



DAYCARE, GROUP HOME AND ASSISTED LIVING FACILITY QUESTIONNAIRE

Building Division • 15151 E. Alameda Parkway, Ste 2400 • Aurora, CO 80012 • 303.739.7420 • Fax: 303.739.7412
Email: permitcounter@auroragov.org

Structures that are utilized to provide residential care, custodial care and/or supervision must be carefully evaluated by the Aurora Building Division to ensure that the structure receives the proper occupancy classification(s) under the 2015 International Code Council – Building and Fire Codes. Please note, this questionnaire is for general guidance in assisting our customers to determine the appropriate use or occupancy classification defined by the currently adopted building/fire code within our jurisdiction.

PROVIDE A COPY OF THIS QUESTIONNAIRE AND ALL SUPPORTING DOCUMENTATION TO THE PROJECT WHEN SUBMITTED.

Printed project name: _____

Printed project address: _____

Printed name: _____ Phone Number: _____

Signature: _____ Dated: _____

The owner must provide their signature, printed name, phone and date in the space provided above. Your signature represents that the answers you have provided are correct to the best of your ability.

PLEASE READ THE FOLLOWING QUESTIONS AND PROVIDE THE APPROPRIATE ANSWERS IN THE SPACES PROVIDED.

Occupancy Classification for these facilities is based on the following criteria:

1. NUMBER OF OCCUPANTS/RESIDENTS

Number of Residents – neither staff nor visitors are included in this count: _____

Number of Occupants – residents, staff, visitors and others are included in this count: _____

- Determination of the number of the occupants for classification of occupancy groups is based on the number of residents, not on the occupant's load of the building. However, please note that for means of egress requirements, the occupant load of the building is the driving factor.

2. RECEIVING CUSTODIAL CARE

Number of Residents that receive custodial care: _____

Number of Residents that will receive no custodial care: _____

CUSTODIAL CARE. Assistance with day-to-day living tasks; such as assistance with cooking, taking medication, bathing, using toilet facilities and other tasks of daily living. Custodial care includes persons receiving care who have the ability to respond to emergency situations and evacuate at a slower rate and/or who have mental and psychiatric complications.

3. RESIDENTS ABILITY TO RESPOND TO AN EMERGENCY SITUATION and to complete building evacuation

Number of Residents capable of self-preservation without any assistance: _____

Number of Residents not capable of self-preservation without assistance: _____

- Determination of the resident's ability to respond to an emergency situation to complete building evacuation with or without verbal or physical assistance is a driving factor in determining occupancy classification.
 - o No assistance. This condition shall include buildings in which all persons receiving custodial care who, without any assistance, are capable of responding to an emergency situation to complete building evacuation.
 - o Assistance. This condition shall include buildings in which there are any persons receiving custodial care who require any level of verbal or physical assistance while responding to an emergency situation to complete building evacuation.
- Residents can have a variety of qualities that will affect self-preservation:
 - o Children under 2½ years old.
 - o Residents with mobility/cognitive/chemical impairments. – Physical Assistance Needed To Maneuver, Mobility Aids, Dementia, Developmental Disabilities, Addiction, Detoxification, Chemical Restraints.

4. **Length of stay**

Number of Residents that stay less than 24-hours: _____

Number of Residents that stay more than 24-hour but less than 30 days: _____

Number of Residents that stay longer than 30 days: _____

5. **Age of residents**

Number of Residents 2½ years of age or less: _____

Number of Residents over 2½ years of age: _____

LICENSURE WITH THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT (CDPHE) – SELECT ONE

Facility's business model does not include licensure with CDPHE. _____

Facility in the process of obtaining licensure with CDPHE. License Type: _____

Current license with CDPHE: (ATTACH COPY OF LICENSE) License #: _____

- Information regarding licensure or license types can be obtained from CDPHE at 303.629.2836.
- Information regarding additional requirements for certain CDPHE licensed facilities can be obtained by from the Colorado Department of Public Safety (DFPC) at 303.239.4600.

IF DFPC REQUIRES A FIRE SPRINKLER, FIRE ALARM AND/OR HANDICAP ACCESSIBLE ELEMENTS, THEN A SEPARATE BUILDING PERMIT MUST BE OBTAINED THROUGH THE AURORA BUILDING DIVISION.

---PRIOR TO ANY WORK---

R-3	R-4	I-1	I-4
<i>Buildings that do not contain more than two dwelling units</i>	<i>Alcohol and drug centers</i>		<i>Adult day care</i>
<i>Boarding houses (non-transient) with 16 or fewer occupants</i>	<i>Assisted living facilities</i>		<i>Child day care</i>
<i>Boarding houses (transient) with 10 or fewer occupants</i>	<i>Congregate care facilities</i>		
<i>Care facilities that provide accommodations for five or fewer persons receiving care</i>	<i>Group homes</i>		
<i>Congregate living facilities (non-transient) with 16 or fewer occupants</i>	<i>Halfway houses</i>		
<i>Congregate living facilities (transient) with 10 or fewer occupants</i>	<i>Residential board and care facilities</i>		
<i>Lodging houses with five or fewer guest rooms</i>	<i>Social rehabilitation facilities</i>		

Occupancy Examples: Occupancies are found in IBC-2015 Chapter 3.

CUSTODIAL CARE for more than 24 hours.				
Age of Served Occupants	Capability of Served Occupants	Number of Occupants		
		1-5	6-16	Over 16
Any	Not capable of self-preservation	R-3	I-2	I-2
Over 2½ years	Capable of self-preservation	R-3	R-4	I-1
CUSTODIAL CARE for fewer than 24 hours per day.				
Age of Served Occupants	Capability of Served Occupants	Number of Occupants		
		1-5	Over 5	
Any	Not capable of self-preservation	R-3	I-4	
Over 2½ years through 12 th Grade	Capable of self-preservation	R-3	E	
Over 12 th Grade	Capable of self-preservation	R-3	A-3	
CUSTODIAL CARE not provided to occupants.				
Length of Stay		Number of Occupants		
30 days or less		10 or Less = R-3		More than 10 = R-1
More than 30 days		16 or Less = R-3		More than 16 = R-2

Exception to Group I-4 for education, within a place of religious worship and within a dwelling unit are found in IBC-2015 Section 308.

IBC Fire Alarm Requirements		IBC Fire Sprinkler Requirements	
IBC Occupancy	IBC Section	IBC Occupancy	IBC Section
A-3	907.2.1	A-3	903.2.1.3
E	907.2.3	E	903.2.3
I-1	907.2.6	I-1	903.2.6
I-2	907.2.6	I-2	903.2.6
I-4	907.2.6	I-4	903.2.6
R-3	907.2.11	R-3	903.2.8.1
R-4 (Condition 1)	907.2.10	R-4 (Condition 1)	903.2.8.2
R-4 (Condition 2)	907.2.10	R-4 (Condition 2)	903.2.8.3