

METRO WASTEWATER RECLAMATION DISTRICT

Board of Directors Meeting Tuesday, September 17, 2019

The regular monthly meeting of the Board of Directors of the Metro Wastewater Reclamation District will be held Tuesday, September 17, 2019, at 5:30 p.m., in the Metro District Board Room.

Chairman Pro Tem Twombly called the meeting to order. He stated Chairman Baertlein expressed his regret for having a travel conflict and not being able to attend.

1. ROLL CALL

Secretary Caldwell called the roll.

Officers Present:

Scott Twombly, Thornton
Nadine Caldwell, Aurora
Andrew Johnston, Denver

Chairman Pro Tem
Secretary
Treasurer

Directors Present:

Phil Burgi, Wheat Ridge
Philip Cipri, Berkeley
John Dingess, Aurora
Robert Duncanson, Denver
Stephen Gay, Westminster
Jo Ann Giddings, City of Aurora
Joan Iler, Westridge
Kathryn Jensen, North Table Mountain
Janet Kieler, Denver
Charles Long, Thornton
Richard Lucero, East Lakewood
Martin Majors, Fruitdale
Dan Mikesell, Aurora

Sarah Niyork, South Adams
Steve Pott, Applewood
Bill Ray, Arvada
Ronald Sanchez, Crestview
Michael Sapp, Denver
Kim Schoen, Brighton
Greg Sekera, Lakewood
Del Smith, Bancroft-Clover
Peter Spanberger, Denver
Mary Beth Susman, Denver
Dennis Towndrow, North Pecos
Ronald Younger, Denver

Directors Absent:

Peter Baertlein, Denver
David Councilman, Pleasant View
Mark Hunter, Lakewood
Craig Kocian, Arvada

Christopher Pacheco, Denver
Barbara Puls, Denver
Amerigo Svaldi, North Washington Street

Others Present:

Mickey Conway
Emily Jackson
Bob Thomas
Dawn Ambrosio
Ruth Kedzior
Yvonne Kohlmeier
Brittany Peshek

District Manager
General Counsel
Deputy Manager/Director Environmental Services
Strategy and Communication Officer
Assistant to the District Manager
Administrative Assistant
Executive Assistant

2. PUBLIC COMMENT

There was no comment.

3. OATH OF OFFICE

The following Director has been appointed by his Member Municipality to complete a term of office that expires June 30, 2021.

Appointed Director

Steve Pott

Member Municipality

Applewood Sanitation District

The following Director has been appointed by his Member Municipality for a two-year term of office that expires June 30, 2021.

Appointed Director

Greg Sekera

Member Municipality

City of Lakewood

4. DENVER WATER STATEMENT

District Manager Conway informed the Board of Directors due to a scheduling conflict, Jim Lochhead, CEO/General Manager of Denver Water, was unable to attend this meeting as planned. He expressed Mr. Lochhead's appreciation for the partnership opportunity between the Metro District and Denver Water and noted that Mr. Lochead will reschedule in the next few months to present an update on Denver Water's Lead Reduction Variance Program.

5. APPROVAL OF MINUTES

5.a Minutes of the Board of Directors Meeting on August 20, 2019

Chairman Pro Tem Twombly asked if there were any corrections, deletions, or additions to the minutes of the Regular Meeting of the Board of Directors held August 20, 2019.

Director Sanchez moved and Director Sapp seconded the motion to approve the minutes of the Regular Meeting of the Board of Directors held August 20, 2019.

The motion carried unanimously.

6. PROGRESS AND PROJECTION REPORTS

6.a Report by District Manager

District Manager Conway reviewed his written report and encouraged Directors to attend the all-employee Town Hall meeting scheduled for Wednesday, November 6, in the Transmission Building at the Robert W. Hite Treatment Facility (RWHTF). Mr. Conway referenced his written report on the recent tour by the U.S. Environmental Protection Agency (EPA) Regional Administrator Greg Sopkin for Region 8 and his team, noting Mr. Sopkin is particularly interested in the Metro District's innovative approaches for solutions.

6.b Report by General Counsel

Ms. Jackson reviewed her written report, all parties have agreed to a stay of litigation until December 31, 2019.

Ms. Jackson stated Denver Water officially submitted the Variance to the EPA on September 6, and it is unclear whether the EPA will open a public comment period. Denver Water will provide another round of open, public comments.

