



**PARKS & RECREATION ADVISORY BOARD**

*Wednesday, June 3, 2020 – 5:00 p.m.*

WebEx Meeting

**MINUTES**

**PARKS & RECREATION BOARD MEMBERS PRESENT:** Shannon Crouthers, Chair; Rick Eriksen, Bobbie McClure, Mike Ely, Marty Tessmer, Danielle Lammon, Nick Kinney, Steve Sundberg, Angela Zbikowski

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Brooke Bell, Director of Parks, Recreation and Open Space; Tracy Young, Manager of Planning, Design and Construction; Joe Sack, Manager of Recreation; Nancy Freed, Deputy City Manager; and Melvin Wardlow, Recording Secretary.

**OTHERS ABSENT:** None.

- I. **CALL TO ORDER:** By Parks & Recreation Board Chair, Shannon Crouthers at 5:00p.m.
- II. **INTRODUCTIONS:** None
- III. **ADOPTION OF AGENDA:** The Agenda for the June 3, 2020 meeting was approved after a motion was made by Member Danielle Lammon and seconded by Member Bobbie McClure.
- IV. **ADOPTION OF PARKS & RECREATION ADVISORY BOARD MINUTES** - The Minutes for the February 5, 2020 meeting were approved after a motion was made by Bobbie McClure and seconded by Danielle Lammon.
- V. **BOARD DISCUSSION/ACTION ITEMS/REMINDERS**
  - A. Greeting and Update – Brooke Bell, Director of Parks, Recreation and Open Space reported on the following items as updating on the board on the City and PROS response to COVID-19. The Aurora Reservoir is open, and fees are being collected. The beach remains closed. No timeline on when Recreation Centers or Outdoor pools will be open. Playgrounds will open soon. No decision on Spray Grounds
  - B. Welcome newly appointed board members – Shannon Crouthers, Chair, welcomed everyone back since the last time we met and especially welcomed the new members to the board. All board members introduced themselves and stated the ward they represent.
  - C. Election of Chair and Vice Chair - Joe Sack, Manager of Recreation, noted the advisory bylaws, Article IV and officer election. The floor was opened for nominations. Both Shannon and Bobbie were nominated for Chair and Vice Chair respectively. Both accepted nomination and nominations were closed. Roll Call vote was taken and both nominees were elected unanimously.
  - D. Board Orientation – Joe Sack, Manager of Recreation, gave a slideshow presentation for the new members that highlighted each division of the PROS Department, the



Mission Statement and the responsibilities of the Parks, Recreation and Open Space Advisory Board.

- E. Commemorative Bench Program – Tracy Young, Manager of Parks Planning, Design and Construction gave a slideshow presentation. The current cost to donate a bench to be placed in a PROS Department owned property is \$2,205. The actual cost for the PROS department to purchase, deliver and install a bench is \$2,600 to \$3,600, depending on where the bench is located. Staff has re-evaluated the donation cost and is recommending the cost be increased to \$2,605 which would cover the department cost for benches at the low end. She asked for a board recommendation on revising the cost of the commemorative bench to \$2,605. Chair Crouthers asked how long has it been since rate was increased. Tracy Young replied at least 2 or 3 years. Member Zbikowski asked, for benches in process that were purchased at the original cost prior to proposed increase, how is the excess cost being funded? Tracy responded PROS Department would absorb the extra cost. A member asked if it was possible to list a price range based on location since Aurora Reservoir and golf courses have a higher cost. Chair Crouthers proposed to list a base price at \$2,650 that can be increased based on location and Brooke Bell, PROS Director, agreed. Board members unanimously agreed that the cost does need to be increased to help cover more of the cost to the department.
- F. Southeast Recreation Center (SERC) Presentation – Tracy Young gave a slideshow presentation. Tracy explained the purpose of this presentation is to show the plans of the new recreation center and gather feedback for the upcoming Reservoir Master Plan Amendment process. The site for new recreation center is on Section 17, also called Reservoir Community Park. It is a 600 acre site that was conveyed to the City of Aurora in 1984 by the Federal government. The recreation center site plan needs to be added into the Aurora Reservoir Master Plan through an Amendment that will be presented at a public hearing on June 10, 2020. The presentation included site plans, photos of views from the site, architectural concept drawings, and specifications of the building and grounds. The center will be approximately 52,000 square feet, with a 270 space parking lot. Some of the amenities include a pool with lap lanes, lazy river, water slide, party rooms, full court gymnasium, single lane running track, locker rooms and changing areas, fitness area with free weights and cardio machines, outdoor fitness patio, two multi-purpose rooms that can be joined together for one large room, fitness area studio, kitchens, and an elevated 1/8 mile figure eight running track. Member McClure asked if there was additional land around the recreation center that will offer outdoor recreational opportunities. Tracy responded yes, the remaining 600 acres on the site is designated as a future community park. Member McClure asked how close future houses will be built to the recreation center. Tracy and Joe Sack replied that any new homes built will be on the west side of Harvest road. Member McClure asked if it was possible for one to bike to the recreation center from the closest housing development. Joe replied, yes.
- G. Public Hearing Process – Tracy Young explained the process for public hearing. A public hearing is scheduled for June 10<sup>th</sup>. This meeting is to present to the public the



proposed amendment of the Aurora Master Plan to include the site plan for the Southeast Recreation Center. The role for the Parks, Recreation and Open Space Advisory Board is to attend the public hearing, ask questions, have discussions, then open it up for public comments and questions. The board will then have another opportunity to make comments and then vote on the approval of the Amendment to the Aurora Reservoir Master Plan.

**VI. BOARD MEMBERS REMARKS**

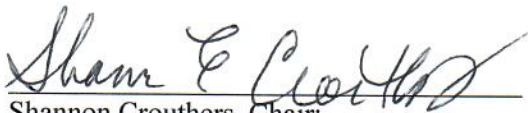
A. Comments from board members –

- Member Eriksen asked about filling cracks in asphalt parking lots. Joe asked him to email him with specific locations. Brooke commented that generally asphalt repairs are made by Public Works. However, if it is a minor repair, PROS funds may be available.
- Chair Crouthers reported there was damage to the tennis courts at Aqua Vista park. Joe replied he is aware of the vandalism, and the court is closed while repairs are being done.

**VII. FUTURE MEETING**

- A. Wednesday, June 10, 2020, Aurora Reservoir Master Plan Amendment  
B. Wednesday, July 1, 2020, John Wesolowski, Manager of O&M and Forestry -  
CANCELLED

**VIII. ADJOURNMENT** – Member Marty made a motion to adjourn and Member McClure seconded. The motion passed at 7:55 p.m.

  
Shannon Crouthers, Chair;  
Parks & Recreation Board

  
Suzie Jaquith, Recording Secretary

ADOPTED August 5, 2020