

CITIZENS’ ADVISORY BUDGET COMMITTEE (CABC)

Meeting Minutes

Meeting Date: 6/2/2020 Time: 6:30PM Location: WebEx (Video-conference platform)
 Next Meeting: 7/7/2020 Time: 6:30PM Location: TBD

MISSION STATEMENT: The mission of the Citizens’ Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

ATTENDANCE

Name		Name		Name		Name	
Mustafa Abdullah	P	Danielle Lammon	P	Jonathan Scott	P	COA Staff	
Ananiya Asrat	R	Jason Legg	R	Don Seven	A	Greg Hays	P
Sunny Banka	P	Brian Matise	P	JulieMarie Shepherd Macklin	P		
Tikneshia L. Beauford	P	Omar Montgomery	P	Craig Upston	P		
Jeff Brown	P	David Patterson	R	Michael Westerberg	A	Public/Guests	
Reno Carollo	P	George Peck	P	Leanne Wheeler	P		
Hashim Coates	A	Joshua Reddell	P	Dustin Zvonek	P		
Michael Himawan	P	David Rich	P				

Key: P=Present E=Excused A=Absent R=Resigned

HANDOUTS

(Emailed to committee)

CABC June Agenda (Sent June 2, 2020 via email)
May 5, 2020 Meeting Minutes (sent June 2, 2020 via email)
CABC Roster (updated on May 28, 2020; sent June 2, 2020)

MINUTES

1. Call to Order	Leanne Wheeler (Chair) called the meeting to order at 6:34pm.	
2. Roll Call/ Establishment of Quorum	Roll call was taken by Jonathan Scott and a quorum was present.	

3. Approval of June Agenda	The Chair (Leanne Wheeler) entertained a motion to approve the June agenda. A motion was made to approve the June Agenda by JulieMarie Shepherd Macklin and seconded by Reno Carollo.	Motion Carried Yes: Unanimous No: 0 Abstain: 0
4. Approval of May Minutes	The Chair (Leanne Wheeler) entertained a motion to approve the May minutes. A motion was made to accept the minutes for the March 2, 2020 meeting by Reno Carollo and seconded by JulieMarie Shepherd Macklin.	Motion Carried Yes: Unanimous No: 0 Abstain: 1
5. Speaker / Budget Update	<p>Greg Hays gave the committee an overview of the current budget situation. He summarized the situation by saying that there will be a major deficit (estimating \$30 million+) as a result of the decline in revenues (especially sales tax revenue decline). He said that the city is already working to adjust to these loses.</p> <ul style="list-style-type: none"> • April Revenues finalized – (from March). It was up 1.4% over projections. <ul style="list-style-type: none"> ○ There was \$18.7 million in revenues (actually, up a little over last year.) ○ This surprised some members of the committee. Greg explained that, even though the Coronavirus crises shut many businesses down, there was much “panic buying” before the stay at home order officially went into effect. • The April (March) Revenue Report was a little better across the board in revenue projections than Leeds projections. It was a little worse on external charges. • Craig Upston asked for the April Revenues report information to be emailed to the committee members. • One member asked about how (federal) CARES money is benefiting Aurora. He asked if Aurora will be receiving \$30 million from the counties. Greg answered that \$36 million will be coming from HUD and CBDG. He also explained that there are a lot of rules for the money. For instance, it cannot be used for city budget revenue replacement. It is being allocated within the rules. The rules also state that the money cannot be “budgeted.” The city may be able to use some of 	

	<p>the money for reallocation of employees and adjustments needed to be made within the Coronavirus shut down timeframe.</p> <ul style="list-style-type: none"> • Another member asked whether this money could be spent on the city’s expenses for Homelessness during the pandemic? “Can these expenses be covered within the rules?” Greg: Yes. This money can be used to cover those costs. 	
<p>6. Subcommittee Initial Reports and Discussion</p>	<p>The Chair (Leanne Wheeler) then asked each subcommittee chair to give an overview of their subcommittee work up to this point. The reports started with the Projections Subcommittee (Brian Matisse) update:</p> <p>Projections Subcommittee (Brian Matisse)</p> <ul style="list-style-type: none"> • Brian reviewed and summarized the subcommittee report. • The report was based upon the April Leeds Report, but also compared the State Legislative report and City/Leeds Report. • Questions to Brian included: What is the bottom-line value of this report? Greg Hays answered that the report was beneficial. It basically projected that instead of \$30 million of cuts, there will more likely be \$40 million in cuts. Greg thanked the subcommittee for their work. Greg suggested that it is a valuable resource and caused city staff to adjust their approach. It caused the city staff to utilize the CLC (Colorado Legislative Council) research. The city is utilizing Leeds, city projections data, CABC, and CLC (along with other data) when considering budgeting steps forward. <p>Revenue Subcommittee (Reno Carollo)</p> <ul style="list-style-type: none"> • Reno explained that the subcommittee is looking at five concepts to raise revenue. He mentioned that he will format these into a digital format in order to send it to the CABC. These concepts included: 	

	<ul style="list-style-type: none"> • 1. Sales tax proposal - 0.25% (Greg clarified that the tax increase proposal is not the city. If approved that revenue will not go to the city. It will go straight to Aurora Mental Health.) • 2. Fees – OPT tax; Businesses shifted from W-2’s to 1099’s • 3. Charge emergency fees (there are pros and cons to this) • 4. Aurora Road maintenance fee • City Municipal Bank • Venues • Retail Dining and Restaurant Strategy <p>Spending Subcommittee (Dustin Zvonek):</p> <ul style="list-style-type: none"> • Dustin summarized and explained the subcommittee work to this point. He explained that the subcommittee has met in order to define objectives and assign tasks. Two documents were given to the subcommittee to complete as individuals. They were encouraged to consult the city councilor who appointed them for feedback. One document is an overview of the general fund budget, which would rank areas of needed cuts. The other document was an overview of where (and how) the cuts should come. Each subcommittee member is to complete these assignments by Thursday (June 4). Greg Hays will receive them on Friday, June 5th and get back to Dustin by June 10th. The next steps and priorities of the committee will then be determined based on Greg’s feedback. <p>Leanne thanked the subcommittees and subcommittee chairs for their work thus far and encouraged the CABC to continue being engaged in their work and progress.</p>	
<p>7. Open Comments (for the good of the order)</p>	<p>A. Housekeeping:</p> <ul style="list-style-type: none"> • The Chair (Leanne) asked the committee to discuss the possibility of inserting a meeting in July. She mentioned that the executive committee suggested that the cancelled April meeting, the importance of our work to the city at this time, and the potential of a one to two-week delay of the July Budget Workshop may necessitate a meeting on Tuesday, July 7th. She asked the committee for 	

	<p>feedback. It was then decided by the committee that a July 7th meeting should be placed on the schedule.</p> <ul style="list-style-type: none"> • Leanne then opened the floor for comments. Having none, the meeting was adjourned. <p>B. Future 2020 Meeting Dates:</p> <ul style="list-style-type: none"> • June 2nd (6:30pm) • July 7th (6:30pm) (<i>new date and time</i>) • July 28th and 29th (<u>5:30</u>) 2-day Budget Workshop (<i>*likely delayed</i>) • August 4th (6:30pm) • September 1st (6:30pm) • October 6th (6:30pm) • November <u>10th</u> (6:30pm) (<i>moved from Tuesday, November 3rd - Election Day</i>) • December 1st (<u>7:00pm</u>, after AMC Lighting of the Lights) 	
8. Meeting Adjourned	Leanne Wheeler adjourned the meeting at 7:33pm.	