Ms. Jackson reiterated that a form letter in support of the variance will be distributed to Directors to present to their appointing entities. She answered questions regarding additional talking points which will be provided, and noted that the entities should submit their public comment letter to Denver Water before the October 10 deadline.

7. REPORTS OF OFFICERS AND COMMITTEES

7.a Brand Committee

Committee Chairman Michael Sapp provided an update on the Brand Committee meeting held August 28 and reported that the Committee selected a consultant, 9th Wonder, as the Metro District's brand consultant. The Committee intends for 9th Wonder to meet with the Board of Directors in early 2020. District staff is currently in final contract negotiations with the consultant.

7.b Meeting Minutes

There were no additions to the following meeting minutes:

Retirement Board	May 16, 2019
Operations Committee	September 3, 2019
Finance Committee	September 5, 2019
Executive Committee	September 10, 2019

8. NEW BUSINESS

Consent Agenda

8.a Consideration of Resolution Recognizing Employees' Years of Service

Director Ray moved and Director Kieler seconded the motion to adopt the following resolution:

WHEREAS, by the year ending December 31, 2019, certain employees of the Metro Wastewater Reclamation District, hereinafter referred to as the "Metro District," will have completed 5, 10, 15, 20, 25, 30, and 35 years of faithful service on behalf of the Metro District and the people of the Denver metropolitan area; and

WHEREAS, it is right and proper that such loyal service be recognized by the Board of Directors on behalf of the people served by the Metro District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Metro Wastewater Reclamation District by this resolution hereby recognizes the loyal and faithful service rendered by:

35 YEARS OF SERVICE

Roger A Trujillo

Sharon R Weakland

30 YEARS OF SERVICE

William F Brennan

*David A Dengal
Mary M Williams*

Kathie M Upchurch

25 YEARS OF SERVICE

Brenda K Adams

*Jena C Cline
Robin C Tully*

Pamela S Dorton

20 YEARS OF SERVICE

*Norma L Arnwine
Jeffrey D Hayden
Miranda N Martinez
Julie Ramirez-Torres*

*Carol D Collins
Peter J Hulsey
Bryan W Mitchell
Jenny C Trujillo*

*Shawn M Fredrickson
Warren E Kerls
Craig M Norden
Christopher Young*

15 YEARS OF SERVICE

*Christopher L Dole
Lewis T Kitting
Gary H Valerio*

*Linden B Ellis
Diane Moon*

*Toni K Jacobs
Robert J Thomas
Christina Virgilio*

10 YEARS OF SERVICE

*Daniel Dopler
Jessica L Maloney
Herbert J Stokvis*

*Chad E Grooms
Joseph T Potter*

*Guy A Koett
Daniel A Rader
Stanley S Thurber*

5 YEARS OF SERVICE

*Kelli L Dalton
Adam R Dyche, Jr.
Bambi K Martinez
David J Slaughter*

*Daniel L Dodge
Katie A Garst
David A Owens
Jennifer R Tully
Bradley Van Anderson*

*Jonathan G Downey
Corey R Kreifels
Canyon J Schroeder
Sara P Uddin*

BE IT FURTHER RESOLVED that awards and certificates of 5, 10, 15, 20, 25, 30, and 35 years of service be tendered to the above-named employees to express the appreciation of this Board of Directors and the people whom it represents.

The motion carried unanimously.

8.b Consideration of Resolution Recognizing Directors' Years of Service

Director Ray moved and Director Kieler seconded the motion to adopt the following resolution:

WHEREAS, by the year ending December 31, 2019, a member of the Board of Directors of the Metro Wastewater Reclamation District, hereinafter referred to as the "Metro District," will have completed five years of faithful service on behalf of the Metro District and the people of the Denver metropolitan area; and

WHEREAS, it is right and proper that such loyal service be recognized by the Board of Directors on behalf of the people served by the Metro District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Metro Wastewater Reclamation District by this resolution recognizes the loyal and faithful service rendered by:

5 YEARS OF SERVICE

Rob Duncanson, City and County of Denver

BE IT FURTHER RESOLVED that a certificate for five years of service be tendered to the above-named Director to express the appreciation of this Board of Directors and the people whom it represents.

The motion carried unanimously.

