

**LIBRARY BOARD OF TRUSTEES**

November 7, 2019

Central Library, 14949 E. Alameda Parkway, Aurora CO 80012

**I. CALL TO ORDER**

Wendy Flax called the meeting to order at 5:08 PM. Those in attendance were: Danette Baltzer (Chair), Joanna Hudson, Brenda Perea, and Wendy Flax  
Staff members present: Midori Clark, Abraham Morales, Phillip Challis, Megan Ellis, Rae Schneider, Nancy Freed, and Alia Gonzales (Recording secretary)

**II. APPROVAL OF MINUTES**

Wendy made a motion to approve the minutes as amended. This was seconded by Joanna.

**III. ANNOUNCEMENTS**

New Library Board of Trustees members Joanna Hudson and Brenda Perea were welcomed to the board and introductions took place.

**IV. PUBLIC INVITED TO BE HEARD**

No members of the public present at this time.

**V. OLD BUSINESS**

The Board members shared information from the Ward meetings they attended.

- Wendy attended the Ward I and Ward III meetings.
- Danette attended the Ward IV meeting.

**VI. NEW BUSINESS**

No new business at this time.

**VII. ITEMS FROM THE CHAIR**

Danette will draft a message to City Council for the month of November. Wendy will draft a message for the month of December and Brenda will draft a message in January.

**VIII. ITEMS FROM THE DIRECTOR**

- A. New Explore Your Library guides are now available.
- B. All branches will be hosting coordinated events surrounding NaNoWriMo (National Novel Writing Month).
- C. Central Library will be hosting a Space-themed Escape Room in the month of December thanks to the effort of programming staff across the department. This escape room is free to the public in addition to being offered to departments throughout the City as a team-building exercise. The time slots for these team-building exercises were fully booked within the first hour of availability.
- D. The Programming and Outreach team will be participating in the Stocking Stuffing event again this year. Previous years resulted in nearly 350 stockings being stuffed using donated toys and small items for children and families in need.
- E. Giving Tree program will also return. Trees will be available at Mission Viejo, Tallyn's Reach, and Central Libraries. Individuals interested can visit a Giving Tree to select a tag detailing what items are needed and return the items to the library for the programming team to wrap and gift to families in need. Aurora Police and Fire Departments will be collaborating on this project.
- F. The Brew Tour has come to an end for this year and was a success. Many breweries were able to host programs and events during the Brew Tour and have expressed interest in participating in programming in the future.
- G. The Martin Luther King Jr. art and essay contest will be returning this year. Information can be found online regarding submission requirements.

- H. City Council has approved the use of funds for the purchase of a bookmobile in thanks to an Estate Donation and Council funding. This project will take approximately 9 – 12 months until the bookmobile will be in use. Updates will be provided.
- I. The Library Board needs to begin steps to recruit for a new Poet Laureate. Danette and Joanna will work with Midori to start this process.
- J. There is a new library branch being considered at the intersection of Colfax and Chambers. Updates will be provided as this process moves forward.
- K. Friends of the Aurora Public Library will be hosting a 0.30 book sale Friday, November 8 and Saturday, November 9.
- L. With David Origlio's resignation from the board it is necessary to appoint a new representative from the Library Board to attend the monthly Friends of the Aurora Public Library meetings. Midori will attend for the month of November. A new representative will be determined at the December Library Board meeting.

**IX. ITEMS FROM THE MEMBERS**

No items from the members at this time.

**X. MISCELLANEOUS MATTERS**

- A. Customer Comments  
The comments were reviewed by the Board.
- B. Statistics  
The Library statistics were included in the Board packets.
- C. Volunteer Hours  
The Board members submitted their volunteer hours for October.

**XI. NEXT MEETING AND AGENDA ITEMS**

The next meeting will take place December 5 in the Central Library Conference Room, 14949 E. Alameda Parkway.

**XII. ADJOURNMENT**

The meeting adjourned at 5:59 PM.



Chair



Alia Gonzales

Administration Library & Cultural Services