

CITIZENS ADVISORY COMMITTEE ON HOUSING  
AND COMMUNITY DEVELOPMENT

September 10, 2019

6:30 p.m.

**Members Present:** Marcella Barnett, Lynn Bittel, Vince Chowdhury, Teri Marquantte, Bill Moran, Hayley Reddish, Jason Schneider, Michael Thomas, and Catalina Vielma.

**Members Absent:** \*Fumnanya Camara, \*Kathryn Messer, and \*Charlene Wisher-Howard.  
\*Excused

**Late Arrivals/**

**Early Departures:** Marcella Barnett, Michael Thomas, and Catalina Vielma.

**Staff Present:** Aimee Bart and Jeff Hancock.

**Guests Present:** Heidi Aggeler, James Gillespie, Daniel Krzyzanowski, Tori Long, and Ken Westervelt.

Chairperson Lynn Bittel called the meeting to order at 6:30 p.m.

**Roll Call**

**Approval of Agenda**

- Marcella Barnett motioned to approve the agenda as presented. Bill Moran seconded the motion. The motion passed unanimously.

**Approval of Minutes**

- Teri Marquantte motioned to approve the minutes of the July 16, 2019 meeting as presented. Marcella Barnett seconded the motion. The motion passed unanimously.

**Communications from Staff**

a. **Jeff Hancock – Staff Updates**

Jeff Hancock discussed staff updates with the Committee, including the resignation of Anita Burkhart, Chris Davis, Lary Waldron, Barb Baca, and others. Chris Davis requested we distribute an e-mail from him to the Committee thanking them for their service and support. He requested they keep in touch with him if they choose. Mr. Hancock requested that any questions regarding these be directed to our Director, Malcolm Hankins and offered Mr. Hankins' business card to any Committee member who would like it.

Discussion ensued. Staff answered the Committee members' questions.

b. **Aimee Bart – CHD Vacancies**

Aimee Bart informed the Committee that Robert Plowden was dismissed by City Council due to his lack of attendance, leaving three vacancies on the Committee. Ms. Bart informed the Committee that only two applications are currently on file. Through discussion, the Committee decided they would like to wait to interview new candidates on November 12,

2019 before the regular meeting in hopes that we will receive at least one more application. The Committee requested that we invite the candidates to attend the October 8, 2019 meeting.

Discussion ensued. Staff answered the Committee members' questions.

- c. **Heidi Aggeler, Root Policy Research – Aurora Housing Toolkit Project Update**  
**Daniel Krzyzanowski**, Principal Planner with the City of Aurora Planning Division, introduced Heidi Aggeler with Root Policy Research. He gave background information to the Committee regarding the Housing Toolkit project. **Heidi Aggeler** presented a PowerPoint regarding research that her firm has conducted about the housing issues within our city and some potential solutions or recommendations to assist in addressing housing needs. **Ms. Aggeler** requested feedback from the Committee regarding their housing needs observations, recommendations, and wishes. **Ms. Bart** will distribute those "input questions" to the Committee.

Discussion ensued. City staff and Ms. Aggeler answered the Committee members' questions.

- d. **James Gillespie – Gateway Domestic Violence Services Renovations**  
**James Gillespie** introduced himself as the new Executive Director for Gateway Domestic Violence Services. Gateway is requesting \$300,000 in Community Development Block Grant (CDBG) funding for renovations to their facility. The address is confidential for the safety of their patrons. **Mr. Gillespie** distributed and discussed a fact sheet regarding Domestic Violence in general and facts regarding Gateways specific services delivered. Gateway Domestic Violence Services is the only Domestic Violence shelter within the City of Aurora and assists over 3,500 low-income individuals experiencing Domestic Violence each year.

The proposed renovations would address health and safety issues in the building.

Staff reminded the Committee that funds are not directly given to agencies for renovations, but our Community Development Staff manages the entire project from beginning to end, including prioritization of the most important health and safety needs. Payment is made to the contractors directly from Community Development.

Discussion ensued. Staff and Mr. Gillespie answered the Committee member's questions.

- **Bill Moran** motioned to approve \$300,000 in CDBG funding for Gateway Domestic Violence Services. **Teri Marquante** seconded the motion. The motion passed unanimously.

- e. **Jeff Hancock – Loan Write-Offs**  
**Jeff Hancock** reminded the Committee that the Loan Write-Offs and Program Income reflects four months due to the budget process and no meeting in August.

**Mr. Hancock** reported that there were no loan write-offs for the months of May through August 2019.

During the months of May through August 2019, we received \$506,281.68 in Program Income.

Program	Income	Year to Date Income
HOME	\$456,787.43	\$818,877.41
CDBG	\$49,494.25	\$83,650.86
NSP1	\$0.00	\$0.00
NSP3	\$0.00	\$0.00
AVAILABLE UNCOMMITTED FUNDS FOR NEW PROJECTS (APPROXIMATE):		
HOME	\$1,000,000.00	
CDBG	\$450,000.00	

Please note: \$300,000 of the available \$450,000 CDBG funds was allocated to Gateway at tonight's meeting.

Discussion ensued. Mr. Hancock answered the Committee members' questions.

**Communications from Committee**

- a. Chairperson Lynn Bittel requested the two guests introduce themselves.

Ken Westervelt is a new resident in the City of Aurora and lives in Ward I. He has been making the rounds to different community meetings to familiarize himself with who's doing what within the City.

Tori Long is a California resident who is interested in potentially relocating to the City of Aurora and was interested in seeing what our Committee is talking about.

- b. Michael Thomas extended an invitation to the Committee to attend a red carpet event to screen his pilot episode of a new series dedicated to rental housing. The event will take place on September 26, 2019. Ms. Bart will distribute the electronic invitation via e-mail to the entire Committee.

**Adjournment**

- Teri Marquante motioned and Bill Moran seconded the motion to adjourn the meeting. The meeting adjourned at 8:20 p.m.

Minutes taken by:

Aimee Bart  
Aimee Bart, Administrative Specialist

Minutes reviewed by:

[Signature]  
Financial Analyst, Community Development Division

Minutes approved by:

Lynn Bittel 10-8-19  
Date