

**AURORA HISTORIC PRESERVATION COMMISSION MINUTES**  
**Tuesday, May 12, 2020**  
**6:30 p.m.**



**Webex Virtual Meeting**  
**Aurora, CO**

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**Present:** Chair Gordon Tucker, Vice Chair Elizabeth Hamilton, Secretary Lynne Evans, Michael Lockwood, Courtney Morehouse, Barbara Henk, Amy Bailey, Chris Geddes, Megan Berens, Michael Ackman, and Charlie Peters

**Staff:** Drake Brownfield, Scott Williams

**I. Call to Order**

A quorum being present, Chair Gordon Tucker called the Historic Preservation Commission (HPC or Commission) meeting to order at 6:30 p.m.

The minutes from the HPC regular meeting on March 10, 2020 were approved as amended via motion.

**II. Presentation on the Red Cross Building Memorial Project**

Rob Berg with Design Workshop presented the site plan for the Red Cross Building Memorial Project. Construction documents are prepared. The next step is to get bids for the construction of the project which is scheduled to begin the end of June with completion in November. Design Workshop will coordinate with the Commission for information about the Red Cross Building for the survey marker, interpretive signs & graphics, and the Quick Response (QR) code information. Historic Preservation Specialist Drake Brownfield will be the contact person. The Commission preferred Option A for the survey marker. The Commission expressed concern that the interpretive signage was a project alternative. Mr. Berg assured the HPC that interpretive signage is at the top of the list of alternates.

**III. Staff Report**

Historic Preservation Specialist Drake Brownfield gave his report to the Commission

**Section 106 reviews:** No historic properties affected.

**Trivia Nights:** Trivia nights for March and April were cancelled due to the “Stay at home” order. The Aurora History Museum is exploring doing virtual trivia using Kahoot and Webex.

**Historic Designation Flowchart:** Historic Preservation Assistant Jacob McDonald created a flowchart to illustrate the landmark process for homeowners. Historic Preservation Specialist Drake Brownfield will send a copy to Commissioners.

**Royal Villa Cottage Court HABS Level II Assessment:** The Royal Villa Cottage Court building is located on the southwest corner of Peoria Street and Colfax Avenue, 12030 E. Colfax. It was originally a 260-unit building. Historic Preservation Specialist Drake Brownfield is

awaiting a response from the Aurora Planning Department Project Manager, Jacob Cox regarding developer buy-in with documentation efforts.

**Loafing Shed:** State Historical Fund exterior rehabilitation completed, and the final inspections conducted and passes. Remaining work to be completed: American with Disabilities Act (ADA) concrete work at the north side entrance and repair of the corral.

**Coal Creek School:** The flooring reinforcement work at Coal Creek has been completed. Inspections are still pending. Heat detectors will be installed on May 18<sup>th</sup> and the fire inspection will follow.

**Gully House:** Repair underway for broken west elevation window. The storm windows will be installed soon.

**Melvin-Lewis Cemetery:** The landmark plaque has been mounted

**Budget:** The current budget is \$5,160.05.

#### **IV. Old Business**

**1557 Dallas:** HPC Commissioners received a copy of the landmark nomination form for 1557 Dallas. Commissioners were asked email any comments on the landmark nomination to Historic Preservation Specialist Drake Brownfield by May 30<sup>th</sup>. A public hearing and vote on the nomination is scheduled for the June HPC Meeting.

**Lowry 880:** No update

**Fox Grant:** The intergovernmental agreement between the City and the State of Colorado (History Colorado) was approved by City Council and signed by Mayor Coffman. Historic Preservation Specialist Drake Brownfield mailed the document to History Colorado. Funding is in place.

**Subcommittee Reports: Designation Subcommittee:** HPC Commissioners were given a copy of the Cultural Heritage site nomination for the Mission Viejo site. Submit any comments to Chris Geddes by May 26<sup>th</sup>. A vote on the nomination is scheduled for the June Meeting.

Commissioner Geddes also contacted the owner of the Big Top to see if the owner might be interested in landmarking the building.

**Oral History update:** Approximately \$20,000 is still needed to finish the project.

**KOA Project update:** The project is progressing. The concrete for the walkway has been poured.

**Site Plan Report:** Commissioner Berens reported on the DeLaney Farm Region. Outbuildings between the loafing shed and the house are in poor shape. The Gully House looks great. The Round Barn has some holes in the sheeting at the bottom. Coal Creek School looks good, but the siding is coming off of one of the outbuildings.

#### **V. New Business: None**

**The May HPC Meeting was a video conference because of the COVID-19 virus**

**Items for the June 9, 2020 meeting will include:**

- Public hearing and vote on 1557 Dallas landmark nomination
- Public hearing and vote on the Mission Viejo Cultural Heritage nomination
- Update on Lowry Building 880 interpretive signage
- Update on the Coal Creek COA
- Update on the Loafing Shed
- Update on Oral History
- Update KOA project
- Update on the Fox Grant
- Update on the Aurora Newspaper Digitization Project
- Update on the Royal Villa Motor Court HABS level II Assessment
- Subcommittees reports: Events
- Site Plan report: Original Aurora Commissioner Lockwood
- Report on Wards meetings

**Snacks for June: Courtney Morehouse**

**June Site Plan Report: Original Aurora Region Group 1 Commissioner Lockwood**

**V. Adjournment:**

The Commission adjourned its meeting at 8:05 p.m.

Submitted by: Lynne Evans

Date: May 20, 2020

Approved by: 

Date: **June 09, 2020**