

CITIZENS' ADVISORY BUDGET COMMITTEE (CABC)

Meeting Minutes

Meeting Date: 3/5/2019 Time: 6:30PM Location: AMC Ponderosa Room
 Next Meeting: 4/2/2019 Time: 6:30PM Location: AMC Ponderosa Room

MISSION STATEMENT: The mission of the Citizens' Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

ATTENDANCE

Name		Name		Name		Name	
Brian Arnold	P	Michael Himawan	P	Jonathan Scott	P	COA Staff	
Sunny Banka	P	Gayle Jetchick	P	Don Seven	P	Greg Hays	P
Andris Berzins	E	Janet Marlow	P	Craig Upston	P		
Melvin Bush	P	Brian Matise	P	Michael Westerberg	P		
Reno Carollo	P	Omar Montgomery	P	Leanne Wheeler		Public/Guests	
Vince Chowdury	P	David Patterson	E			Dave Chambers	P
Curtis Gardner	P	George Peck	P				
Hashim Coates	E	David Rich	P				

Key: P=Present E=Excused A=Absent R=Resigned

HANDOUTS

CABC February Agenda (sent Feb. 26, 2019 via email)
February 5, 2019 Meeting Minutes (sent Feb. 26, 2019 via email)

MINUTES

1. Call to Order	Curtis Gardner called the meeting to order at 6:30pm	
2. Roll Call/ Establishment of Quorum	Roll call was taken by Jonathan Scott and a quorum was present.	
3. Approval of March Agenda	Motion to accept the Agenda for March 5, 2019 meeting was made by Craig Upston and seconded by Michael Westerberg.	Motion Carried Yes: <i>Unanimous</i>

		No: 0 Abstain: 0
4. Presentation: Dave Chambers (Public Works)	<p>Dave Chambers (Public Works Director) discussed:</p> <ul style="list-style-type: none"> • Dave started with introduction. (13 Years as Public works director, has worked for the city for 35 years, civil engineering trained/education) • Pavement maintenance presentation called “2019 Roadway Infrastructure Maintenance Program” (from Thomas McMinimee – Street Operations Manager). The following are some of the highlights of his presentation: • Aurora has a 374,154 population • Concrete doesn’t work very well in our climate. He gave an overview of our pavement/road components (aggregate Base Course “base”, pavement [12-15 inches on main roads, 3-5 inches in residential], wearing course) • Explained pavement maintenance strategies – routine maintenance (crack fill); preventative maintenance (surface treatment); rehabilitation (overlay); reconstruction (remove and replace). Our climate is pretty harsh on the roads and need for maintenance. • A question was asked about composition of the road materials. (Dave Chambers gave an insightful explanation about road materials. Including tires and plastics: pros and cons from climate... they don’t work well in this climate.) • A question was asked about costs of material. (Dave Chambers explained the costs of maintaining v. reconstruction. [application: it’s much cheaper to keep maintained rather than fix later.]) • A question was asked about the cost and degradation of recycled materials. (Dave Chambers mentioned that about 30% of roads is from recycled materials – re-used/crushed asphalt, etc.) • A question was asked about how long roads last before roads need maintained/replaced/reconstructed. (Dave Chambers said typically 7-10 years for arterial roads and 20-25 for residential.) • A question was asked about new development requirements. (Dave Chambers informed us that there are requirements for developers to build roads to a specific standard.) • A question was asked about a 6-point road rating system. (Dave Chambers said they rate each segment from 100-1 – with 100 being new/best.) 	

<p>Dave Chambers (Public Works) Presentation Continued</p>	<ul style="list-style-type: none"> • A question was asked about how much a survey of roads cost for all the roads in Aurora. (Dave Chambers said between \$300-400k.) • A question was asked about if the changing weight of newer vehicles has changed/should change the maintenance of the roads. (Dave Chambers responded that buses and semi-trucks are the biggest contributors to road deterioration. Also, the lower weight of new vehicles is easily offset by the increase in traffic numbers.) • A question was asked if we are charging developers for transportation costs. (Developers are charged for the capital costs to put roads in, but not to maintain them.) • A copy of the presentation was requested to be emailed to the CABC. (Dave Chambers said he would send it to Greg, then Greg to us.) • Bottom line: Dave Chambers mentioned that we would essentially need to add \$20 million per year to the public works budget in order to maintain “good” roads. Adding \$13 million per year would maintain “fair” roads. • A question was asked about what the “shelf-life” is for asphalt. (Dave Chambers said that it is a stable product, but it is usually shipped fairly quickly.) 	
<p>5. Approval of February Minutes</p>	<p>Motion to approve the minutes for February 5, 2019 meeting was made by Melvin Bush and seconded by Reno Carollo.</p>	<p>Motion Carried Yes: Unanimous No: 0 Abstain: 0</p>
<p>6. Group Icebreaker</p>	<p>The group icebreaker started with Brian Arnold. Each member was asked, “if you had to be a teacher of something, what would you teach.”</p>	
<p>7. Budget Presentation: -Greg Hays</p>	<p>Greg Hays gave an update on Aurora’s December Sales Tax Performance. It was below projections, but very close (within 0.1%).</p> <ul style="list-style-type: none"> • Good news: More tax revenue in 2018 than expected. • Bad news: A portion of that money is already allocated. • Bottom line: Some money (\$6.2 [one time] /\$1.9 [ongoing] million can possibly go into future budget.) 	
<p>9. 2019 Sub-committees</p>	<p>Curtis Gardner discussed the subcommittee divisions, then dismissed into subcommittee meetings: <i>The subcommittees for 2019 include:</i></p>	

	<p><u>Capital Projects:</u> <i>Brian Matisse</i> <i>Gayle Jetchick</i> <i>Craig Upston</i> <i>David Rich</i> <i>Andris Berzins</i> <i>Omar Montgomery</i> <i>Hashim Coates</i> <i>Curtis Gardner</i> <i>George Peck</i></p> <p><u>Quality of Life:</u> <i>Reno Carollo</i> <i>Gayle Jetchick</i> <i>Jonathan Scott</i> <i>Brian Arnold</i> <i>Leanne Wheeler</i> <i>Michael Westerberg</i> <i>Vince Chowdhury</i></p> <p><u>Departmental Review:</u> <i>David Patterson</i> <i>Don Seven</i> <i>Melvin Bush</i> <i>Janet Marlow</i> <i>Sunny Banka</i> <i>Michael Himawan</i> <i>Hashim Coates</i></p>	
10. Open Comments	<ul style="list-style-type: none"> • A confirmation was asked regarding the dates for July’s CABC budget workshop. It will take place July 30th and 31st (6:00pm in the Aurora Room). • It was also recommended that the Capital Projects and Departmental Review sub-committees communicate to ensure that they are not reviewing the same areas of the budget. 	

11. Meeting Adjourned	Motion to Adjourn was made by Craig Upston and seconded by Reno Carollo at 8:06pm. CABC members were then dismissed to their sub-committees.	Motion Carried Yes: Unanimous No: 0 Abstain: 0
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Curtis Gardner, Chair



Jonathan Scott, Secretary

April 2, 2019

Date of Approval