



City of Aurora Public Works Department

ACKNOWLEDGEMENT OF SPECIAL INSPECTIONS

Building Division • 15151 E. Alameda Parkway, Ste 2400 • Aurora, CO 80012 • 303.739.7420
Email: permitcounter@auroragov.org

Project Address		
Project Title		
Inspection Agency	Phone	Email
Agency Contact Person	Phone	Email
Project Owner	Phone	Email
Staff Person Reviewing Submittal		Date
Comments		

A pre-construction meeting is recommended for every project whose elements are subject to special inspections. This meeting can take place at any time either here within the City building or on the job site. Check Required Special Inspections - Per International Building Code, Section 1704:

- | | |
|---|---|
| <input type="checkbox"/> Structural Steel (1705.2) | <input type="checkbox"/> Sprayed Fire-Resistant Materials (1705.14) |
| <input type="checkbox"/> Structural Concrete and Reinforcing Steel (1705.3) | <input type="checkbox"/> Mastic and Intumescent Coatings (1705.15) |
| <input type="checkbox"/> Anchor Bolts in Concrete (1705.3) | <input type="checkbox"/> Exterior Insulation and Finish System (1705.16) |
| <input type="checkbox"/> Prestressed Concrete and PT tendons (1705.3) | <input type="checkbox"/> Fire-resistant Penetrations and Joints (1705.17) |
| <input type="checkbox"/> Post-installed Anchors in Concrete (1705.3) | <input type="checkbox"/> Smoke Control (1705.18) |
| <input type="checkbox"/> Shotcrete Concrete Placement (1705.3) | <input type="checkbox"/> Other inspections as required by the Design Professional or the Building Official (1705.1.1) |
| <input type="checkbox"/> Masonry (1705.4) | |
| <input type="checkbox"/> Structural Wood (1705.5) | |
| <input type="checkbox"/> Soils (1705.6) | |
| <input type="checkbox"/> Driven Deep Foundations (1705.7) | |
| <input type="checkbox"/> Cast-in-place Deep Foundations (1705.8) | |
| <input type="checkbox"/> Helical Pile Foundations (1705.9) | |

In accordance with Section 1704 of the International Building Code (IBC), the owner or the owner's authorized agent, other than the contractor, shall employ one or more approved agencies to provide special inspections and tests during construction on the types of work specified in section 1705 and identify the approved agencies to the building official.

A. Registered Design Professional Responsibilities

1. Prepare a Statement of Special Inspections in accordance with IBC section 1704.3.1. The statement of special inspections shall identify the materials, systems, components and work required to have special inspections or tests. Note whether the special inspections are continuous or periodic. May be provided on the structural drawings or in document form. NOTE: This form does not take the place of the required statement of special inspections.
2. Review the special inspection reports and provide corrective action for work that may not conform to the approved plans. Provide this information to the Building Division.

B. Contractor's Responsibilities

1. The approved plans shall be readily accessible at the job site.
2. The contractor shall provide reasonable access to all work requiring special inspection.
3. The contractor is also responsible for retaining at the job site all special inspection records submitted by the special inspector, and providing these records for review by the Building Division's inspector upon request.

C. Duties of the Special Inspector

1. Provide written documentation to the Building Division demonstrating the competence and relevant experience or training of the special inspectors who perform the special inspections and tests during construction. Discrepancies shall be brought to the immediate attention of the contractor for correction. If any item is not corrected the special inspector shall notify both the engineer of record and the Building Division.
2. A final report documenting required special inspections and tests, and correction of any discrepancies noted in the inspections or tests, shall be submitted to the Building Division prior to issuance of a certificate of occupancy.

D. Jurisdiction

1. The jurisdiction will review the implementation of Structural Tests and Special Inspection requirements.
2. The Building Division will only issue a Certificate of Occupancy after all special inspection reports and the final special inspection report, have been submitted and accepted.

ACKNOWLEDGMENTS

I have read and understand my responsibilities regarding special inspections.

Project Owner: _____

Date: _____

Or

Owner's Authorized Agent: _____

Date: _____