

**CITIZENS' ADVISORY BUDGET COMMITTEE (CABC)**

**Meeting Minutes**

Meeting Date: 1/8/2019                      Time: 6:30PM                      Location: AMC Ponderosa Room  
 Next Meeting: 2/5/2019                      Time: 6:30PM                      Location: AMC Ponderosa Room

**MISSION STATEMENT:** The mission of the Citizens' Advisory Budget Committee (CABC) is to study all phases of the budget of the City of Aurora and to make recommendations to City Council in regard to any and all budget matters.

The CABC accomplishes the mission by examining and evaluating needs and priorities as they relate to the budget and by making recommendations for action to the City Council.

**ATTENDANCE**

Name		Name		Name		Name	
Brian Arnold	P	Hashim Coates	E	David Rich	P	<b>COA Staff</b>	
Sunny Banka	P	Michael Himawan	P	Jonathan Scott	P	Greg Hays	P
Andris Berzins	E	Gayle Jetchick	P	Craig Upston	P		
Richard Bowman	R	Janet Marlow	P	Michael Westerberg	E		
Melvin Bush	P	Brian Matise	E	Leanne Wheeler	P	<b>Public/Guests</b>	
Reno Carollo	P	Omar Montgomery	E			Mayor Bob Legare	P
Vince Chowdury	E	David Patterson	A			Jim Twombly	P
Curtis Gardner	P	George Peck	P				

Key: P=Present E=Excused A=Absent R=Resigned

**HANDOUTS**

CABC Agenda (sent Jan. 4, 2019 via email)
Dec. 5, 2018 Meeting Minutes (sent Jan. 4, 2019 via email)

**MINUTES**

1. Call to Order	Curtis Gardner called the meeting to order at 6:32pm	
2. Establishment of Quorum	Roll call was taken and a quorum was present.	
3. Approval of Agenda	Motion to accept the Agenda for January 8, 2019 meeting was made by George Peck and seconded by David Rich	Motion Carried Yes: Unanimous

		No: 0 Abstain: 0
4. Speaker	<p>Mayor Bob Legare discussed: Affordable Housing</p> <ul style="list-style-type: none"> <li>• Community Land Trust Model (80% area median income)</li> <li>• The Council is working on establishing a policy.</li> </ul> <p>He suggested CABC input on the following areas:</p> <ul style="list-style-type: none"> <li>• Capital projects reviews (overall look of the capital needs of the city)</li> <li>• Not just transportation, but police, fire, parks, public works.</li> <li>• Working with M&amp;F report.</li> </ul> <p>Public outreach</p> <ul style="list-style-type: none"> <li>• Possible bond election – not property taxes, possibly sales tax.</li> </ul> <p>Questions:</p> <ul style="list-style-type: none"> <li>• David Rich asked about capital improvements, and asked, “Do you want us to look into prioritization of these projects?” (The mayor responded that is not necessary.)</li> <li>• Greg Hays mentioned that the Citizen’s survey report will be sent by email.</li> <li>• Leanne Wheeler asked about the 80% threshold for CLT and whether we should explore the priorities of capital projects.</li> <li>• Mayor Legare mentioned the 80% CLT comes from the Elevation Community Land Trust.</li> <li>• Jim Twombly mentioned the Land Trust and inquired about the Lowry Land Trust model.</li> <li>• Sunny Banka asked about renting v. owning of CLT. (Mayor Legare mentioned that it is an owning model – with exception of the land)</li> <li>• David Rich asked about the state legislature’s lack of interest in transportation. He also made the point that there is a distinction between public works (maintaining) and transportation (infrastructure).</li> <li>• Mayor Legare mentioned that upkeep/maintenance of residential roads are being neglected. Need \$20 million extra dollars every year to maintain these roads.</li> <li>• Craig Upston asked about the possibility of cutting other services to compensate for transportation needs. (The mayor responded: “no”)</li> </ul>	

