



CITY OF AURORA
BUILDING CODE & CONTRACTOR'S APPEALS & STANDARDS BOARD MEETING
TUESDAY, January 8, 2019, 3:00 P.M.
OAK ROOM, 2ND FLOOR, BUILDING DIVISION

MINUTES:

Present:

Michael Aitken, Chair, Building Code and Contractor's Appeals & Standards Board
John Dougherty, Building Code and Contractor's Appeals & Standards Board
Greg Echols, Building Code and Contractor's Appeals & Standards Board
Alecia Peabody, Building Code and Contractor's Appeals & Standards Board
Scott Berg, Chief Building Official
Dora Shols, Permit Technician Supervisor
Steve Greer, Citizen

Absent:

Tim Green, Building Code and Contractor's Appeals & Standards Board

Introduction:

Michael Aitken called the meeting to order at 3:01 p.m.

Agenda Item 1 – Approval of October 9, 2018 meeting minutes

John Dougherty made a motion to approve the October 2018. Greg Echols seconded the motion. Minutes were approved

Agenda Item 2 – Public addressing the Board

Michael asked Steve, resident of Aurora, if he wanted to address the board. Steve stated he believes there are safety concerns with new decks in the South Shore subdivision. He wanted to bring it to the Board's attention the hand rails were never inspected and believes hand rails were not done to the code. Michael mentioned permits are required for deck replacement or construction. He also stated part of the issue is an inspector cannot go onto private property unannounced to inspect a deck. He suggested if they had the addresses they can find out if a permit was pulled for the deck. If nothing else, they could issue a letter to the homeowner to make them aware of codes they need to follow. Scott mentioned Aurora has the Access Aurora complaint system. With addresses, inspectors can go out and post a Notice of Violation if there is no permit and a permit is required. Depending on who is doing the work, the builder or the homeowner, they would receive the Notice of Violation. He said that may be an avenue as well bring it to the HOA's attention of code requirements for permitting of decks. Steve said these are decks built by the builders, included in the sale of the home and part of the inspection process when the home was originally built. Scott stated if the handrails and guardrails are on the plans they get inspected. Steve said those are not on the plans, only the deck and the rest is done by others. He said he would work with the HOA

Agenda Item 6 – Gaylord is open!

Scott gave an update about the Gaylord project. He mentioned they are talking about a 300 room addition this year. Greg asked if it was going to be attached to the existing building or on a separate lot. Scott said his understanding is it will be attached to the existing building on the southwest wing. John asked about the inspectors that were on location. Scott said they came back to the office in August, they were at the Gaylord location full time for about a year. When there were not enough inspection requests for Gaylord, they picked up inspections around the area. We will not have trailer setup for the addition. Alecia asked when they were going to start. Scott did not know, he has not heard anything or been to any meetings.

There were no other questions or comments.

Agenda Item 6 – Other items for discussion

Michael proceeded to establish the 2019 board meetings and proposed to keep the same schedule. Which has been the second Tuesday of the month every quarter, April 9, July 9 and October 8 at 3pm. He asked if there was any reason they should change the schedule. Michael proposed to keep the same schedule and time. The board agreed. John asked how the dates are updated on the city calendar. Scott said he is emailed by the City Clerk.

Scott said the customer service center is currently being designed and they are figuring out which departments will go down. Located across from Access Aurora it will be an easier location for customers. They are planning to have Building permits, Public Works/Civil Plans, Planning, Zoning, Parking, Tax and Licensing and potentially a cashier. The concept is to have everything taken care of, paid for and out the door in one location. They will not have to send people around the building to complete their permit.

Michael asked if the permit center would be kept open, Scott said no, staff will go down to the 1st floor. Tax and Licensing is currently in that space and will relocate to the second floor. Michael asked if staff is receptive and Scott said it makes more sense and staff would rotate to the customer service center. Alecia asked how many employees would go down. Scott said it will have more staffing because there will be more departments working remotely. The whole idea is one place where you can get helped and not sent to a different department or floor. They are trying to make it simple. Michael asked when they plan to open, Scott said about a year. Michael said he hopes it is a smooth transition and not disruptive.

John noticed Accela has moved into hopefully the implementation phase. Scott said they are still doing coding testing scripts on-site.

There were no other questions or comments.

Michael asked if there were any additional new information or items that need to discuss. Greg moved to adjourn the meeting and Alecia second.

Michael Aitken adjourned the meeting at 3:45 p.m.



Chair, Michael Aitken

7-9-19

Date