8.c Consideration of Chemical Contract for Liquid Ferric Chloride

Director Ray moved and Director Kieler seconded the motion to adopt the following resolution:

WHEREAS, it is necessary that the Metro Wastewater Reclamation District, hereinafter referred to as the "Metro District," purchase a supply of liquid ferric chloride (ferric chloride), a commonly used chemical in the wastewater treatment process at the Robert W. Hite Treatment Facility (RWHTF); and

WHEREAS, on July 11, 2019, a Request for Quotes for the supply of ferric chloride was posted on the Rocky Mountain E-Purchasing site (*BidNet*); and

WHEREAS, 135 firms received the Request for Quotes, 13 of which downloaded the bid documents, and two bids were received and opened on July 19, 2019; and

WHEREAS, PVS Technologies, Inc. (PVS) submitted the lowest bid to supply ferric chloride at a price of \$217.36 per wet ton, with a total estimated one-year price of \$369,512; and

WHEREAS, Kemira Water Solutions, Inc. (Kemira) submitted the next lowest bid to supply ferric chloride at a price of \$258.00 per wet ton, with a total estimated one-year price of \$438,600; and

WHEREAS, the Operations and Finance Committees, after having reviewed the matter, recommend entering into separate one-year contracts from November 1, 2019, through October 31, 2020, for the supply of ferric chloride with PVS as the primary supplier at a price of \$217.36 per wet ton and with Kemira as the secondary supplier at a price of \$258.00 per wet ton; and

WHEREAS, the Executive Committee, after having reviewed the matter, concurs in the recommendation of the other Committees;

NOW, THEREFORE, BE IT RESOLVED that the District Manager be and hereby is authorized to enter into a one-year contract from November 1, 2019, through October 31, 2020, with PVS Technologies, Inc., for the supply of liquid ferric chloride at a price of \$217.36 per wet ton; and

BE IT FURTHER RESOLVED that the District Manager be and hereby is authorized to enter into a one-year secondary contract from November 1, 2019, through October 31, 2020, with Kemira Water Solutions, Inc., for the supply of liquid ferric chloride at a price of \$258.00 per wet ton in the event the primary supplier is determined unresponsive per the contract requirements; and

BE IT FURTHER RESOLVED that the District Manager be and hereby is authorized to enter into additional contract periods for the aforementioned contracts, not exceeding a total of five years, with potentially new unit prices, if he deems such extensions to be in the best interest of the Metro District.

The motion carried unanimously.

Roll Call Agenda

8.d Consideration of Transmission System Structure Rehabilitation 2020 (PAR 1325) Professional Services Agreement and Funding Appropriation

Director Smith moved and Director Sapp seconded the motion to adopt the following resolution:

WHEREAS, it is in the best interest of the Metro Wastewater Reclamation District, hereinafter referred to as the "Metro District," to enter into an Agreement for Professional Services (Agreement) to provide structural engineering support services for the Transmission System Structure Rehabilitation 2020 Project (Project); and

WHEREAS, the Metro District operates and maintains underground structures throughout the Transmission System and this Project was initiated in July 2017 as a Small Project study phase to evaluate the condition of structures with grating in the Transmission System; and

WHEREAS, through a standard consultant selection process, the Metro District entered into an Agreement for Professional Study Services with Mott MacDonald on March 28, 2018; and

WHEREAS, Mott MacDonald completed the Diversion Structure and Metering Facility Grating Condition Assessment (Final Study Report) in October 2018 which

included condition ranking, rating product alternatives, and recommendations for replacement of structure grating; and

WHEREAS, based on the Final Study Report, Metro District staff identified several structures within the Transmission System where the structural supports and grating need to be replaced in the near term; and

WHEREAS, in addition to the items identified in the Final Study Report, under the Metro District's Transmission System Condition Assessment Program, Metro District staff identified several additional structures in need of rehabilitation; and

WHEREAS, completing both the replacement of structural supports and grating as well as the additional structure rehabilitation work under the Project is most efficient and cost-effective for the Metro District; and

WHEREAS, Metro District staff negotiated a fee of \$284,125 for Mott MacDonald to provide structural engineering support services for the Project, with Metro District Engineering Department staff performing the remaining design engineering services for the Project; and

WHEREAS, the Operations and Finance Committees, after having reviewed the matter, recommend entering into an Agreement with Mott MacDonald, in the amount of \$284,125; and

WHEREAS, the Executive Committee, after having reviewed the matter, concurs in the recommendation of the other Committees;

NOW, THEREFORE, BE IT RESOLVED that the District Manager be and hereby is authorized to enter into an Agreement for Professional Services with Mott MacDonald, in the amount of \$284,125, for the Transmission System Structure Rehabilitation 2020 Project; and

BE IT FURTHER RESOLVED that the sum of \$439,500 (100 percent) be and hereby is appropriated from the Fixed Asset Replacement Fund for this purpose.

