

**CITIZENS’ ADVISORY BUDGET COMMITTEE (CABC)**

**Meeting Minutes**

Meeting Date: 8/4/2020                      Time: 6:30PM                      Location: WebEx (Video-conference platform)  
 Next Meeting: 9/1/2020                      Time: 6:30PM                      Location: TBD

**MISSION STATEMENT:** The mission of the Citizens’ Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

**ATTENDANCE**

Name		Name		Name		Name	
Mustafa Abdullah	P	Danielle Lammon	P	Jonathan Scott	P	<b>COA Staff</b>	
Candace Bailey	P	<del>Jason Legg</del>	<del>R</del>	Don Seven	P	Greg Hays	P
Sunny Banka	P	Brian Matise	P	JulieMarie Shepherd Macklin	P		
Tikneshia L. Beauford	P	Omar Montgomery	P	Chesca Smotherman	P		
Jeff Brown	P	<del>David Patterson</del>	<del>R</del>	Craig Upston	P	<b>Public/Guests</b>	
Reno Carollo	P	George Peck	P	Michael Westerberg	P		
Hashim Coates	A	Joshua Reddell	E	Leanne Wheeler	P		
Michael Himawan	P	David Rich	P	Dustin Zvonek	E		

Key: P=Present E=Excused A=Absent R=Resigned

**HANDOUTS**

**(Emailed to committee)**

CABC August Agenda (Sent August 3 <sup>rd</sup> , 2020 via email)
July 7, 2020 Meeting Minutes (sent August 3 <sup>rd</sup> , 2020 via email)

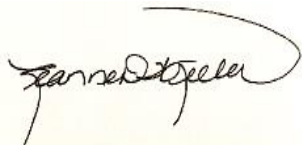
**MINUTES**

1. Call to Order	Leanne Wheeler (Chair) called the meeting to order at 6:32pm.	
2. Roll Call/ Establishment of Quorum	Roll call was taken by Jonathan Scott and a quorum was present.	
3. Approval of August Agenda	The Chair (Leanne Wheeler) entertained a motion to approve the August agenda. A motion was made to approve the August Agenda by Danielle Lammon and seconded by Sunny Banka.	Motion Carried Yes: Unanimous No: 0

		Abstain: 0
4. Approval of July Minutes	The Chair entertained a motion to approve the July minutes. A motion was made to accept the minutes for the July 7, 2020 meeting by Sunny Banka and seconded by Michael Westerberg.	Motion Carried Yes: Unanimous No: 0 Abstain: 1
5. Budget Update	<p>Greg Hays mentioned that there have been minimal changes since the July workshop. He did mention the following updates:</p> <ul style="list-style-type: none"> <li>• July sales tax numbers are surprisingly higher than expected. (a good sign)</li> <li>• Marijuana sales have been higher during the Covid pandemic. (They spiked after the stimulus checks were sent.)</li> <li>• Vehicle sales are up this month.</li> </ul>	
6. Tabled agenda items	<p>There were two main issues that were tabled from the July workshop for the August meeting: (1) The approval of Deputy City Manager Batchelor’s Budget cuts and (2) The Projections Subcommittee (Final) Report (<i>next agenda item</i>).</p> <p>The Chair (Leanne Wheeler) asked Danielle Lammon to share any updates on the research and information that she had gathered regarding the “Treat no transport fee” and the “Scene mitigation fee.”</p> <p>A: Treat no transport fee</p> <ul style="list-style-type: none"> <li>• Danielle Lammon shared that she had talked with Matthew Wasserburger. Based on this discussion, Danielle supports accepting this budget item. An explanation and discussion followed within the committee.</li> <li>• The fee would be charged on either of the following options: an individual basis, annual basis, or business basis.</li> <li>• The fee would be \$5000 annually for facilities (like senior care), \$250 annually for individuals; or \$175 per call.</li> <li>• David Rich motioned that we accept this budget item. Michael Westerberg seconded the motion of acceptance.</li> </ul> <p>B: Scene mitigation fee</p>	<p>Motion Carried Yes: 16 No: 2 Abstain: 0</p> <p>Motion Carried Yes: Unanimous No: 0 Abstain: 0</p> <p>Motion Carried Yes: 11 No: 3</p>

