

# **AURORA BUSINESS ADVISORY BOARD**

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Minutes of the Regular Meeting  
February 10, 2020

## **Board Members Present:**

Garrett Walls, Nosh Tarachand, Martin Liles, Hitesh Patel, Bob Fryberger, Regina Edmondson,

## **Board Members Absent:**

Excused - Jim Bickford and Phillip Villard, Unexcused - Ramona Bode, Tony Brake, and Alok Sarwal

**Staff Present:** Elena Vasconez, Leslie Epperson

**Guest Present:** Commander Steve Wright, Aurora Fire Rescue, Investigations and Inspections Division. Commander Wright explained that under his prevue is investigations which would be arson and internal affairs for the fire department and under inspections is fire code enforcement. Beginning in 2021 the City would be adopting a new fire code. International fire code will roll out a new 2021 edition but there are specific Aurora items that we are working on that could become ordinances and decrees from the Fire Chief. Commander Wright would like to attend the BAB meetings to inform the board and business how that is progressing and get feedback.

## **CALL TO ORDER**

Meeting called to order at 11:07am by Garrett Walls.

## **APPROVAL OF THE MINUTES**

Mr. Walls moved to approve minutes.

Mr. Tarachand seconded. All in favor.

January 2020 Minutes Approved.

## **Approval of Excused absences from January meeting**

Mr. Walls moved to approve excused absences from Hitesh Patel and Phillip Villard.

Mr. Liles seconded. All in favor.

*Outcome: Officially mark absences for Hitesh Patel and Phillip Villard as excused.*

## **Approval of Excused absences from February meeting**

Mr. Walls moved to approve excused absences for February meeting from Phillip Villard and Jim Bickford.

Mr. Liles seconded. All in favor.

*Outcome: Officially mark absences for Jim Bickford and Phillip Villard as excused for February meeting.*

## **PUBLIC COMMENTS**

None

## **COUNCIL CONTACTS**

Martin Liles has been in contact with CM Françoise Bergan (Ward VI) via email and they are meeting next week.

Nosh Tarachand contacted CM Curtis Gardner (At Large) but they haven't arranged a meeting yet.

Mr. Walls encouraged board members to contact their CM to keep them up to date and have a discussion future agenda items they would like to see the board discuss.

Mr. Walls would like board members to send an email after they have contacted or met with their CM, and he will get it on the Agenda for the following month.

Ms. Vasconez stated that something the board has committed to was regularly meeting with their CM and keeping them up to date in lieu of having 2 board members per CM. Board members need to do what they can so that the CM will feel comfortable with the decision of 1 member/CM on the board.

Mr. Walls encourage board members to contact CM, talk about when you can attend a ward meeting and chat about the BAB. If you need help, Mr. Walls will make himself available.

*Outcome:*

### **Commander Steve Wright, Aurora Fire Rescue, Investigations and Inspections Division.**

One example of how code changes, air supply for fire fighters up the stairs. Run along same piping as water. This wasn't in the code 2018, but it will be adopted by the Aurora FD for certain buildings.

FD thought they could use this group to have discussions, input with the business community and public. Invite the public and business community to these meetings. FD would send invites out to the business community. Fire code is 2000 pages. We would like to roll out in sections. March would send out the FD is going to be discussing things pertaining to these subjects. Next meeting would be another section of the code. By end of year the FD would present to city council Aurora FD adoption of the 2020 Fire code. If BAB is agreeable FD hopes to be at the meetings every month. FD would like to make the invite to business owners and citizens.

*Outcome: Mr. Walls will schedule Commander Wright every month on the agenda.*

### **REVIEW OF BAB BYLAWS**

Mr. Walls stated that we are currently working with the city clerk on cleaning up the board roster. Looking over the roster we realized that we needed to undo some of the changes that were made so that the bylaws match the roster. Mr. Walls states that as soon as the roster is updated, we will get it out to the board. The board has overlapping terms to assure that there is a quorum. These terms exist whether you are the appointee or not or your council member is in their seat or not. We have 3 terms that are ending this year and that need to be reappointed. Letters will go out in a couple of weeks.

Article V 2<sup>nd</sup> paragraph, 1<sup>st</sup> line, Mr. Walls moved to change the 4,3,4 to 3,4,4.

*Outcome: Change bylaws to reflect change of terms to three, four, four*

Article VII preamble paragraph 2<sup>nd</sup> sentence, Mr. Walls moves to amend the language from "to serve beginning in "April" back to "March".

*Outcome: Amend language in the bylaws to state "to serve beginning in March".*

Article VII D 3<sup>rd</sup> sentence – Mr. Walls moves to change the election from 3<sup>rd</sup> to March regular meeting of the calendar year.

*Outcome: Amend language in the bylaws to state "March regular meeting of the calendar year."*

Article VII D last sentence that was stricken. Mr. Walls moves to un-strike the last sentence which will read "Those elected shall assume office immediately."

*Outcome: Amend language in the bylaws to state "Those elected shall assume office immediately."*

Article VII A – Mr. Walls moves to define PED– Planning and Economic Development (PED) for clarity.

*Outcome: Amend language to add “Chairperson shall regularly attend monthly Planning and Economic Development (PED) meetings.*

Mr. Walls moved that all discussed changes be made to bylaws.

Ms. Edmondson seconded. All in favor.

Motion passed.

***Follow-up Action: BAB’s structure information will be presented at a future PED meeting.***

**RLF EDA Overview, Review, Approval**

Mr. Walls stated that the RLF Plan was submitted to the EDA. The EDA sent the plan back requesting quite a few revisions. We will review those changes and get them out to you next month.

Ms. Vasconez stated that one of the big things the EDA wanted to see was how we will work with CEDS. How is CEDS going to help the city with defaults. We need to sit down with CEDS and see how that process will look. And EDA would like an MOU regarding that process. The EDA would like more detail on how the business consultants are going to help the businesses. We were very general in that, and the EDA would like more detail to understand how the new changes will work. The EDA is understanding that we need more time to get the revisions that they have requested.

Mr. Walls would like to get with Mr. Fryberger to take a look at section II – B-2 – Interest Rate - of COA RLF Plan. Want to clarify this section. Mr. Walls feels this could be explained better.

*Outcome: Board will wait for official vote until City staff has a chance to make the revisions EDA has requested*

**Final**

Mr. Walls would like to invite Kevin with Aurora chamber of commerce to meetings. Mr. Walls has been reviewing some of the bills and there are many that involve business.

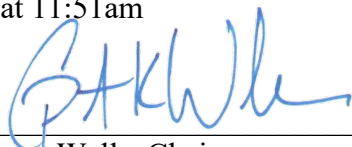
*Follow up action: Bring things to be discussed.*

Mr. Walls moved to adjourn.

Mr. Tarachand seconded.

Meeting adjourned at 11:51am

APPROVED:

  
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Garrett Walls, Chairperson