Chairman Pro Tem Twombly called for a roll call vote which carried with 28 Directors voting Yes:

Phil Burgi	Janet Kieler	Kim Schoen
Nadine Caldwell	Charles Long	Greg Sekera
Phil Cipri	Richard Lucero	Del Smith
John Dingess	Martin Majors	Peter Spanberger
Robert Duncanson	Dan Mikesell	Mary Beth Susman
Stephen Gay	Sarah Niyork	Dennis Towndrow
Jo Ann Giddings	Steve Pott	Scott Twombly
Joan Iler	Bill Ray	Ronald Younger
Kathryn Jensen	Ronald Sanchez	
Andrew Johnston	Michael Sapp	

8.e Consideration of Support for the Metro District Employee Operations Challenge Teams

Director Gay moved and Director Younger seconded the motion to adopt the following resolution:

WHEREAS, the Metro Wastewater Reclamation District, hereinafter referred to as the "Metro District," is a member of the Water Environment Federation (WEF) and the Rocky Mountain Water Environment Association (RMWEA); and

WHEREAS, WEF will hold the 92nd Annual Technical Exhibition and Conference (WEFTEC) in Chicago, Illinois, September 21-25, 2019, during which a national Operations Challenge competition will be held; and

WHEREAS, the Metro District was represented by two employee teams, Elevated Ops and Double Duty, in the RMWEA's regional Operations Challenge competition on July 16, 2019; and

WHEREAS, Elevated Ops and Double Duty both qualified for the national 2019 Operations Challenge at WEFTEC with Elevated Ops placing first and Double Duty placing third in the regional competition; and

WHEREAS, the Metro District's Board of Directors and Management recognizes the commitment to training and teamwork demonstrated by the following employees:

Elevated Ops

*Matthew Duncan
Travis Sargent*

*Kelsey Gedge
Lance Wenholz*

*Josh Mallorej
Orren West, Coach*

Double Duty

*Mike Grengs
Quintin Schermerhorn*

Mark Hofmeister

*Adrian Quintana
Brenda Adams, Coach*

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Metro Wastewater Reclamation District by this resolution hereby congratulates the above-named employees on the Metro District's Operations Challenge teams for their outstanding performance in the Rocky Mountain Water Environment Association's regional competition; and

BE IT FURTHER RESOLVED that the Board of Directors wishes the Metro District's Elevated Ops and Double Duty Teams success at the national Operations Challenge sponsored by the Water Environment Federation in September 2019.

District Manager Conway thanked the Board of Directors for its support of the Metro District Employee Operations Challenge teams as their competition at WEFTEC in Chicago, noting this event is a significant team-building opportunity for employees from different departments to challenge each other and collaborate under pressure to achieve a winning outcome.

Chairman Pro Tem Twombly called for a roll call vote which carried with 28 Directors voting Yes:

Phil Burgi
Nadine Caldwell
Phil Cipri
John Dingess
Robert Duncanson
Stephen Gay
Jo Ann Giddings
Joan Iler
Kathryn Jensen
Andrew Johnston

Janet Kieler
Charles Long
Richard Lucero
Martin Majors
Dan Mikesell
Sarah Niyork
Steve Pott
Bill Ray
Ronald Sanchez
Michael Sapp

Kim Schoen
Greg Sekera
Del Smith
Peter Spanberger
Mary Beth Susman
Dennis Towndrow
Scott Twombly
Ronald Younger

9. INDIVIDUAL DIRECTOR COMMENTS

There was none.

10. OTHER INFORMATION

Director Sanchez asked about the reference to bond refinancing in the Executive Committee minutes. District Manager Conway responded that staff will present information related to that item to the Board of Directors in October.

11. ADJOURNMENT

Chairman Pro Tem Twombly adjourned the meeting at 5:49 p.m.

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