	<ul style="list-style-type: none"> <li>• Danielle Lammon talked with Matthew Wasserburger. She mentioned that she is against accepting this budget item.</li> <li>• Brian Matise commented that he supports accepting this budget item and policy.</li> <li>• Discussion ensued.</li> <li>• David Rich motioned that we accept this budget item. Brian Matise seconded the motion of acceptance.</li> </ul> <p>David Rich motioned to accept the cuts proposed under Deputy City Manager Batchelor and Brian Matise seconded the motion. The proposal was then opened for discussion. After discussion, it was agreed that they proposal would be accepted with the following wording: “The Citizen’s Advisory Budget Committee accepts the departmental cuts proposed by Deputy City Manager Batchelor, while recognizing that there may be more research done to introduce the scene mitigation fee.”</p>	<p>Abstain: 2</p> <p>Motion Carried Yes: 10 No: 4 Abstain: 2</p>
<p>7. Subcommittees Updated Reports and Discussion (Subcommittee chairs)</p>	<p>Projections Subcommittee (Brian Matise)</p> <ul style="list-style-type: none"> <li>• Brian updated the committee on the updates from the June Leeds Report changes. Major changes to the report were not necessary.</li> <li>• Greg Hays suggested that an executive summary be placed at the introduction of the report. Brian Matise agreed, and alerted the committee that it would be added to the final (accepted) report.</li> <li>• Michael Westerberg motioned to accept the subcommittee report (recognizing that an executive summary would be added); Reno Carollo seconded the motion.</li> </ul> <p>Revenue Subcommittee (Reno Carollo)</p> <ul style="list-style-type: none"> <li>• This report was approved on July 29<sup>th</sup> at the CABC workshop.</li> <li>• A new amendment was introduced regarding the potential of gaining revenue by replacing the 1% SCFD tax with an Aurora only equivalent tax. After much discussion, it was agreed (Reno Carollo motioned; Jeff Brown seconded) that the amendment should be tabled (or included in a minority report).</li> </ul> <p>Spending Subcommittee (Dustin Zvonek):</p> <ul style="list-style-type: none"> <li>• This report has already accepted in the July 29<sup>th</sup> budget workshop. No new discussion was presented.</li> </ul>	<p>Motion Carried Yes: Unanimous No: 0 Abstain: 0</p> <p>Motion Carried Yes: Unanimous No: 0 Abstain: 0</p>
<p>7. Open Comments (for the good of the order)</p>	<p>A. Housekeeping:</p> <ul style="list-style-type: none"> <li>• The CABC presentation to council will need to be finalized before the September 1<sup>st</sup> meeting. In order to do this, the finalized reports will need be sent</li> </ul>	

	<p>to Greg Hays (to be included in the budget book) and George Peck (to be summarized into the PowerPoint presentation). This will need to be completed before Friday, August 28<sup>th</sup> (The Friday before the next CABC meeting).</p> <ul style="list-style-type: none"> <li>• Greg also alerted the committee that the finalized sub-committee and CABC report to council will need to be finalized by mid-August.</li> <li>• Sub-committees will need to provide their reports to Jono Scott (Secretary) by July 25<sup>th</sup>, so that he can send them onto the larger committee for review (before the workshop).</li> </ul> <p>B. Future 2020 Meeting Dates:</p> <ul style="list-style-type: none"> <li>• September 1<sup>st</sup> (6:30pm)</li> <li>• September 8<sup>th</sup> (CABC Council Presentation)</li> <li>• September 19<sup>th</sup> – Budget workshop (City Council)</li> <li>• October 6<sup>th</sup> (6:30pm)</li> <li>• November 10<sup>th</sup> (6:30pm) (<i>moved from Tuesday, November 3<sup>rd</sup> - Election Day</i>)</li> <li>• December 1<sup>st</sup> (7:00pm, after AMC Lighting of the Lights)</li> </ul>	
8. Meeting Adjourned	After Leanne Wheeler asked for any further questions and hearing none, the meeting was adjourned at 8:02pm.	



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Leanne Wheeler, Chair



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Jonathan Scott, Secretary

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September 3, 2020  
Date of Approval