-1984*)

**Folder 3:** 1987-1991. *The Rocky Mountain District Kiwanian*

**Folder 4:** 1953-1966. *Aurora Advocate*

**Folder 5:** 1966-1968. *The Aurora Star*

**Folder 6:** 1957-1986. *Rocky Mountain News*

**Folder 7:** 1965, 1985-1991. *Aurora Sports News, Gateway Gazette*

**Folder 8:** 1954-2001. *Adams County News, The Denver Post, Lowry Airman, Colorado Wheat Farmer, Greater Park Hill News*

**Folder 9:** 1973, 1984. *La Junta Tribune-Democrat, Colorado Springs Sun, Greeley Tribune, Columbia (Missouri) Daily Tribune*



**Folder 10:** 1996, 1997. *Cowboy Gazette* (Texas), *Charlie Russell Western Heritage Assn.* (Idaho)

**Other George Friend Collection Locations**

**Archives C MD 21** Oversize Documents

**Folder 1**

Flat Irons Kiwanis Annual Brunch poster	ND
Aurora Kiwanis Club Orville Schisler Memorial Golf Tournament poster	1976
Gazetteer of Cities and Towns of Colorado, Colorado Population Trends, and Precipitation chart	1950

**Archives D** Friend Furniture Company Collection

Hats and other George Friend miscellaneous items