	<p>Jim Twombly mentioned:</p> <ul style="list-style-type: none"> <li>• The development of a plan with city departments to put forth a capital improvement plan to city council (A criteria for plans that will help council). This would be a “step by step process” for improvement and endorsements. (A lot of study will need to be done)</li> <li>• Michael Himawan asked for models of other cities that would be looked at for this project/package. (Jim Twombly said Denver and Tulsa are models, but community and citizen input is also very valuable.)</li> <li>• Mayor Legare made the point that communication/education can come from city funds, but not ballot issues. Capital project education is best done before the ballot/campaign expense (i.e. in a town hall-type setting).</li> <li>• Jonathan Scott asked whether there was a particular area in which the mayor and/or city manager would desire the CABC to “study and recommend.”</li> <li>• Sunny Banka asked about Affordable Housing Report. She said she would send it (by email) to the mayor.</li> <li>• Greg Hays asked about big picture or departmental review priority. (Jim Twombly said he appreciated the departmental review.)</li> <li>• Leanne Wheeler asked if there was anything done with the results of the recent citizen survey. (A specific answer was not given, and it was suggested this may be an area for further study of the CABC.)</li> <li>• Jim Twombly mentioned that there is a process for tracking performance measures of the city departments.</li> </ul>	
5. Approval of Minutes	<p>Motion to approve the minutes for December 5, 2018 meeting was made by Craig Uptown and seconded by David Rich. (<i>This item was moved until later in the agenda because of guest speakers.</i>) The motion included a change to the minutes that will be completed before posting to the public.</p>	<p>Motion Carried  Yes: Unanimous  No: 0  Abstain: Sunny Banka</p>
6. Communication from Staff	<p>Greg Hays presented the Budget 101 presentation. He passed out a 11-page handout of 22 power point slides and explained them. Curtis Gardner requested that a copy of the presentation be sent to the committee members by email.</p>	
7. Planning for 2019	<p>Curtis Gardner mentioned sub-committees. (“Which sub-committees should we have in 2019?”)</p>	

	<p>Ideas presented included:  Priorities (from Mayor and Dave Gruber):</p> <ul style="list-style-type: none"> <li>• Capital Improvement</li> <li>• Public Safety</li> <li>• Parks and Rec</li> <li>• Public Works</li> <li>• Transportation</li> </ul> <p>-Rene Carollo suggested a Quality of Life sub-committee  -Craig Upston suggested that a Quality of Life sub-committee be more specifically named for which sub-category of QOL we would explore.  -Craig also suggested a demographic study of the placement of a potential performance arts center. (other discussion suggested that a QOL sub-committee would be beneficial.)</p> <ul style="list-style-type: none"> <li>• Curtis Gardner summarized that two subcommittees that are definite would be: Capital Projects and Quality of Life.</li> </ul> <p>-Craig Upston suggested reporting on the Structural Budget deficit issue.  -When asked, Greg Hays suggested that a Departmental review and Citizen’s survey review would be beneficial.  -David Rich added that an energy development analysis could be beneficial.  -Craig Upston asked for the M&amp;F report about capital to be sent by Greg to CABC  -Leanne mentioned wanting to explore possibility of a Citizen Suvey subcommittee – to further explore results of the survey</p>	
8. Open Comments	<p>Housekeeping:</p> <ul style="list-style-type: none"> <li>• David Rich reported on his Gaylord Colorado perception.</li> <li>• Sunny Banka reported that she had a positive perception of the Gaylord Colorado.</li> <li>• Craig Upston suggested that a city tour would be beneficial for the CABC.</li> </ul>	
9. Meeting Adjourned	<p>Motion to Adjourn was made by Craig Upston and seconded by Leanne Wheeler at 8:33pm</p>	<p>Motion Carried  Yes: Unanimous  No: 0  Abstain: 0</p>



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Curtis Gardner, Chair



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Jonathan Scott, Secretary

February 5, 2018

Date of Approval