

HUMAN RELATIONS COMMISSION

MINUTES

MONTHLY MEETING – January 2, 2019



Meeting Called to Order at 6:10 pm by Chair King

Roll Call: Present –

- **Commissioners:** Commissioner Coleman, Commissioner Futrell, Commissioner Gilford, Commissioner Hempstead, Chair King, Commissioner Piner, and Commissioner Rodriguez
- **Guests:** Director Malcolm Hankins, Nancy Rodgers – Deputy City Attorney, and Marianna Martinez – Administrative Specialist
- **Absent:** Advisor Henrion and Dr. Barbara Shannon-Banister

Presentation: Nancy Rodgers – Open Meetings Law

- Public government should run in public.
- The law was passed before Google docs, Skype meetings, texting, and e-mail.
- There's very little case law about this subject. This law does not apply to staff.
- Chance gatherings are not considered a meeting.
- When in doubt, it's a public meeting and minutes should be taken.
- It's the content of the discussion not where it happens.
- Google docs: Using it to edit a document is fine but that could also trigger open records law.
 - Comments is where you start having a meeting and not allowed
 - The decision to utilize Google docs and a link posted to the city website is the commission's decision. The topic should be on the agenda at a later date so it can be voted on.
- Records request is a different subject and must go through the City Clerk's Office.

Minutes: Commissioner Piner moved the December 5th minutes be approved. Commissioner Rodriguez seconded the motion. Minutes approved.

Chair Report:

- The following topics were discussed: recruitment, interviews, onboarding, functions/duties, and strategic planning at a later date.
- Chair King distributed a list of MLK Jr. events for the month of January and encouraged commissioners to attend some of them.
- Chair King moved that the report be accepted and Commissioner Hempstead seconded. Motion passed.

Committee Reports:

- **Events/Forums:** Commissioner Hempstead didn't have an update or written report. Commissioner Gilford will sit on the events committee.
- **Training:** Commissioner Futrell would like the symposium to take place in April. He will have a draft by next month. Commissioner Futrell motioned that the report be accepted and Commissioner Piner seconded. Report accepted.
 - Commissioner Futrell mentioned that ideas from commissioners or networking opportunities from the mental health community would be helpful.
- **Outreach/Partnership:** Commissioners Piner and Coleman discussed the city community survey results sent by Director Hankins. Proposed survey questions for "won't you be my neighbor" for community members was distributed and discussed.
 - Commissioner Futrell suggested leaving out to the last survey question whereas Commissioner Hempstead suggested a change. The group discussed different suggestions for changing the question as well as the next step.

- Commissioner Piner motioned that the report be accepted and Commissioner Hempstead seconded. Report accepted.
- **Communications:** Commissioner Rodriguez asked city staff if there was an update on the HRC brochure.
 - Staff will check in with Michael Bryant in Communications. Commissioner Rodriguez motioned that the report be accepted and Commissioner Coleman seconded. Report accepted.
- **2018 Budget:** No report.

Group Discussion:

- How is the discussion with City Council Members going?
 - Commissioners are leaving messages.
- Commissioners would like for the Neighborhood Liaisons to speak at the February meeting.
 - Staff will invite Margee Cannon, Liaison Coordinator, to speak at the meeting next month.
 - What are liaisons doing? What are the issues liaisons see in the community?

Talking Points:

- The outreach and partnership committee is working on an initiative titled, "won't you be my neighbor" to send out a survey that would in turn help the HRC better support residents.
- There are currently vacancies on the HRC. If Council Members know of anyone who would like to get involved, encourage them to apply.
- Invite Council Members to the MLK Jr. events.
- Ask Council Members to share consistent problems they notice and to use the Human Relations Commission as a resource.
 - Commissioners should try to have coffee with their designated Council Members or try to attend a ward meeting.

Meeting Adjourned: 7:15 pm

NEXT MEETING: The next HRC meeting will be held on February 6, 2019 in the Aspen Room at 6:00 pm.

Minutes Transcribed by: Marianna Martinez on 1/3/19

APPROVED:


Chair Steve King