

**PARKS & RECREATION ADVISORY BOARD***Wednesday, August 5, 2020 – 5:00 p.m.*

WebEx Meeting

**MINUTES**

**PARKS & RECREATION BOARD MEMBERS PRESENT:** Shannon Crouthers, Chair; Rick Eriksen, Bobbie McClure, Mike Ely, Marty Tessmer, Danielle Lammon, Nick Kinney, Steve Sundberg, Angela Zbikowski

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Brooke Bell, Director of Parks, Recreation and Open Space; Tracy Young, Manager of Planning, Design and Construction; Joe Sack, Manager of Recreation; and Suzie Jaquith, Recording Secretary.

**OTHERS ABSENT:** None.

- I. **CALL TO ORDER:** By Parks & Recreation Board Chair, Shannon Crouthers at 5:00p.m.
- II. **INTRODUCTIONS:** None
- III. **ADOPTION OF AGENDA:** The Agenda for the August 5, 2020 meeting was approved after a motion was made by Member Ely and seconded by Member Tessmer.
- IV. **ADOPTION OF PARKS & RECREATION ADVISORY BOARD MINUTES** - The Minutes for the June 3, 2020 and June 10, 2020 meetings were approved after a motion was made by Member Eriksen and seconded by Member Zbikowski.
- V. **BOARD DISCUSSION/ACTION ITEMS/REMINDERS**
  - A. Greeting and PROS Update – Brooke Bell, Director of Parks, Recreation and Open Space reported Golf division is seeing record revenues. Revenues were up \$53,000 and rounds were up 4,197 over last July despite the hot weather. Brooke attributes golf's popularity to it being one of the few activities/sports available during the pandemic. Golf is on an upward trend to make up some of the revenues that were lost during the seven weeks of closure from mid-March into May. Spraygrounds at Red-Tailed Hawk and Great Plain parks opened on July 8<sup>th</sup> with requirements for public to social distance by having no more than 25 people gather at one time. Restrooms are open at these parks as well. Restrooms in other parks are closed due to the shortage of seasonal staff. A software update to irrigation has caused some dry areas at some parks. Staff hand watered and those areas are starting to rejuvenate. Recreation centers and two outdoor pools opened the Monday following the fourth of July. They are Beck, Central, and Moorhead Recreation centers and Del Mar and Meadow Hills pools. Attendance is controlled by the prevailing health orders which limits revenue. Staff is doing a great job of managing the Recreation Fund which remains balanced. Member Tessmer asked if there has been re-occurring issues or complaints with regards to adhering the health orders of social distancing. Director Bell responded

*NOTE: By simple majority vote, Board may re-establish Agenda order. Quorum is reached with five members.*



complaints are very limited. The biggest complaint has been not opening facilities and sports activities sooner. Director Bell and staff depend on guidance from Tri-County Health when determining re-openings.

- B. Planning Design & Construction Update – Tracy Young, Manager of Parks Planning Design and Construction gave a slideshow presentation overview of recently completed projects. They included Sand Creek Park Cottonwood Discovery Area, 3 playground renovations (Hampden Run, Eldorado and Pagosa parks), and Highline Canal I-70 North to just north of 38<sup>th</sup> Avenue. Current projects include: Tollgate Crossing Neighborhood Park, Whispering Pines Trail, High Line Canal Wayfinding, Highline Canal and Tower Road Sidewalk (Central Recreation Center), and Toll Gate Trail Extension Phase 2 that will connect from Delaney Farm to the new bridge at 13<sup>th</sup> Avenue and continue to Sand Creek Regional Park. Upcoming projects include: 2019 Median Improvements, McMullen Playground, Sand Creek Shelter, Parklane Pool, Olympic Ballfield Restroom Renovation and Great Plains Vault Toilet. Manager Young answered questions concerning median improvements project. Medians are built for traffic calming and over the years PROS has completed many designs which are costly to maintain. To help save on costs, staff has implanted an alternative design that requires no irrigation and minimal maintenance.

## VI. BOARD MEMBERS REMARKS

### A. Comments from Board Members

- Member Ely commented he has been visiting Central Recreation Center 3 days a week since it's been open and is very impressed with the customer service he has witnessed from staff.
- Member Tessmer's comment was inaudible.
- Director Bell thanked Member Ely for his patronage to the Central Recreation Center and reminded everyone on the board to share their observations from their visits to PROS facilities and parks and open spaces.

## VII. FUTURE MEETINGS

- A. Wednesday, September 2, 2020, Webex Meeting, Meet A PROS - TBD

VIII. **ADJOURNMENT** – Member Ely made a motion to adjourn and Member Eriksen seconded. The motion passed at 6:10 p.m.

*Shannon E. Crouthers*  
 Shannon E. Crouthers (Sep 21, 2020 13:04 MDT)

Shannon Crouthers, Chair;  
 Parks & Recreation Board

*Suzie Jaquith*  
 Suzie Jaquith, Recording Secretary

ADOPTED \_\_\_\_\_






# August 5 2020 Minutes\_approved sj

Final Audit Report

2020-09-21

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