

CIVIL SERVICE COMMISSION MEETING		
MINUTES		
1:00 PM	DECEMBER 10, 2019	FITZSIMONS ROOM
	Pamela Turner	Chair
	Robert Christoffersen	Vice Chair
	Mike Gorin	Commissioner
	Tim Ehgotz	Commissioner
	Jim Weeks	Commissioner
STAFF PRESENT	Matt Cain	Administrator
	Emily Shuman	Senior Analyst
	Michelle Haines	Civil Service Analyst
OTHERS PRESENT	Julie Heckman	City Attorney's Office
	Jason Batchelor	City Manager's Office
	Div. Chief Glidden, Ofc. Syidi, Orc. Wicklund	Aurora Police Department
	Dpty. Chief Andersen , Cmdr. Robnett, Tech. LoweSherri Jo Stowell	Aurora Fire Department
	Sgt. Sears, Ofc. Iovine	FOP
	Tech. Pulliam	IAFF
	Jamie Laduke, Ryan Lantz	Human Resources
	A.J. McDonald	Citizen
1) Chair Turner called the Civil Service Commission meeting to order at 1:00 p.m.		
A. All who were present introduced themselves.		
B. On a motion by Commissioner Ehgotz, seconded by Commissioner Gorin the agenda was adopted as written.		
C. On a motion by Commissioner Weeks, seconded by Commissioner Gorin the minutes for the Commission meeting on November 12, 2019 were approved.		
2) AGENDA ITEMS (Requires a vote)		
A. Officer Elections		Cain
PROPOSALS/ CONCLUSIONS	Commissioner Gorin nominated Commissioner Weeks for Chair. There were no other nominations. Commissioner Weeks was unanimously voted in as 2020 Chair. Commissioner Weeks nominated Chair Turner for Vice-Chair. There were no other nominations. Chair Turner was unanimously voted in as 2020 Vice-Chair.	
3) ITEMS FOR DISCUSSION (No vote required)		
A. Fitzsimons Enhancements		Jamie Laduke
DISCUSSION	Jamie Laduke from the training and organizational department of Human Resources gave an overview of their proposal regarding changes to the Fitzsimons conference room. The changes included purchasing new tables and	

	chairs that are similar to the ones in the CAPSTC training rooms. She stated that they needed to be able to have more room for new hire orientation and training sessions. She said that they are also proposing to have the Fitzsimons room taken off of the reservation system so that it could only be booked by HR and Civil Service. She stated that they would work with Civil Service staff to ensure the orientations and training sessions were scheduled around the Civil Service meetings and assessment centers. She asked that the Commission assist with \$4000 of the \$9000 cost. Dpty. City Manager Batchelor stated that the cost would not be an issue for the Commission budget.
PROPOSALS/ CONCLUSIONS	The Commission decided to think about the proposal.

4) REPORTS

A. COMMISSIONER REPORTS

- ❖ Commissioner Weeks said that the Police Lieutenant Assessment went well and the process is truly impressive. He added that the assessors from other departments were very objective, analytical and respectful.
- ❖ Vice-Chair Christoffersen stated that he and Commissioner Ehgots attended the Force Science Seminar. He said it was amazing and truly appreciated the invitation from the APA. Commissioner Ehgots stated that it was a good opportunity to understand what our police officers are faced with when there is a forceful situation. He added that he was impressed by the department's desire to take the research and data collection to other departments around the country.
- ❖ Chair Turner offered condolences to the fire family for the loss of a Summit County firefighter.
- ❖ Commissioner Ehgots gave kudos to Fire and Police for their job well done during the toy drive for Children's Hospital.

B. STAFF REPORTS

Future Calendar Items:

- December 25- Offices closed in observance of Christmas
- January 1 – Offices closed in observance of New Year's Day
- January 8 – Fire Engineer written exam
- January 14 – Regular Civil Service Commission Meeting
- January 22 through 24- Engineer Practical at CAPSTC

C. LEGAL COUNSEL REPORTS – No Comment

5) COMMENTS

A. FIRE DEPARTMENT

- 1.Chief or Designee – Chief Anderson indicated that they are working on content for the next Captain's assessment.
- 2.Union Designee – No Comment


B. POLICE DEPARTMENT

- 3.Chief or Designee –Div. Chef Glidden stated that they were excited to see the first lawful permanent resident approved for the academy.
- 4.Association Designee
 - APA – None present
 - FOP – No comment


C. CITY MANAGER DEPARTMENT – Dpty. City Manager Batchelor thanked Cain and Dearman for their presentation to the public safety committee.

D. PUBLIC COMMENT- Matt Cain thanked Chair Turner for her 2 years of service as Chair of the Commission.

6) ADJOURNMENT – Commissioner Gorin made a motion to adjourn the meeting, seconded by Commissioner Weeks. The meeting adjourned at 1:34 pm.

ATTEST: 

Pam Turner, Vice-Chair



Heather Dearman, Civil Service Analyst